



**CITY OF ST. ALBERT**  
**CITY COUNCIL**  
**MEETING MINUTES - DRAFT**

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**Monday, January 23, 2017**

**2:00 PM Council Chambers**

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**Attendance**

**PRESENT:**

Mayor Crouse  
Councillor Brodhead  
Councillor Heron  
Councillor Hughes  
Councillor MacKay  
Councillor Osborne  
Councillor Russell

**STAFF**

K. Scoble, City Manager  
G. Prefontaine, General Manager, Development  
Services  
M. Pungur-Buick, General Manager, Corporate Services  
R. Richards, Acting General Manager, Community &  
Protective Services  
G. Tompolski, General Manager, Infrastructure Services  
C. Belke, Chief Legislative Office  
C. Wong, Legislative Officer

**Adoption of Agenda**

The Mayor declared the Agenda adopted as presented.

**Consent Agenda**

CA-17-002    Consent Agenda

Presented by: Kevin Scoble, City Manager

Moved by Councillor Hughes

That the recommendations in the following agenda reports be approved:

8.2 - Sole Source Award Library Elevator Replacement

8.4 - Budget Guiding Principals

12.1 Council Information Items

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

### **Adoption of Minutes**

#### MIN-17-001

The Mayor declared the minutes of November 21, 2016 and December 5, 2016 adopted as presented.

### **Presentations, Delegations, Announcements and Public Appointments**

Glennis Kennedy, CIVC, spoke in regard to the 150th for 150th Volunteer Challenge initiative, which is a nationwide movement for people to give 150 hours of volunteer time in 2017 for Canada's 150th Anniversary.

#### AR-17-084

Cathy Schwer, Dynamyk Gymnastics spoke in regard to the land strategy process and having a gymnastics facility form part of the process.

### **Business Items**

#### AR-16-100

**Corporate Land Strategy: Draft Policy & Strategy Framework**

Presented by: Gilles Prefontaine, GM Development Services

Moved by Councillor Brodhead  
That Members of Council provide comments to  
Administration on the draft City Council Policy C-P&E-11  
Corporate Land Management, provided as an attachment  
to the January 23, 2017 agenda report entitled "Corporate  
Land Strategy: Draft Policy & Strategy Framework", by  
February 14, 2017.

That Administration present a final draft of City Council  
Policy C-P&E-11 Corporate Land Management for  
Council's approval in June 2017.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

AR-16-500 **Sole Source Award Library Elevator Replacement**  
Presented by: Anthony Lake, Director, Public Works.

The following motion was approved on Consent  
Agenda:

"That a Sole Source contract be awarded to Edmonton  
Elevator Ltd. in the amount of \$119,681.00 to replace  
the St Albert Place Library Elevator."

AR-16-517 **Policy C-CAO-15 - Program and Service Review**  
Presented by: Darija Slokar, Lead, Corporate Business Planning  
and Special Projects

Moved by Councillor Russell  
That Council Policy C-CAO-15 Program and Service  
Review as attached to the January 23, 2017 Council  
Agenda Report "C-CAO-15 Program and Service  
Review Policy", be approved.

Council recessed from 2:45 p.m. to 2:48 p.m.

Moved by Councillor Osborne

That Standard A be amended as follows "Council members may, by resolution initiate a program/service review of external program/services, or internal program/services as limited by the delegations to the City Manager or as consistent with other Council Policies."

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Russell

That the Council Policy C-CAO-15 Program and Service Review as attached to the January 23, 2017 Council Agenda Report "C-CAO-15 Program and Service Review Policy", as amended, be approved.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

AR-17-052

**Budget Guiding Principles Policy Amendments**

Presented by: Diane McMordie, Director of Financial Services

The following motion was approved on Consent  
Agenda:

"That City Council Policy C-FS-05 Budget and Taxation Guiding Principles, provided as an attachment to the to the January 23, 2017 agenda report titled "Budget Guiding Principles Policy Amendments", be approved.

**Bylaws**

BL-17-002

**Bylaw 25/2016 - Internal Auditor and Internal Audit Committee  
Bylaw**

Presented by: Gene Klenke, City Solicitor

The following motion was presented by Councillor  
MacKay:

"That Bylaw 25/2016, as amended, be read a second time."

Moved Councillor Heron

That Section 22 and 23 of Bylaw 25/2016 be amended to reintroduce the public members on the Committee.

CARRIED

For: 6 - Crouse, Brodhead, Heron, MacKay,  
Osborne, and Russell

Against: 1 - Hughes

Moved by Councillor Hughes

That Bylaw 25/2016 is amended to require that the position have an Auditor designation.

CARRIED

For: 6 - Brodhead, Heron, Hughes, MacKay,  
Osborne, and Russell

Against: 1 - Crouse

The following motion, as amended, was presented by Councillor MacKay:

Moved by Councillor MacKay

That Bylaw 25/2016, as amended, be read a second time.

CARRIED

For: 6 - Brodhead, Heron, Hughes, MacKay,  
Osborne, and Russell

Against: 1 - Crouse

## **Council Information Items**

### II-17-001

#### **Information Items**

Presented by: K. Scoble, City Manager

The following motion was approved on Consent

Agenda:



Recused: 1 - Crouse

Council met in camera from 3:47 p.m. to 4:30 p.m.

Moved by Councillor Osborne

That Council reconvene in public.

CARRIED UNANIMOUSLY

For: 6 - Brodhead, Heron, Hughes, MacKay,  
Osborne, and Russell

Recused: 1 - Crouse

Moved by Councillor Osborne

That the in camera discussion remain confidential in  
accordance with Sections 24, and 27 of FOIP.

CARRIED UNANIMOUSLY

For: 6 - Brodhead, Heron, Hughes, MacKay,  
Osborne, and Russell

Recused: 1 - Crouse

Councillor MacKay did not move the following motion:

"That the City of St. Albert provide full cooperation to  
both sides in the Nolan Crouse pecuniary interest  
matter."

CM-16-082 Insurance Coverage for Pecuniary Interest

Presented by: Councillor MacKay

Councillor MacKay did not move the following motion:

"That Council directs the insurance company providing  
coverage to cease coverage for any pecuniary interest  
matter and have these items funded by the individuals  
involved. Furthermore section 179 and the repayment  
provisions outlined in the MGA be approved and form

part of any future code of conduct policy."

Council recessed from 4:31 p.m. to 5:00 p.m.

## Public Hearing

PH-16-002 Bylaw 1/2017 - 11 Mill Drive Application for Redistricting

Presented by: Jessi Fry, Planner

Mayor Crouse resumed the Chair.

The following motion was presented by Councillor Heron:

"That Bylaw 1/2017, being a bylaw to amend the Land Use Bylaw 9/2005, Schedule A, by redistricting 11 Mill Drive from Low Density Residential (R1) to Direct Control (DC), be read a first time."

The Mayor declared the Public Hearing open.

The Mayor declared the public input (see below) forwarded to the City after the agenda was distributed/posted received as information:

Neil Korotash  
Melody Erickson  
David Klippenstein  
Joanne McDonald  
Teo Zanetic  
Richard Hunka

Yvette Laviolette, owner of 11 Mill Drive, spoke in favour of the Bylaw.



Linda Thourond, resident, spoke in favour of the Bylaw and designating 11 Mill Drive a "Heritage Site".

Jared Milne, resident, spoke in favour of the Bylaw and designating 11 Mill Drive a "Heritage Site".

Joanne Thomson, resident, spoke in favour of designating 11 Mill Drive a "Heritage Site".

Brent Rathgeber, business owner, spoke in favour of the Bylaw.

Greg Bowker, Real Estate Appraiser, spoke in favour of the Bylaw.

Ann Ramsden, Arts and Heritage Foundation and resident, spoke in favour of designating 11 Mill Drive a "Heritage Site".

Chantel Fournier, neighbour, spoke in opposition of the Bylaw, however, she is in favour of designating 11 Mill Drive a "Heritage Site".

Albert Domosloi, resident and business owner, spoke in favour of the Bylaw and in favour of designating 11 Mill Drive a "Heritage Site".

Patricia O'Neill, resident, spoke in favour of the Bylaw and in favour of designating 11 Mill Drive a "Heritage Site".

Claude Valliere, neighbour, spoke in opposition of the Bylaw.

David Klippenstein, consultant, stated that an application for a development permit was submitted.

Yvette Laviolette, owner of 11 Mill Drive, further stated that the weed control issue would be resolved if the Bylaw was approved.

Claude Valliere, neighbour, further stated that he is concerned with the drainage off of the backyard.

Helmet Larson, neighbour, spoke in opposition of the Bylaw.

Council recessed from 6:36 p.m. to 6:41 p.m.

Moved by Councillor Brodhead

That the Public Hearing be adjourned to the February 27, 2017 Regular Meeting of City Council.

CARRIED

For: 6 - Crouse, Brodhead, Heron, Hughes,  
Mackay, and Osborne

Against: 1 - Russell

Moved by Councillor Heron

That Bylaw 1/2017, being a bylaw to amend the Land Use Bylaw 9/2005, Schedule A, by redistricting 11 Mill Drive from Low Density Residential (R1) to Direct Control (DC), be read a first time.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
Mackay, Osborne, and Russell

### **Council Motions (cont'd)**

**CM-17-002    Major Capital Projects Plebiscite**

Presented by: Councillor Russell

Councillor Russell moved the following motion:

"That Administration prepare, for Councils review, a question or questions in the next civic election to enable voters to vote on major capital projects contemplated for 2018/19/20."

Moved by Councillor Heron

That this matter be postponed to the March 13, 2017

Standing Committee of Whole meeting.

CARRIED

For: 6 - Brodhead, Heron, Hughes, MacKay,  
Osborne, and Russell

Against: 1 - Crouse

**CM-17-006    Employment Lands Appraisal**

Presented by: Councillor Hughes

Moved by Councillor Hughes

That Administration provide Council the land size, probable locations, and municipal assignments of land required for future municipal needs on the city-owned portion of the Employment Lands and that up to \$3,500 from the stabilization reserve is approved for the City to contract an appraisal of each of the City-owned parcels in the Employment Lands, after the municipal needs assigned land is removed.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
Mackay, Osborne, and Russell

## Information Requests / Notices of Motion / Announcements

Information Request

Provide the total FTE's from 2005 to 2015 with the staffing for each year.

Notice of Motion - Councillor Hughes

That administration prepare a report for Council's review before the end of Q3 2017 for the potential feasibility of land requirements, estimated and capital and operating land costs social and environmental and economic benefits and risks of implementing a zero waste process and auxiliaries processes and infrastructure in St. Albert to manage its solid waste similar to what is being implemented in Wood Buffalo.

**In Camera**

INC-17-001

**Land Matter**

Presented by: Kevin Scoble, City Manager

Moved by Councillor MacKay

That Council move in camera to consider a land matter in accordance with provisions of Section 21 - Disclosure harmful to intergovernmental relations, Section 24 - Advice from Officials and Section 25 - Disclosure harmful to economic and other interests of a public body, of the Freedom of Information and Protection of Privacy Act, RSA 2000, Chapter F-25, as amended.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Council met in camera from 7:40 p.m. to 8:03 p.m.

Moved by Councillor Heron

That Council reconvene in public.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Heron

That the Confidential Administrative Report and the in camera discussion remain confidential in accordance with Sections 21, 24, and 25 of FOIP.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

INC-17-007 Council/City Manager Dialogue

Presented by: K. Scoble, City Manager

Moved by Councillor Brodhead

That Council move in camera to have a confidential dialogue with the City Manager in accordance with the provisions of Section 24 - Advice from officials, of the Freedom of Information and Protection of Privacy Act (FOIP) R.S.A. 2000, C.F-25, as amended.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Council met in camera from 8:03 p.m. to 8:19 p.m.

Moved by Councillor Brodhead

That Council reconvene in public.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Heron

That the details of the in camera discussion remain confidential pursuant to FOIP Section 24.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

### **Adjournment**

The Mayor adjourned the meeting at 8:19 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER