



MEETING MINUTES - UNADOPTED

Monday, March 20, 2017

2:00 PM Council Chambers

Attendance (at start of meeting)

PRESENT:

Mayor Crouse
Councillor Brodhead
Councillor Heron
Councillor Hughes
Councillor MacKay
Councillor Osborne
Councillor Russell

STAFF

K. Scoble, City Manager
D. Enger, Acting General Manager, Community & Protective Services
G. Prefontaine, General Manager, Development Services
M. Pungur-Buick, General Manager, Corporate Strategic Services
G. Tompolski, General Manager, Infrastructure Services
C. Belke, Chief Legislative Officer
C. Wong, Legislative Officer

Adoption of Agenda

The Mayor declared the Agenda adopted as presented.

Consent Agenda

AR-17-153 Consent Agenda

Moved by Councillor Russell

That the following items be approved by Consent Agenda.

8.2 Public Participation Policy

14.1 Hosting of Joint AUMA/AAMDC Board Meeting

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Adoption of Minutes

MIN-17-007 Regular Meeting Minutes of January 23, 2017
Special Meeting Minutes of January 16, 2017

The Mayor declared the Minutes of January 16, 2017
and January 23, 2017 adopted as presented.

Presentations, Delegations, Announcements and Public Appointments

Paul Riopel, President, North Central Baseball League,
spoke in regard to the League's 50th Anniversary and
invited Council to attend the July 16th All Star Game, in
addition to, possibly, having a kiosk at the Salute to the
Communities on August 19th in Westlock.

Derry Vale, resident, requested that Council establish an
Infill Sites Committee.

Tanya Doran, Environmental Advisory Committee, spoke in support of the Urban Forestry Management Plan.

William Tuchak, resident, spoke in regard to a FOIP matter that is awaiting a response from Administration. Mr. Tuchak requested that he too receive a copy of Administration's response.

Business Arising from Presentations, Delegations Announcements and Public Appointments

Information Request - MacKay

That Administration provide information on what type of resources are available for the North Central Baseball League's 50th Anniversary celebration.

Business Items

AR-17-057

Reserve Transfers & Final Year End

Presented by: Brenda Barclay, Manager of Financial Operations & Reporting

Moved by Councillor Heron

That the 2016 Municipal operating surplus of \$5,823,183 be transferred as follows:

- a) That \$2,233,504 be transferred to the Stabilization Reserve to top it up to 2% of the annual operating budget;
 - b) That \$900,000 be allocated for Intermunicipal Initiative;
 - c) That \$120,000 be allocated for Ministerial Inspection;
- and
- d) That the remaining balance of \$2,569,679 be transferred to the Capital Fund Reserve.

Moved by Councillor Hughes

That the main motion be amended by deleting "\$2,000,000" in item b) and replacing it with "\$1,000,000" and adding at the end of b) "and that \$1,000,000 of the 2016 surplus, split evenly to the utility reserves, is transferred to the utilities reserve instead of the municipal land reserve, and reduce the 2018 supplemental capital contribution rates accordingly."

DEFEATED

For: 3 - Hughes, MacKay, and Russell

Against: 4 - Crouse, Brodhead, Heron, and Osborne

Moved by Councillor Hughes

That the main motion be amended by deleting item b) and increasing item e) by \$2,000,000.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

Moved by Councillor MacKay

That the main motion be amended by decreasing the amount being transferred to the Stabilization reserve in item a) from \$2,233,504 to \$1,733,504 and that the transfer to the capital fund in item d) be decreased from \$2,569,679 to \$1,600,000 and that the remaining balance of \$1,469,679 be applied against the 2017 tax base.

Moved by Councillor Osborne

That this item be table to later in the meeting.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

AR-16-444 **Public Participation Policy**

Presented by: Darija Slokar, Lead, Corporate Business Planning & Special Projects

The following motion was approved on Consent
Agenda:

"That the amended City Council Policy C-CAO-20 Public Participation Policy, provided as an attachment to the March 20, 2017 agenda report entitled "Public Participation Policy", be approved.

That the amended City Council Policy C-CG-06 City of St. Albert Strategic Framework, provided as an attachment to the March 20, 2017 agenda report entitled "Public Participation Policy", be approved.

That the amended City Council Policy C-CAO-18 Public Communication, provided as an attachment to the March 20, 2017 agenda report entitled "Public Participation Policy" be received as information, and that Council Members provide comments to Administration on the amended City Council Policy-C-CAO-18 Public Communication by March 30, 2017.

That Administration bring City Council Policy C-CAO-18 Public Communication, amended as per Council Members' input, back to Council by April 24, 2017.

That Administration review and align City Council Policy C-PE-01 Public Consultation requirements for Planning and Development processes with City Council Policy C-CAO-20 Public Participation as approved on March

20, 2017, and bring back recommendations to Council for consideration by Quarter Two 2018."

AR-16-480

Capital Partnership Program Re: St. Albert Community Performing Arts

Presented by: Gilles Prefontaine, GM Development Services

Moved by Councillor Hughes

That the detailed business case for the project entitled "St. Albert Community Performing Arts Centre" not proceed any further as the Stage 2 submission was deemed incomplete.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

AR-17-001

Urban Forestry Management Plan

Presented by: Anthony Lake, Director

Moved by Councillor Russell

That the "Urban Forest Management Plan" provided as an attachment to the March 20, 2017 agenda report entitled "Urban Forestry Management Plan" be received as information.

That Council members review the Urban Forest Management Plan and provide comment to Administration by April 30, 2017.

That Administration present the final draft of the Urban Forest Management Plan for Council's consideration by the end of Quarter Two, 2017.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

AR-17-003

Public Works Site Management Policy Update

Presented by: Leah Kongsrude, Environment Director

Moved by Councillor Heron

That Council review the updated City Council Policy C-IS-06 Contaminated Sites Management, included as an attachment to the March 20, 2017 agenda report dated entitled "Public Works Site Management Policy Update" and that Council Members provide feedback to Administration by April 24, 2017.

That Administration consider Council's feedback and present an amended version of City Council Policy C-IS-06 to Council for consideration by the end of Quarter two.

That Administration add a policy statement related to the assessment of contaminated sites as part of the planning and development process during the next update of the Municipal Development Plan.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

AR-17-097 **Memorandum of Understanding (MOU) with City of Edmonton and Soccer Association**

Presented by: Gilles Prefontaine, GM Development Services

Moved by Councillor Brodhead

That the Mayor be authorized to sign the Memorandum of Understanding with the City of Edmonton and the St. Albert Soccer Association, provided as an attachment entitled "MOU Regional Community Recreation Facility" to the March 20, 2017 Agenda Report entitled "Memorandum of Understanding (MOU) with City of Edmonton and Soccer Association".

CARRIED

For: 6 - Crouse, Brodhead, Heron, MacKay, Osborne, and Russell

Against: 1 - Hughes

AR-17-133 **Public Consultation Plan - Resident Input into Council's Strategic Direction**

Presented by: Darija Slokar, Lead, Corporate Business Planning and Special Projects

Moved by Councillor Osborne

That the public participation plan to obtain resident input into Council's strategic direction and the ongoing business plan and budget cycle, as outlined in the March 20, 2017 agenda report titled "Public Consultation Plan - Resident Input into Council's Strategic Direction", be approved.

That Council approve a one-time withdrawal of \$11,000 from the Stabilization Reserve to fund a Community World Cafe public consultation session and a facilitator for the Town Hall meeting in 2017.

That Administration bring forward a plan for ongoing public involvement approach to business plan and budget development for Council's consideration and discussion at a Standing Committee of the Whole meeting at a date to be determined by Agenda Committee.

CARRIED

For: 6 - Crouse, Brodhead, Heron, Hughes, MacKay, and Osborne

Against: 1 - Russell

Council recessed from 4:30 p.m. to 5:00 p.m.

Public Hearing - 5:00 P.M

PH-17-016 **Smoking Bylaw 12/2017**

Presented by: Jessy Inkpen, Solicitor

Councillor Osborne declared that he had a pecuniary interest related to this matter due to his outside work

with Alberta Health Services and left the Council Chambers at 5:00 p.m.

The Mayor declared the Public Hearing open.

Moved by Councillor Hughes
That the Public Hearing be closed.
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

CM-17-023 Council Motion - Bylaw 12/2017 - Smoking Bylaw
Presented by: Councillor MacKay

Moved by Councillor MacKay
That Bylaw 12/2017 include an amendment to Bylaw 1/2004 such that Section 3(1)(c) of Bylaw 1/2004 reads as follows:

(c) on the grounds of an Outdoor Public Event, except in an area reserved for motor vehicle parking, or an area specifically reserved for smoking by the Proprietor of the Outdoor Public Event.

CARRIED UNANIMOUSLY

For: 6 - Crouse, Brodhead, Heron, Hughes,
MacKay, and Russell

Recused: 1 - Osborne

Moved by Councillor MacKay
That Bylaw 12/2017 include amendments to Bylaw 1/2004 such that Sections 3(2), 3(3) and 3(4) of Bylaw 1/2004 read as follows:

(2) Unless an exception applies under this Bylaw, no

person may engage in Smoking activity within 5 metres of a(n):

- (a) doorway, window or air intake of a Building;
- (b) Outdoor Pool; or
- (c) Playground.

(3) Unless an exception applies under this Bylaw, no person may engage in Smoking activity within 5 metres of a:

- (a) Seasonal Skating Rink;
- (b) Skate Park; or
- (c) Sports Field

while it is being used for its intended purpose.

(4) Subsection (1) does not apply to a Private Living Accommodation.

CARRIED UNANIMOUSLY

For: 6 - Crouse, Brodhead, Heron, Hughes, MacKay, and Russell

Recused: 1 - Osborne

PH-17-016 Smoking Bylaw 12/2017

Presented by: Jessy Inkpen, Solicitor

Moved by Councillor Heron

That Bylaw 12/2017, as Amendment 1 to Bylaw 1/2004 be read a second time, as amended.

CARRIED UNANIMOUSLY

For: 6 - Crouse, Brodhead, Heron, Hughes, MacKay, and Russell

Recused: 1 - Osborne

Councillor Osborne returned to the meeting at 5:13 p.m.

PH-17-002 **Bylaw 10/2017 - Land Use Bylaw Amendment, Schedule A, Riverside Stage 16**

Presented by: Lenore Mitchell, Senior Planner

Councillor Brodhead moved the following motion:

"That Bylaw 10/2017, being Amendment 142 to the Land Use Bylaw 9/2005, be read a first time."

The Mayor declared the Public Hearing open.

Jonathan Lay, Genstar Development, spoke in regard to Bylaw 10/2017 - Land Use Bylaw Amendment, Schedule A, Riverside Stage 16.

Moved by Councillor Brodhead
That Bylaw 10/2017, being Amendment 142 to the Land Use Bylaw 9/2005, be read a first time.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

Moved by Councillor Heron
That the Public Hearing be closed.

DEFEATED

For: 4 - Heron, Hughes, Osborne, and Russell

Against: 3 - Crouse, Brodhead, and MacKay

As unanimous consent was not given the Public Hearing was not closed.

Moved by Councillor Heron

That the Public Hearing be adjourned to April 3, 2017

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

PH-16-012 Land Exchange - Erin Ridge North

Presented by: Robin Beukens, Planner

The Mayor declared the Public Hearing opened.

Moved by Councillor Brodhead

That the Public Hearing be closed.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Moved by Councillor Heron

That the City Manager be authorized to proceed with the Municipal Reserve Disposal and Land Exchange as outlined in Alternative A of this report.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Business Items (con't)

AR-17-057 Reserve Transfers & Final Year End

Presented by: Brenda Barclay, Manager of Financial Operations & Reporting

Moved by Councillor Heron

That this item be raised from the table.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Councillor MacKay presented the following motion:

"That the main motion be amended by decreasing the amount being transferred to the Stabilization reserve in item a) from \$2,233,504 to \$1,733,504 and that the transfer to the capital fund in item d) be decreased from \$2,569,679 to \$1,600,000 and that the remaining balance of \$1,469,679 be applied against the 2017 tax base."

Councillor Hughes requested to split the motion.

Moved by Councillor MacKay

That the main motion be amended by decreasing the amount being transferred to the Stabilization Reserve in item a) from \$2,233,504 to \$1,733,504 and that the \$500,000 be allocated to the 2017 tax base.

DEFEATED

For: 3 - Hughes, MacKay, and Russell

Against: 4 - Crouse, Brodhead, Heron, and Osborne

Moved by Councillor MacKay

That the transfer to the Capital Fund in item d) be decreased from \$2,569,679 to \$1,600,000 and that the remaining balance of \$969,679 be applied against the 2017 tax base.

DEFEATED

For: 3 - Hughes, MacKay, and Russell

Against: 4 - Crouse, Brodhead, Heron, and Osborne

The main motion, as amended, was again presented:

Moved by Councillor Heron

That the 2016 Municipal operating surplus of \$5,823,183 be transferred as follows:

- a) That \$2,233,504 be transferred to the Stabilization Reserve to top it up to 2% of the annual operating budget;
- b) That \$900,000 be allocated for Intermunicipal Initiative;
- c) That \$120,000 be allocated for Ministerial Inspection; and
- d) That the remaining balance of \$2,569,679 be transferred to the Capital Fund Reserve.

CARRIED

For: 6 - Crouse, Brodhead, Heron, Hughes, MacKay, and Osborne

Against: 1 - Russell

Moved by Councillor Heron

That the remaining balance within the LRT/BRT reserve of \$89,358.45 be transferred to the Capital Reserve and that the reserve be closed.

That the remaining balance within the General Transportation reserve of \$90,155.39 be transferred to the Capital Reserve and the reserve be closed.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

Bylaws

BL-17-005

Bylaw 26/2016 - Youth Council Bylaw

Presented by: Connie Smigielski, Manager, Community Strategy

Moved by Councillor Osborne

That Bylaw 26/2016 being a Bylaw to form the St. Albert Youth Council be read a second time, as amended.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

Moved by Councillor Osborne

That Bylaw 26/2016 be given third and final reading.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

BL-17-014 Bylaw 21/2017 - 2016 Off-Site Levies Annual Report and Bylaw Amendment

Presented by: Tanya Hynes

Moved by Councillor Brodhead

That Bylaw 21/2017, being Amendment 3 to Off-Site Levy Bylaw 30/2013, be read a first time.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

Moved by Councillor Brodhead

That Bylaw 21/2017 be read a second time.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

Moved by Councillor Heron

That unanimous consent be given for consideration of third and final reading of Bylaw 21/2017.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

Moved by Councillor Brodhead
That Bylaw 21/2017 be read a third and final time.
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Moved by Councillor Brodhead
That \$3.68M in the current off-site levy receipts held by the
City be allocated and administered as per the Alternative
Disbursement scenario as described in the March 20, 2017
agenda report entitled "Bylaw 21/2017 - 2016 Off-Site
Levies Annual Report and Bylaw Amendment".
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

BL-17-021 **Bylaw 22/2017 - Amendment to Business License Bylaw
43/2000 Regarding Vehicle for Hire**

Presented by: Dawn Fedorvich, Acting Manager of Business
Retention & Expansion

Moved by Councillor Osborne
That Bylaw 22/2017, being Amendment 16 to Business
Bylaw 43/2000, be read a first time.
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Moved by Councillor Osborne
That Council Members provide feedback to Administration
on Bylaw 22/2017, provided as an attachment to the March
20, 2017 agenda report entitled "Bylaw 22/2017 -
Amendment to Business License Bylaw 43/2000 Regarding
Vehicle for Hire" by April 7, 2017.

That Administration incorporate feedback received from Council Members into amendments to Bylaw 22/2017, for Council consideration to a date to be determined by Agenda Committee.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Council Motions

CM-17-027 **Hosting of Joint AUMA/AAMDC Board Meeting**

Presented by: Councillor Heron

The following motion was approved on Consent
Agenda:

"That St. Albert host the joint AUMA/ AAMDC board meeting on August 23 & 24, 2017 and that up to \$2000 from the Sustainability fund be used to support this meeting."

In Camera

Moved by Councillor Brodhead

That Council move in camera to consider a non-union salary matter, a land matter and a confidential dialogue with the City Manager in accordance with the provisions of Section 16 - Disclosure harmful to business interests of a third party, Section 24 Advice from officials and Section 25 - Disclosure Harmful to economic and other interests of a public body, of the Freedom of Information and Protection of Privacy Act, RSA 2000, Chapter F-25, as amended.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Council went in camera at 7:26 p.m.

Moved by Councillor Brodhead
That Council reconvene in Public.
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Council reverted to a public session at 8:50 p.m.

INC-17-018 Non-Union Employee Remuneration/Employee
Compensation Strategy Update

Presented by: Michelle Bonnici, Director, Human Resources

Moved by Councillor Brodhead
That the details of the in-camera discussion related to the
Non-Union Employee Remuneration/Employee
Compensation Strategy Update remain confidential
pursuant to FOIP Section 24 and 25.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Moved by Councillor Brodhead
That the recommendations contained in the “Non-Union
Employee Remuneration/Employee Compensation
Strategy Update” Confidential Administrative Report dated
March 20, 2017, be approved and that the
recommendation be made public; but the Confidential
Administrative Report and the details of the in camera
discussion remain confidential pursuant to Sections 24 and
25 of the Freedom of Information and Protection of Privacy
Act, RSA 2000, Chapter F-25, as amended.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

INC-17-026 Land Matter
Presented by: Kevin Scoble

Moved by Councillor Heron
That the Recommendation in the Confidential
Administrative Report relating to the Land Matter be
received as information.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Moved by Councillor Heron
That the Confidential Administrative Report and details of
the in camera discussion related to the Land Matter remain
confidential pursuant to Section 16, 24 and 25 of FOIP.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

INC-17-016 Council/City Manager Dialogue
Presented by: K. Scoble, City Manager

Moved by Councillor Heron
That the details of the in camera discussion related to the
Council/City Manager Dialogue remain confidential
pursuant to FOIP Section 24.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,
MacKay, Osborne, and Russell

Adjournment

The Mayor adjourned the meeting at 8:55 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER