



**CITY OF ST. ALBERT  
CITY COUNCIL  
MEETING MINUTES - UNADOPTED**

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**Tuesday, February 18, 2020**

**2:00 PM Council Chambers**

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Hansen  
Councillor Hughes  
Councillor Joly  
Councillor MacKay  
Councillor Watkins

**Councillor Hansen attended via Skype**

**STAFF:**

K. Scoble, Chief Administrative Officer  
K. Hilts, Deputy Chief Administrative Officer  
D. Leflar, Director, Legal and Legislative Services/Chief Legislative Officer  
C. Wong, Deputy City Clerk  
N. Trehearne, Legislative Officer

**2. Adoption of Agenda**

**2.1 AR-20-044 Adoption of Agenda**

Moved by Councillor MacKay  
That the February 18, 2020 Agenda be adopted as presented.  
CARRIED UNANIMOUSLY

**3. Presentations, Delegations, and Announcements**

Patricia MacGregor, Seniors Advisory Committee, spoke in favour of the Free Transit for Seniors item.

Ruby Olson, Seniors Advisory Committee, spoke in favour of the Reduced Dog Licence for Seniors item.

Ross Guffei, Resident, spoke to Council regarding the Transportation Network Speed Study item.

## 5. Consent Agenda

### 5.1 CA-20-002 Consent Agenda

Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Brodhead

That the recommendations in the following agenda reports be approved on consent agenda:

6.1 Adoption of Minutes - Minutes of January 6, January 20, and February 3, 2020

7.1 Community Living Standing Committee (CLSC) Draft (unadopted) Minutes

7.2 CLSC Rec - Environmental Advisory Committee Annual Report

7.4 CLSC Rec - Poet Laureate Policy

7.5 Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes

7.6 CGISC Rec - Styrofoam Recycling at the Depot

7.7 CGISC Rec - North St. Albert Trail Design

7.9 CGISC Rec - Birthing Centre

11.1 - Information Item: Q4 Corporate Quarterly Report  
CARRIED UNANIMOUSLY

## 6. Adoption of Minutes

**6.1 MIN-20-003**

**Regular Council Minutes of January 6, 2020, January 20, 2020  
and February 3, 2020**

The following motion was approved on Consent Agenda:  
That the Regular Council Minutes of January 6, January 20  
and February 3, 2020 be adopted as presented.

**7. Committee Business**

**7.1 CB-20-018**

**Community Living Standing Committee (CLSC) Draft  
(unadopted) Minutes and Agenda Items from February 10,  
2020**

**Presented by: Councillor MacKay**

The following motion was approved on Consent Agenda:  
That the Draft (unadopted) Minutes of the February 10,  
2020 Community Living Standing Committee meeting be  
received as information.

**7.2 CB-20-014**

**CLSC Rec - Environmental Advisory Committee Annual  
Report**

**Presented by: Councillor MacKay**

The following motion was approved on Consent Agenda:  
That the Environmental Advisory Committee's Proposed  
2020 Priorities on page 11 of the 2019 Annual Report  
provided as an attachment to the February 10, 2020  
agenda report titled "Environmental Advisory Committee  
Annual Report", be approved.

**7.3 CB-20-016**

**CLSC Rec - Outdoor Refrigerated Covered Rink**

**Presented by: Councillor MacKay**

Moved by Councillor MacKay

That Council rescind Postponed Motions 19-044 and  
19-045.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay,  
and Watkins

Against: 1 - Hughes

**7.4 CB-20-017 CLSC Rec - Poet Laureate Policy**  
**Presented by: Councillor MacKay**

The following motion was approved on Consent Agenda:  
That the St. Albert Poet Laureate Policy be adopted as presented.

**7.5 CB-20-025 Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from February 10, 2020**  
**Presented by: Councillor Watkins**

The following motion was approved on Consent Agenda:  
That the Draft (unadopted) Minutes of the February 10, 2020 Community Growth & Infrastructure Standing Committee meeting be received as information.

**7.6 CB-20-021 CGISC Rec - Styrofoam Recycling at the Depot**  
**Presented by: Councillor Watkins**

The following motion was approved on Consent Agenda:  
That the polystyrene (Styrofoam) recycling program at the Mike Mitchell Recycling Depot continue to operate as a permanent program funded for 2020 in the amount of \$8,000 from the Stabilization reserve with consideration of funding in future years from utility rates for recycling.

**7.7 CB-20-022 CGISC Rec - North St. Albert Trail Design**  
**Presented by: Councillor Watkins**

The following motion was approved on Consent Agenda:  
That the update on the North St. Albert Trail Improvement Project and proposed North St Albert Trail and LRT Alignment, contained in the report dated February 10, 2020 entitled "North St. Albert Trail Design" be received as information.  
That Council rescind Council Motion C536-2015 which reads as follows:

That the LRT alignment within the approved corridor (St. Albert Trail) identified as the preferred option in the "St. Albert LRT Planning Study Phase 2 - Alignment Selection Report", provided as Attachment 1 to the November 2, 2015 Agenda Report entitled "LRT Functional Alignment - Final Recommendations", be approved.

That this report be referred to the Capital Region Board for integration with the Capital Region Growth Plan Update.

**7.8 CB-20-023 CGISC Rec - Transportation Network Speed Study**

**Presented by: Councillor Watkins**

Moved by Councillor Watkins

That the "Transportation Network Speed Limit Review" report, provided as an attachment to the February 10, 2020 agenda report entitled "Transportation Network Speed Study", be received as information.

That \$20,000 be approved from the Stabilization Fund to enable Administration to hire a consultant to conduct focus groups with residents to gather feedback on the Transportation Network Speed Limit Review recommendations and potential Traffic Bylaw amendment.

That Administration draft and present amendments of Traffic Bylaw 18/2005 to the Community Growth & Infrastructure Committee in June, for consideration of recommending First Reading and to set a non-statutory public hearing for the Traffic Bylaw update in July 2020.

Councillor Hughes requested the motion be split

Moved by Councillor Watkins

That the "Transportation Network Speed Limit Review" report, provided as an attachment to the February 10, 2020 agenda report entitled "Transportation Network Speed

Study", be received as information.

That \$20,000 be approved from the Stabilization Fund to enable Administration to hire a consultant to conduct focus groups with residents to gather feedback on the Transportation Network Speed Limit Review recommendations and potential Traffic Bylaw amendment.  
**CARRIED UNANIMOUSLY**

Moved by Councillor Watkins

That Administration draft and present amendments of Traffic Bylaw 18/2005 to the Community Growth & Infrastructure Committee in June, for consideration of recommending First Reading and to set a non-statutory public hearing for the Traffic Bylaw update in July 2020  
**CARRIED**

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay, and Watkins

Against: 1 - Hughes

**7.9 CB-20-024 CGISC Rec - Birthing Centre**  
**Presented by: Councillor Watkins**

The following motion was approved on Consent Agenda:  
That Council support in principle the concept of establishing in St. Albert a facility at which childbirth, attended by a midwife, can occur in circumstances that mirror as closely as possible the experience of home birth;

That the CAO be directed to facilitate discussions between Administration and the St. Albert Community Midwives organization, with the goal of presenting to Council as soon as reasonably practicable any required amendments to the Land Use Bylaw and/or to relevant statutory plans in order to make possible the establishment of a birthing centre in St. Albert that corresponds with the concept described in paragraph (a) of this motion;

That the Committee's resolution passed on January 13, 2020,

That the Community Growth and Infrastructure Committee 2019 Community recommend to Council that Lot 24, Block 10, Plan 3159KS be redistricted to Direct Control to allow for a birthing centre" be rescinded.

## 8. Business Items

### 8.1 AR-20-022

#### **Brand Policy Biennial Review**

Presented by: Cory Sinclair, Manager, Corporate Communications & Design

Moved by Councillor MacKay

That the proposed amendments to Council Policy C-CAO-17 (Community Brand) shown on the redlined version of the policy attached to the report dated February 18, 2020 entitled "Brand Policy Biennial Review" be approved.

CARRIED UNANIMOUSLY

Council recessed from 3:44 p.m. to 3:55 p.m.

### 8.2 AR-20-025

#### **Preliminary Year End Surplus and Reserve Transfer**

Presented by: Brenda Barclay, Manager, Financial Operations

Moved by Councillor Brodhead

That the entire 2019 Municipal operating surplus, which is estimated to be \$1.7M be transferred to the Stabilization Reserve.

CARRIED UNANIMOUSLY

### 8.3 AR-20-026

#### **Capital Carry Forwards & Completed Projects**

Presented by: Anne Victoor, Financial Services Manager

Moved by Councillor Hughes

That the 2019 Municipal Capital Carry Forward amount of \$134.9 million, which includes a \$121 thousand net budget decrease, as detailed in the document entitled "Municipal Capital Projects - Carry Forward", provided as an attachment to the February 18, 2020 agenda report entitled "Capital Carry Forwards & Completed Projects", be approved.

That the residual balance remaining in the 2019 Municipal Capital closed projects in the amount of \$1.4 million as detailed in the document entitled "Municipal Capital Projects - Closed", provided as an attachment to the February 18, 2020 agenda report entitled "Capital Carry Forwards & Completed Projects", be uncommitted within their respective funding source.

That the 2019 Utility Capital Carry Forward amount of \$71.2 million, which includes an \$8 million budget decrease, as detailed in the document entitled "Utility Capital Projects - Carry Forward", provided as an attachment to the February 18, 2020 agenda report entitled "Capital Carry Forwards & Completed Projects", be approved.

That the residual balance remaining in the 2019 Utility Capital completed projects in the amount of \$299 thousand as detailed in the document entitled "Utility Capital Projects - Closed", provided as an attachment to the February 18, 2020 agenda report entitled "Capital Carry Forwards & Completed Projects", be uncommitted within their respective funding source.

CARRIED UNANIMOUSLY

**8.4 AR-20-027**

**Operating Carry Forwards**

Presented by: Anne Victoor, Financial Services Manager

Moved by Councillor Joly

That the 2019 Municipal and Utility Operating Carry

Forward amount of \$5.7 million, as detailed in “Operating Carry Forwards”, provided as an attachment to the February 18, 2020 agenda report titled “Operating Carry Forwards”, be approved.

That reserve balances be updated to reflect the realized net savings from completed Municipal and Utility Operating projects as detailed in the attachment titled “Completed Operating Projects With Residual Balances” provided as an attachment to the February 18, 2020 agenda report titled “Operating Carry Forwards”.

CARRIED UNANIMOUSLY

Council recessed from 4:35 p.m. to 5:01 p.m.

## 9. Bylaws

### 9.1 BL-20-004 **Bylaw 01/2020 Fire Services Amending Bylaw (1st, 2nd and 3rd Reading)**

Presented by: Bernd Gretzinger, Fire Chief, Emergency Services Department

Moved by Councillor Mackay

That Bylaw 01/2020 being Amendment 10 to the Fire Services Bylaw 21/2002 be read a first time.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

Bylaw 01/2020 be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor Hughes

Unanimous consent be given for consideration of third reading of Bylaw 01/2020.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

Bylaw 01/2020 be read a third and final time.

CARRIED UNANIMOUSLY

**9.2 BL-20-006 Bylaw 04/2020 Emergency Management Bylaw Amendments  
(1st, 2nd and 3rd Reading)**  
Presented by: Councillor MacKay

Moved by Councillor MacKay  
That Bylaw 04/2020 being the Emergency Management  
Bylaw receive first reading  
CARRIED UNANIMOUSLY

Moved by Councillor MacKay  
That Bylaw 04/2020 receive second reading.  
CARRIED UNANIMOUSLY

Moved by Councillor Hughes  
That Bylaw 04/2020 be given unanimous consent for third  
reading.  
CARRIED UNANIMOUSLY

Moved by Councillor MacKay  
That Bylaw 04/2020 be given third and final reading.  
CARRIED UNANIMOUSLY

## **11. Council Information Items**

**11.1 II-19-021 Information Item: Q4 Corporate Quarterly Report**  
Presented by: Kevin Scoble, Chief Administrative Officer, Office Of  
the Chief Administrative Officer

That the following Information Item be approved on  
Consent Agenda:  
That the attachment to the February 18, 2020 agenda  
report entitled "Q4 Corporate Quarterly Report" be  
received as information.

## **12. Civic and External Agencies - Councillors' Updates**

**12.1 AR-20-053 Civic and External Agency - Councillors' Updates**

Council Members provided written and verbal updates

on Civic and External Agencies that they attended in February.

### 13. Council Motions

#### 13.1 CM-20-005 Trial period - Reduced Dog License Fee for Seniors

Notice given by: Councillor Watkins

Moved by Councillor Watkins

That a one year pilot project be conducted whereby the dog licencing fee for spayed or neutered dogs be reduced by 50% for residents over the age of 65 and that the estimated cost of \$32,300 be funded from stabilization reserve fund. After one year the pilot shall be assessed including among other things, the total cost to the municipality and usage, excluding dangerous dogs.

CARRIED

For: 4 - Brodhead, Hansen, MacKay, and Watkins

Against: 3 - Heron, Hughes, and Joly

#### 13.2 CM-20-006 Trial period - Free Transit for Seniors

Notice given by: Councillor Watkins

Moved by Councillor Joly

That St. Albert citizens 65 years and older that qualify for the free All Aboard Program, be provided free local transit, including on the handibus for a trial period of one year. At the end of the one-year period the trial should be assessed based on items such as cost to the municipality, ridership numbers etc. Furthermore, the estimated cost of \$29,000 be funded from the Stabilization fund.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes, Joly, and MacKay

Against: 1 - Watkins

Moved by Councillor Watkins

That St. Albert citizens 65 years and older be provided free local transit including the handibus for a trial period of one year. At the end of the one-year period the trial should be assessed based on items such as cost to the municipality, ridership numbers etc. Furthermore, the estimated cost of \$44,700 be funded from the Stabilization fund. The motion failed.

DEFEATED

For: 3 - Hughes, MacKay, and Watkins

Against: 4 - Heron, Brodhead, Hansen, and Joly

#### **13.3 CM-20-001**

#### **Standing Committee Bylaws**

Notice given by: Councillor Hughes

Councillor Hughes requested that the following motion be moved to the March 2, 2020 Council Agenda:

That before April 30, 2020, the Standing Committee Bylaw, being Bylaw 39/2019 is amended to change the mayor as a voting member only when the committee requires his/her attendance to achieve quorum.

### **14. Information Requests / Notices of Motion / Announcements**

Notice of Motion – Councillor Joly

That the free All Aboard Program for low-income residents be extended to local Handibus service for a trial period of one year. At the end of the one-year period the trial should be assessed based on items such as cost to the municipality, ridership numbers etc. Furthermore, that up to \$XX be funded from the Stabilization fund to support this initiative.

### **17. In Camera**

#### **17.1 INC-20-015**

#### **Request for Transfer from Risk Management Operating Reserve**

Presented by: David LeFlar, Director, Legal & Legislative Services

Attendance

Kevin Scoble, CAO (Advice and Information)

David LeFlar, Director, Legal & Legislative Services  
(Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant to Section 27 of the Freedom of Information and Protection of Privacy Act (legally privileged communications)

CARRIED UNANIMOUSLY

Councillor Hansen voted via Skype and left the meeting at 6:37 p.m.

Council went in camera at 6:37 p.m.

Moved by Councillor Joly

That Council reconvene in public.

CARRIED UNANIMOUSLY

Council reconvened in public at 6:46 p.m.

Moved by Councillor Joly

That the Confidential Administrative Report and details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That an amount of up to \$400,000 be authorized to be

withdrawn from the Risk Management Operating Reserve to support litigation costs as recommended by the City Solicitor.

CARRIED UNANIMOUSLY

**17.2 INC-20-004 Labour Relations Matter**

Presented by: Ryan Stovall, Human Resources and Safety

Attendance

Kevin Scoble, CAO (Advice and Information)

Ryan Stovall, Director, Human Resources and Safety (Advice and Information)

Brian Jewer, Human Resources and Safety Manager, Total Compensation and HR Analytics (Advice and Information)

Moved by Councillor Watkins

That Council move in camera to discuss a matter pursuant to Section 25 (1)(c)(iii) of the Freedom of Information and Protection of Privacy Act. (disclosure could reasonably be expected to interfere with contractual negotiations)

CARRIED UNANIMOUSLY

Council went in camera at 6:47 p.m.

Moved by Councillor Hughes

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 6:56 p.m.

Moved by Councillor Brodhead

That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

**17.3 INC-20-012 Council / Chief Administrative Officer Dialogue**

Presented by: Kevin Scoble, Chief Administrative Officer

Attendance

Kevin Scoble, CAO (Advice and Information)

Moved by Councillor Joly

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 6:57 p.m.

Moved by Councillor MacKay

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 7:25 p.m.

Moved by Councillor Watkins

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

**18. Adjournment**

The Mayor adjourned the meeting at 7:25 p.m.