



CITY OF ST. ALBERT

# STANDING COMMITTEE OF THE WHOLE MEETING MINUTES - UNADOPTED

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Tuesday, June 10, 2025

9:30 AM Douglas Cardinal Boardroom/Hybrid

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## Attendance (at start of meeting)

### PRESENT

Mayor Cathy Heron  
Councillor Wes Brodhead  
Councillor Sheena Hughes  
Councillor Natalie Joly  
Councillor Mike Killick  
Councillor Ken MacKay

### VIA ZOOM

Councillor Shelley Biermanski

### STAFF PRESENT:

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate and  
Emergency Services/Chief Financial Officer  
A. Slaght, Managing Director, Infrastructure & Planning  
D. Alex, Managing Director, Operations  
M. Caufield, Director, Legal, Legislative & Records  
Services/Chief Legislative Officer  
R. McDonald, Acting Deputy City Clerk  
D. Hettle, Legislative Officer

## 2. Adoption of Agenda

- 2.1 AR-25-207 Adoption of Agenda  
Moved by Councillor MacKay  
That the June, 10 2025 Agenda be adopted as presented.  
CARRIED UNANIMOUSLY

## 4. Approval of Minutes

- 4.1 MIN-25-044 Standing Committee of the Whole Meeting Minutes of May 13, 2025  
Moved by Councillor Killick  
That the Standing Committee of the Whole Meeting Minutes of May 13, 2025 be adopted as presented.  
CARRIED UNANIMOUSLY

## 5. New Business - For Information Only

- 5.1 AR-25-257 Municipal Naming Policy After Action Review  
Presented by: Danielle Littlefair, Financial and Strategic Services, Strategic Business Advisor & Diane McMordie, Managing Director, Corporate and Emergency Services / CFO  
  
The Municipal Naming Policy After-Action Review was provided to the Committee for information.
- 5.2 AR-25-231 Northeast Servicing Update  
Presented by: Jordan Betteridge, Manager Asset Management, Land, Integrated Infrastructure Service, Engineering Services  
  
The Northeast Servicing Update was provided to the Committee for information.

Committee recessed at 11:38 a.m.

Committee reconvened at 11:50 a.m.

**STAFF PRESENT:**

W. Fletcher, Chief Administrative Officer (Advice and Information)

D. McMordie, Managing Director, Corporate & Emergency Services/Chief Financial Officer (Advice and Information)

A. Slaght, Managing Director, Infrastructure & Planning (Advice and Information)

D. Alex, Managing Director, Operations (Advice and Information)

M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and Information)

A. Victoor, Director Financial & Strategic Services (Advice and Information)

J. Betteridge, Manager Asset Management, Land, Integrated Infrastructure Service, Engineering Services (Advice and Information)

S. Findlay, Manager Financial & Strategic Services (Advice and Information)

T. Saunders, Director, Public Operations (Advice and Information)

S. Graham, Senior Business Analyst, Financial & Strategic Services (Advice and Information)

K. Peter, Director, Planning & Development (Advice and Information)

D. Schick, Manager Transportation, Engineering (Advice and Information)

R. McDonald, Acting Deputy City Clerk (Legislative Support and Advice)

D. Hettle, Legislative Officer (Legislative Support and Advice)

J. Melnychuk, IT Service Desk Technician (Information and Technical Expertise)

Moved by Councillor Killick

That Standing Committee of the Whole move in camera to discuss a matter related to The Northeast Servicing Update pursuant to sections 24(1)(a), 24(1)(c), and 24(1)(g) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Committee went in camera at 11:51 a.m.

Councillor Hughes left the meeting at 12:29 p.m.

Moved by Councillor MacKay

That Committee reconvene in Public  
CARRIED UNANIMOUSLY

Committee reconvened in public at 12:32 p.m.

Councillor Hughes joined the meeting at 12:34 p.m.

Committee recessed at 12:35 p.m.

Committee reconvened at 12:59 p.m.

## **6. New Business - Requests for Decision**

- 6.1**     AR-25-200     Youth Transitional Housing Feasibility Study Land Matter -  
16 Sir Winston Churchill Avenue  
Presented by: Connie Smigielski, Senior Manager, Vlad Ruban, Social Housing Coordinator
- Moved by Councillor MacKay  
That Administration bring forward a bylaw for Council's

consideration to remove the municipal reserve designation for 16 Sir Winston Churchill Avenue, in order to enable the land to be donated or sold for a nominal fee to facilitate the developing and operation of Youth Transitional Housing in St. Albert.

CARRIED UNANIMOUSLY

Councillor Joly left the meeting at 1:51 p.m.

- 6.2**    AR-25-149    Votes of Electors Policy C-CC-14 and 2025 Municipal Election Update  
Presented by: Marta Caufield, Director, Legal, Legislative and Records Services  
  
Moved by Councillor Brodhead  
That Standing Committee of the Whole recommend to Council that Policy C-CC-14 Votes of Electors be repealed.  
CARRIED UNANIMOUSLY

## **8. Council Motions**

- 8.1**    CM-25-008    Downtown Entertainment District  
Notice given by: Councillor Killick  
  
Moved by Councillor Killick  
That Administration develop a comprehensive, action-oriented plan to enhance downtown vibrancy, which focuses on defined tangible actions along with budgetary investment requirements, which can be implemented in a 1-to-5-year period, and which would include the opportunity for an entertainment district bylaw, to be presented for Council's consideration by Q2 2026.  
CARRIED UNANIMOUSLY

## **9. Information Requests / Notices of Motion / Announcements**

### Notice of Motion - Councillor Brodhead

That administration prepare for Council's consideration a bylaw to create a Council Accessibility Advisory

Committee with requisite terms of reference and budget estimate to establish an Accessibility Committee founded on principles broadly based on similar such committees required of municipalities by legislation in the province of Ontario.

Notice of Motion - Councillor Brodhead

To improve equitable access to mobility services in St. Albert, that Administration prepare a financial analysis and implementation plan for a two year pilot project utilizing a third party contracted service with the business case presented to Council by Q3 2025.

Information Request - Councillor Joly

Is there sufficient existing servicing capacity to support a new school at the Oakmont school site? If yes: How much additional capacity would be available if the site was taken away as a potential site?

**10. Adjournment**

The Chair adjourned the meeting at 2:35 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER