



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - UNADOPTED**

**SPECIAL City Council Meeting - Immediately following Standing Committee of the Whole Meeting**

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**Tuesday, February 11, 2025**

**10:00 AM Douglas Cardinal Boardroom/Hybrid**

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**1. Attendance (at start of meeting)**

**PRESENT:**

Councillor Brodhead  
Councillor Hughes  
Councillor Killick  
Councillor MacKay

**ABSENT:**

Councillor Joly

**VIA ZOOM:**

Mayor Heron  
Councillor Biermanski

**STAFF PRESENT:**

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate and  
Emergency Services/Chief Financial Officer  
A. Slaght, Managing Director, Infrastructure & Planning  
D. Alex, Managing Director, Operations  
M. Caufield, Director, Legal, Legislative & Records  
Services/Chief Legislative Officer  
C. Wong, Deputy City Clerk  
R. McDonald, Legislative Officer  
D. Hettle, Legislative Officer

Councillor Hughes assumed the role of Chair.

## 2. Adoption of Agenda

- 2.1 AR-25-056 Adoption of Agenda  
Moved by Councillor MacKay  
That the February 11, 2025 Agenda be adopted as presented.  
CARRIED UNANIMOUSLY

## 3. Business Items - For Information Only

- 3.1 AR-25-073 Corporate Quarterly Report - Quarter 4, 2024  
Presented by: William Fletcher, Chief Administrative Officer  
The Corporate Quarterly Report – Quarter 4, 2024 was received by Council for information.

## 4. Business Items - Requests for Decision

- 4.1 AR-25-061 Operating & Capital Carry Forwards & Completed Projects  
Presented by: Suzanne Findlay, Manager, Financial Services, Financial & Strategic Services  
Moved by Mayor Heron  
That the 2024 Municipal Capital Carry Forward amount of \$348.4 million, which includes a \$2.3 million net budget decrease provided as attachment titled "Municipal Capital Projects - Carry Forward" be approved.  
  
That the residual balances remaining in the 2024 Municipal Capital closed projects in the amount of \$17.2 million provided as attachment titled "Municipal Capital Projects - Closed" be uncommitted within their respective funding sources.  
  
That the 2024 Utility Capital Carry Forward amount of \$110.9 million provided as attachment titled "Utility Capital Projects - Carry Forward" be approved.

That the residual balances remaining in the 2024 Utility Capital completed projects in the amount of \$2.1 million provided as attachment titled "Utility Capital Projects - Closed" be uncommitted within their respective funding sources.

That the 2024 Municipal and Utility Operating Carry Forward amount of \$4.9 million provided as attachment titled "Operating Carry Forwards" be approved.

That reserve balances be updated to reflect the realized net savings from completed Municipal and Utility Operating projects provided as attachment titled "Residual Balances of Completed Projects".

CARRIED UNANIMOUSLY

**4.2**     AR-25-054     Preliminary Year End Surplus & Reserve Transfer  
Presented by: Brenda Barclay, Manager of Financial  
Operations, Financial and Strategic Services

Moved by Councillor Biermanski

That the 2024 Municipal operating surplus, estimated to be \$10.8 Million, be allocated as follows:

\$1.85M to the Capital Reserve;

\$1.85M to the Municipal Land and Facilities Reserve;

\$1M to the Water Reserve; and

~\$6.1M to the Stabilization Reserve.

That the 2025 Utility Budget be adjusted for Council's approval in conjunction with the annual budget amendment agenda report, which is currently scheduled for April 15, 2025, along with any required bylaw amendments with any rate change to be effective May 1, 2025.

CARRIED

For: 4 - Biermanski, Brodhead, Hughes, and Killick  
Against: 2 - Heron, and MacKay

## 5. Adjournment

The Chair adjourned the meeting at 1:49 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER