

Minutes of a Meeting of the Heritage Advisory Committee held in the Douglas Cardinal Boardroom, St. Albert Place on the above date at 6:00 p.m.

Present:

Councillor R. Watkins
G. Clarke – Chair
V. Knaga
A. Ramsden
G. Wilkinson

Absent

J. Oscroft
D. Perreux – Vice Chair

Staff:

T. Brooks, Community Cultural Coordinator
T. Tsui, Planner
S. Wywal, Legislative Officer
J. Vollrath, Legislative Officer

ADOPTION OF AGENDA

The Chair declared the agenda adopted as presented.

ADOPTION OF MINUTES

That the Chair declared that the Minutes of January 8, 2019 adopted as presented.

COUNCIL CHAMBERS DISCUSSION

The Committee discussed the possibility of making alterations to the Council bench.

Moved by V. Knaga

That the Committee is in support of making changes to the Council bench that improve the functionality while maintaining architectural integrity, however the Board requests to review the drawings of any proposed alterations before changes are made.

CARRIED

RFP HERITAGE INVENTORY LIST

The Committee discussed the expenses related to updating the Heritage Inventory List.

Moved by G. Wilkinson

That the subcommittee provide comments back to Administration on the comparable RFPs by the April 9, 2019 HAC meeting;

That Administration complete the RFP for the Heritage Inventory List by May 30, 2019; and that the Context paper come back to the Committee by June 30, 2019.
CARRIED

HERITAGE DESIGNATION APPLICATION FORMS

The Committee reviewed the updates to the Heritage Designation Application Forms.

OUTLINE OF ENGAGEMENT STRATEGY

The Committee continues to work on a public engagement plan which could include the use of social media platforms, public open houses and advertising. Administration will provide guidelines on moving forward with social media content.

OTHER BUSINESS

Moved by A. Ramsden

That G. Clarke work with T. Brooks and D. Leflar to review the wording of a letter regarding historical designation to be sent to a property owner.
CARRIED

NEXT MEETING

The next meeting of the Heritage Advisory Committee is scheduled for April 9, 2019 at 6:00 p.m. in the Douglas Cardinal Boardroom, St. Albert Place.

ADJOURNMENT

The Chair declared the meeting adjourned at 7:18 p.m.


CHAIR


LEGISLATIVE OFFICER