

# POTENTIAL ROAD NAME CHANGE FOR GRANDIN ROAD, GRANDIN LANE AND GRANDIN PLACE

January 30, 2025

## Dear Resident:

On March 18, 2025, St. Albert City Council will consider a request to change the name of all municipal assets that contain the word Grandin. If Council approves a name change, as a resident living on Grandin Road, Grandin Lane or Grandin Place, your address will change. The City of St. Albert has put together this resource guide, which contains information to assist you on the steps you need to take to change your address.

The first question you probably have is the cost of changing your address. Fortunately, most organizations do not charge a fee for you to change your address. All you would have to do is call them and ask them to update your address. For a few organizations, there is a small fee to change your address. The City of St. Albert is exploring ways to minimize this cost for residents. Here are the highlights regarding fees for address changes:

## Canada Post

There is no cost to change your address with Canada Post. The City of St. Albert and Canada Post will send you a letter advising you of your new address and the implementation date. It takes Canada Post about 3-6 months to update addresses in their system. Canada Post will also deliver any mail with your old address to your new address for one year, without any mail forwarding fees. This gives you plenty of time to notify organizations of your new address.

## Service Alberta (for Registries)

There may be a fee to change your address with Registries. You can provide the Canada Post/City of St. Albert letter to any registry agent confirming the address change and ask them to update your records. No government fees will be charged, but the registry agent may charge a service fee. The maximum service fee for a driver's license is \$13, for an identification card is \$9, and for a passenger vehicle registration is \$13. Each registry agent establishes their own fees, so some of the fees might be lower than those listed here.

## Land Titles Office

The City of St. Albert is going to cover the cost of any potential address change to your land title. Addresses can be changed on your land title via a mail-in form. Instructions and the form can be found at [www.alberta.ca/land-titles-procedures-manual](http://www.alberta.ca/land-titles-procedures-manual).

For your convenience, a hard copy of the form is included in this package. Affected residents can complete and return the form to the 2nd Floor of St. Albert Place (5 St. Anne Street), and City staff will register the change for you.

## Checklist

If Council approves a name change, consider using the checklist provided in this package to assist you in updating your addresses with various organizations.

For more information: [naming@stalbert.ca](mailto:naming@stalbert.ca)

## DROP-IN INFORMATION SESSION

To answer any questions you might have on the potential address change, residents living on Grandin Road, Grandin Lane, and Grandin Place are invited to attend a drop-in information session:

**Where:** Homes by Avi Community Room  
Main Floor, Servus Credit Union Place,  
400 Campbell Road in St. Albert  
**See map on opposite side for details**

**When:** Friday, February 14, 2025  
3 to 7 p.m.

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## ADDRESS CHANGE CHECKLIST

Examples of organizations you should contact, including but not limited to the following:

### 1. Municipal Services

- ☐ **City of St. Albert:**  
The City is endeavouring to make all address updates for City Property Taxes, City Utilities, City Recreation Accounts, etc. on your behalf, should your address change

### 2. Provincial Services

- ☐ **Alberta Registry Services:**
  - Update Driver's License and Vehicle Registration
    - Find a registry office:  
[alberta.ca/registry-agents.aspx](http://alberta.ca/registry-agents.aspx)
    - General Inquiries: 780-427-7013
- ☐ **Alberta Health Services:**
  - Update Alberta Health Care Insurance Plan (AHCIP)
    - Website: [alberta.ca/ahcip.aspx](http://alberta.ca/ahcip.aspx)
    - Phone: 780-427-1432 (Toll-free: 310-0000 first)
- ☐ **Alberta Student Aid (if applicable):**
  - Website: [studentaid.alberta.ca](http://studentaid.alberta.ca)
  - Phone: 1-855-606-2096
- ☐ **Provincial Voting Records:**
  - Alberta Elections Voter Registration:
    - Website: [elections.ab.ca](http://elections.ab.ca)
    - Phone: 780-427-7191

### 3. Federal Services

- ☐ **Canada Revenue Agency (CRA):**
  - Update Address:
    - Website: [canada.ca/cra](http://canada.ca/cra)
    - Phone: 1-800-959-8281
- ☐ **Service Canada:**
  - Update EI, CPP, OAS, etc.:
    - Website: [canada.ca/service-canada](http://canada.ca/service-canada)
    - Phone: 1-800-622-6232
- ☐ **Elections Canada:**
  - Update Federal Voting Records
    - Website: [elections.ca](http://elections.ca)
    - Phone: 1-800-463-6868
- ☐ **Immigration, Refugees, and Citizenship Canada (IRCC) (if applicable):**
  - Website: [canada.ca/ircc](http://canada.ca/ircc)
  - Phone: 1-888-242-2100

### 4. Utilities and Services

- ☐ **EPCOR (Water, Electricity):**
  - Website: [epcor.com](http://epcor.com)
  - Phone: 310-4300
- ☐ **Other Energy Providers (e.g., Direct Energy):**
  - Contact via customer service on their respective websites.
- ☐ **Internet/TV/Phone Providers:**
  - Example: TELUS, Shaw, or Rogers
  - Contact via customer service on their respective websites.
- ☐ **Canada Post:**
  - Canada Post will automatically update your address once the City contacts them, should your address change.
  - Mail Forwarding
    - Website: [canadapost-postescanada.ca](http://canadapost-postescanada.ca)
    - Phone: 1-866-607-6301

### 5. Financial Institutions

- ☐ **Major Banks and Credit Unions:**
  - Contact via customer service on their respective websites.
  - Example:
    - RBC: 1-800-769-2511 | [rbc.com](http://rbc.com)
    - TD: 1-866-222-3456 | [td.com](http://td.com)
    - Servus Credit Union: 1-877-378-8728 | [servus.ca](http://servus.ca)

### 6. Education and Employment

- ☐ **Schools and Daycares:**
  - Contact directly through school board or daycare.
  - **St. Albert Public Schools**
    - Phone: 780-460-3712
    - Website: [spschools.org](http://spschools.org)
  - **Greater St. Albert Catholic School Division**
    - Phone: 780-459-7711
    - Website: [gsacrd.ab.ca](http://gsacrd.ab.ca)
  - **Greater North Central Francophone Education Region No. 2**
    - Phone: 780-468-6440 or 1-800-248-6886
    - Website: [centrenord.ab.ca](http://centrenord.ab.ca)
- ☐ **Employer:**
  - Update through your HR department or employer's portal.

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### 7. Personal Accounts and Subscriptions

- ☐ **Medical/Dental Clinics:**
  - Contact your clinic directly.
- ☐ **Subscription Services:**
  - Examples:
    - Amazon: Update in account settings.
    - Magazine publishers: Check individual websites.
- ☐ **Loyalty Programs:**
  - Shoppers Optimum: 1-800-746-7737 | shoppersdrugmart.ca
  - Air Miles: 1-888-247-6453 | airmiles.ca

### 8. Miscellaneous

- ☐ **Home Security Providers:**
  - Contact your service provider (e.g., Vivint, ADT).
- ☐ **Professional Associations or Unions:**
  - Update directly through your membership portal or contact customer service.
- ☐ **Any other organizations to which you belong or do business:**
  - Notify them by email or phone.
- ☐ **Friends and Family:**
  - Notify them by email or phone.

This list is a handy reference to help ensure you cover all essential services and subscriptions during your address change.