

CITY OF ST. ALBERT

BYLAW 20/2025

A BYLAW TO AMEND VARIOUS COUNCIL COMMITTEE BYLAWS AND THE PROCEDURE BYLAW

Amendment #3 to Procedure Bylaw 24/2022
Amendment #3 to Arts Development Advisory Committee
Bylaw 09/2020
Amendment #11 to Community Services Advisory Committee
Bylaw 10/1997
Amendment #5 to Environmental Advisory Committee Bylaw 35/2015
Amendment #7 to Seniors' Advisory Committee Bylaw 26/2018
Amendment #7 to Youth Advisory Committee Bylaw 26/2016

The Council of the City of St. Albert, duly assembled, hereby ENACTS AS FOLLOWS:

1. Bylaw 24/2022, The Procedure Bylaw is amended by:

- a. adding the following words to the definition of "Member" at section 2(v), immediately after the word "Mayor":

"and members of Council Committees, as applicable";

- b. deleting the following words from section 2(ff):

“, and includes an allegation or concern that a Member has contravened or may have contravened the Council Code of Conduct Bylaw during a Meeting”;

- c. deleting section 6(c) in its entirety and adding the words *“intentionally deleted”*;

- d. deleting section 49 in its entirety and replacing it with the new section 49 as follows:

“The Mayor, when present, will Chair all Council Meetings unless the Mayor has delegated these responsibilities to another Member.”;

- e. deleting the heading immediately before section 66 in its entirety and replacing it with the new heading, *“MEETING MANAGEMENT”*;

- f. Deleting from section 66 the following words:

“In addition to any relevant provisions of the Council Code of Conduct Bylaw”;

- g. Deleting from section 66 the words *“terms of conduct”* and replacing them with the word *“procedures”*;
- h. Deleting the heading immediately before section 74 in its entirety;
- i. Deleting section 74 in its entirety and replacing it with the new section 74 as follows:

“Members shall:

(1) preserve the integrity and impartiality of the meetings;

(2) promote meetings which are respectful and courteous;

(3) keep in confidence matters discussed in-camera until discussed at a meeting held in public;

(4) attend and participate in meetings and notify the Chair of any anticipated absences. With respect to Council Committee meetings, if a Member fails to attend three consecutive meetings without prior approval of the Chair, that Member will be automatically removed from the Council Committee;

(5) declare any real or perceived Conflict of Interest;

(6) not use their status as a Member to secure any special privileges, favours, or exemptions for themselves or any other person or entity; and

(7) not use their status as a Member to advance their personal interests or the interests of any person or organization with whom or with which they are associated.”;

- j. Deleting section 75 in its entirety.

2. Bylaw 09/2020, Arts Development Advisory Committee Bylaw, is amended by:

- a. deleting section 19 in its entirety and replacing it with the words:

“Intentionally deleted”;

- b. deleting Schedule A – Committee Code of Conduct in its entirety.
3. Bylaw 10/1997, Community Services Advisory Committee Bylaw, is amended by:
- a. deleting section 9.1 in its entirety replacing it with the words:
“Intentionally deleted”;
 - b. deleting Schedule A – Committee Code of Conduct in its entirety.
4. Bylaw 35/2015, Environmental Advisory Committee Bylaw, is amended by:
- a. deleting section 5.2 in its entirety replacing it with the words:
“Intentionally deleted”;
 - b. deleting Schedule A – Committee Code of Conduct in its entirety.
5. Bylaw 26/2018, Seniors’ Advisory Committee Bylaw, is amended by:
- a. deleting section 17 in its entirety replacing it with the words:
“Intentionally deleted”;
 - b. deleting Schedule A – Committee Code of Conduct in its entirety.
6. Bylaw 26/2016, Youth Advisory Committee Bylaw, is amended by:
- a. deleting section 17 in its entirety replacing it with the words:
“Intentionally deleted”;
 - b. deleting Schedule A – Committee Code of Conduct in its entirety.

EFFECTIVE DATE

7. This Bylaw comes into effect when it is passed.

READ a First time this 2nd day of September 2025.

READ a Second time this 2nd day of September 2025.

READ a Third time this 2nd day of September 2025.

SIGNED AND PASSED this 2nd day of September 2025.

MAYOR

CHIEF LEGISLATIVE OFFICER