



## MEETING MINUTES - UNADOPTED

### Organizational Meeting

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Tuesday, October 22, 2024

1:00 PM Council Chambers/Hybrid

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### Special City Council Meeting Immediately Following Organizational Meeting

#### 1. Attendance (at start of meeting)

**PRESENT:**

Mayor Heron  
Councillor Biermanski  
Councillor Hughes  
Councillor Killick  
Councillor MacKay

**VIA ZOOM:**

Councillor Brodhead  
Councillor Joly

**STAFF PRESENT:**

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate &  
Emergency Services/Chief Financial Officer  
D. Enger, Managing Director, Operations  
A. Slaght, Managing Director, Infrastructure & Planning  
M. Caufield, Director, Legal, Legislative & Records  
Services/Chief Legislative Officer  
G. Magyar, Acting Deputy City Clerk  
R. McDonald, Legislative Officer

**2. Adoption of Agenda**

**2.1**    AR-24-335    Adoption of Agenda

Moved by Councillor Killick  
That the October 22, 2024 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**3. Presentations, Delegations, and Announcements**

Arienne Zak, Poet Laureate, provided a poetry reading to Council and Administration.

**4. Business Items - Requests for Decision**

**4.1**    AR-24-332    Organizational Matters

Presented by: Marta Caufield, Chief Legislative Officer

Moved by Councillor Joly

1. Establish Regular Council Meeting and Standing Committee of the Whole Schedule

(a) That the schedule for regular meetings of City Council and Standing Committee of the Whole for the period November 1, 2024, to September 16, 2025, as shown on the 2024-2025 Council / Committee Calendar attached to the October 22, 2024 Agenda Report entitled "Organizational Matters" be approved.

(b) That the regular meetings of City Council will commence at 1:00 p.m. on their scheduled dates unless a different starting time for a meeting is determined when the proposed Agenda for that meeting is established through the Agenda Planning process under the Procedure Bylaw.

(c) That meetings of the Standing Committee of the Whole

will commence at 9:30 a.m. on their scheduled dates unless a different starting time for a meeting is determined when the proposed Agenda for that meeting is established through the Agenda Planning process under the Procedure Bylaw.

(d) That the regular meetings of City Council will occur in the Council Chambers at St. Albert Place with an option for Council Members or the public to attend or participate through an electronic platform, and the scheduled regular Standing Committee of the Whole meetings will occur in the Douglas Cardinal Boardroom at St. Albert Place with an option for Council Members or the public to attend or participate through an electronic platform.

2. Establish Date of Next Organizational Meeting

That the next Organizational Meeting will occur on November 3, 2025.

3. Establish Deputy Mayor Roster

That the following roster for Deputy Mayor for the 2024-2025 Council year is established, and that in the absence of both the Mayor and Deputy Mayor the next scheduled Deputy Mayor shall assume the role of Acting Mayor:

2024	November-December	Councillor Biermanski
2025	January-February	Councillor Joly
2025	March-April	Councillor Hughes
2025	May-June	Councillor Killick
2025	July-August	Councillor MacKay
2025	September-October	Councillor Brodhead

CARRIED UNANIMOUSLY

- 4.2    CB-24-027    Legislative Appointments  
Presented by: Marta Caufield, Chief Legislative Officer  
  
Moved by Councillor Hughes  
That elected officials be appointed to Council Committees and External Agencies as specified in the document entitled “2024-2025 Appointment of Elected Officials”, provided as an attachment to the October 22, 2024 agenda report entitled “Legislative Appointments”, for a one year term unless otherwise specified.  
CARRIED UNANIMOUSLY

**5.    Adjournment**

The Mayor adjourned the meeting at 1:15 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER