



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - UNADOPTED

Special City Council Meeting

Tuesday, November 4, 2025

9:30 AM Council Chambers/Hybrid

1. Attendance (at start of meeting)

PRESENT:

Mayor Olivieri
Councillor Biermanski
Councillor Clark
Councillor Hughes
Councillor MacKay
Councillor Korotash
Councillor Patrick

STAFF PRESENT:

W. Fletcher, Chief Administrative Officer
D. McMordie, Managing Director, Corporate &
Emergency Services/Chief Financial Officer
A. Slaght, Managing Director, Infrastructure & Planning
D. Alex, Managing Director, Operations
M. Caufield, Director, Legal, Legislative & Records
Services/Chief Legislative Officer
C. Wong, Deputy City Clerk
R. McDonald, Legislative Officer

2. Adoption of Agenda

- 2.1 AR-25-415 Adoption of Agenda
- Moved by Councillor MacKay
That the November 4, 2025 Agenda be adopted as presented.
CARRIED UNANIMOUSLY

5. Business Items - For Information Only

- 5.1 AR-25-410 2025 Alberta Municipalities Convention Briefing
- Presented by: Monty Killoh, Advisor,
Government/Indigenous Relations & Environment
- The 2025 Alberta Municipalities Convention Briefing was received by Council for information only.

6. Business Items - Requests for Decision

- 6.1 AR-25-323 CAO Presentation of the Proposed Financial Plan and 2026 Budget
- Presented by: William Fletcher, Chief Administrator Officer
- Moved by Councillor MacKay
That the proposed City of St. Albert Financial Plan and 2026 Budget be referred to the Committee of the Whole.
CARRIED UNANIMOUSLY
- 6.2 AR-25-324 2026 Budget Deliberation Process
- Presented by: Marta Caufield, Chief Legislative Officer
- Moved by Councillor Hughes
1. That section 55 of the Procedure Bylaw 24/2022 be suspended for the 2026 Budget Deliberation to allow the addition of information as required without formally amending the agenda.
2. That consideration of proposed amendments to the proposed 2026 Operating and Capital Budgets made

during presentations be automatically postponed without need of a motion to that effect, until all presentations have been completed.

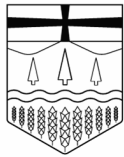
3. That the Budget Information Requests and Postponed Motions received to date, set out as attachments to the report dated November 4, 2025, entitled "2026 Budget Deliberation Process", are hereby accepted as presented and deemed fully a part of the 2026 Budget Deliberation Process as though they were read verbatim into the record.

4. That Council move into Committee of the Whole.

CARRIED UNANIMOUSLY

7. Recess to November 5, 2025 at 1:00 p.m.

The Chair recessed the meeting at 10:30 a.m. to 1:00 p.m. on November 5, 2025.



CITY OF ST. ALBERT
**COMMITTEE OF THE WHOLE
MEETING MINUTES - UNADOPTED**

Continuation from the Nov 4/25 Special City Council Mtg

Wednesday, November 5, 2025

1:00 PM Council Chambers/Hybrid

1. Attendance (at start of meeting)

PRESENT

Mayor Olivieri
Councillor Biermanski
Councillor Clark
Councillor Hughes
Councillor Korotash
Councillor MacKay
Councillor Patrick

STAFF PRESENT:

W. Fletcher, Chief Administrative Officer
D. McMordie, Managing Director, Corporate &
Emergency Services/Chief Financial Officer
A. Slaght, Managing Director, Infrastructure & Planning
D. Alex, Managing Director, Operations
M. Caufield, Director, Legal, Legislative & Records
Services/Chief Legislative Officer
C. Wong, Deputy City Clerk
K. Droogers, Legislative Officer

2. Adoption of Agenda

2.1 AR-25-416 Adoption of Agenda

Moved by Councillor MacKay

That the November 5, 2025 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. Portfolio Overviews

Council and Office of the CAO Portfolio Overviews were presented by Chief Administrative Officer, William Fletcher, for the following departments:

Managing Directors, Government/Indigenous Relations & Environment, Legal, Legislative & Records Services, Council and Executive Support.

Corporate & Emergency Services and Corporate Financing Portfolio Overviews were presented by Managing Director, Diane McMordie, for the following departments:

Communication & Public Affairs, Financial & Strategic Services, Human Resources & Safety, Information Technology Services, Emergency Services, Emergency Management and Corporate Financing.

Committee recessed at 2:44 p.m.

Committee reconvened at 2:54 p.m.

Portfolio Overviews

In Attendance:

W. Fletcher, Chief Administrative Officer (Advice and Information)

D. McMordie, Managing Director, Corporate & Emergency Services/Chief Financial Officer (Advice and Information)

A. Slaght, Managing Director, Infrastructure & Planning (Advice and Information)

D. Alex, Managing Director, Operations (Advice and Information)

A. Victoor, Director, Finance and Strategic Services (Advice and Information)

S. Findlay, Manager, Finance and Strategic Services (Advice and Information)

R. Stovall, Director, Human Resources and Safety (Advice and Information)

Moved by Councillor Hughes

That Committee go in camera to discuss matters pursuant to section 29(1)(a) and 29(1)(d) of the Access to Information Act.

CARRIED UNANIMOUSLY

Committee went in camera at 3:15 p.m.

Moved by Councillor MacKay

That Committee reconvene in public.

CARRIED UNANIMOUSLY

Committee reconvened in public at 3:33 p.m.

5. Outside Agencies

Ahmad Sanni, AHF Vice Chair, Arts and Heritage Foundation, provided a presentation in regard to the Arts and Heritage Foundation 2026 Budget.

Meagan Dechaine, Library Board Co-Chair and Stephanie Foremsky, Community Engagement & Jensen Lakes Library Manager, provided a presentation in regard to the library's 2026 Budget.

7. Recess to November 6, 2025 at 1:00 p.m.

The Chair recessed the meeting at 4:30 p.m. to 1:00 p.m. on November 6, 2025.



CITY OF ST. ALBERT
COMMITTEE OF THE WHOLE
MEETING MINUTES - UNADOPTED

Continuation from the Nov 5/25 Committee of the Whole Mtg

Thursday, November 6, 2025

1:00 PM Council Chambers/Hybrid

1. Attendance (at start of meeting)

PRESENT

Mayor Olivieri
Councillor Biermanski
Councillor Clark
Councillor Hughes
Councillor Korotash
Councillor Patrick

VIA ZOOM

Councillor MacKay

STAFF PRESENT:

W. Fletcher, Chief Administrative Officer
D. McMordie, Managing Director, Corporate &
Emergency Services/Chief Financial Officer
A. Slaght, Managing Director, Infrastructure & Planning
D. Alex, Managing Director, Operations
M. Caufield, Director, Legal, Legislative & Records
Services/Chief Legislative Officer
C. Wong, Deputy City Clerk
R. McDonald, Legislative Officer

3. Continuation of Portfolio Overviews

Planning & Infrastructure Services Portfolio Overview presentations for the following departments were made by Managing Director, Adryan Slaght:

Economic Development, Engineering Services, and Planning and Development.

Committee recessed at 2:33 p.m.
Committee reconvened at 2:40 p.m.

Operations Portfolio Overview presentations for the following departments were made by Managing Director, Alex Dinu:

Community Services, Public Works, and Recreation and Parks.

Committee recessed at 3:56 p.m.
Committee reconvened at 4:02 p.m.

Utilities Portfolio Overview presentation was made by Managing Director, Alex Dinu.

5. Recess to December 1, 2025 @ 9:30 a.m.

The Chair recessed the meeting at 4:42 p.m. to 9:30 a.m. on December 1, 2025.



CITY OF ST. ALBERT
COMMITTEE OF THE WHOLE
MEETING MINUTES - UNADOPTED

Continuation from the Nov 6/25 Committee of the Whole Mtg

Monday, December 1, 2025

9:30 AM Council Chambers/Hybrid

1. Attendance (at start of meeting)

PRESENT

Mayor Olivieri
Councillor Biermanski
Councillor Clark
Councillor Hughes
Councillor Korotash
Councillor MacKay
Councillor Patrick

STAFF PRESENT:

W. Fletcher, Chief Administrative Officer
D. McMordie, Managing Director, Corporate &
Emergency Services/Chief Financial Officer
A. Slaght, Managing Director, Infrastructure & Planning
D. Alex, Managing Director, Operations
M. Caufield, Director, Legal, Legislative & Records
Services/Chief Legislative Officer
G. Magyar, Legislative Officer
R. McDonald, Legislative Officer

2. Public Input

Jennifer Belcourt, Board of Directors, and Caitlin Bolduc, Senior Policy Analyst, St. Albert Chamber of Commerce, addressed Council in regard to St. Albert Businesses and the 2026 budget.

Lynn Rusnak, President, St. Albert Botanic Park, addressed Council in regard to PM 26-024 - Botanical Parking Lot Paving - ENGS-084 and the 2026 budget.

Mike Killick, Volunteer, St. Albert Botanic Park, addressed Council in regard to PM 26-024 - Botanical Parking Lot Paving - ENGS-084 and the 2026 budget.

3. Consent Agenda

3.1 AR-25-471 Consent Agenda

Moved by Councillor Hughes

That the recommendations in the following agenda reports be approved:

MUNICIPAL OPERATING

6.8 PM-26-015 FTEs - Policing Front Counter Clerks

6.9 PM-26-016 2026 Property Tax Penalty Revenue

CARRIED UNANIMOUSLY

5. Municipal Capital

5.1 PM-26-017 FIRE-035 - Type 6 Brush Truck Funding

Notice given by: Councillor Hughes

Moved by Councillor Hughes

That FIRE-035, Type 6 Brush Truck for \$275,000 is funded from the capital reserve with the intention of repurposing the current Type 7 Brush Truck for a Community Response Unit, if possible.

CARRIED UNANIMOUSLY

- Committee Reconvened at 12:37 p.m.**

6.1 PM-26-018 Asset Management Program Implementation-Consulting
Unfunded
Notice given by: Councillor Biermanski

Moved by Councillor Biermanski
That operating business case Asset Management Program
Implementation-Consulting for \$60,000 unfunded.
DEFEATED

For: 1 - Councillor Biermanski

Against: 6 - Mayor Olivieri, Councillor Clark, Councillor Hughes, Councillor Korotash, Councillor MacKay, and Councillor Patrick

- 6.2** PM-26-014 Asset Management Program Implementation - Consulting
Notice given by: Councillor Hughes

Moved by Councillor Hughes

That the operating business case, Asset Management Program Implementation - Consulting, for \$60,000 is funded from the stabilization reserve.

CARRIED UNANIMOUSLY

- 6.3** PM-26-008 1.0 FTE Fire and Ambulance Mechanic
Notice given by: Councillor Hughes

The following motion was TABLED by Councillor Hughes
That \$63,800 for a 1.0 FTE Fire and Ambulance mechanic is added, to be funded through 2026 tax base and offset by the expected savings in currently budgeted external maintenance costs, with the salary amount at a comparable competitive salary.

- 6.4** PM-26-009 Policing Services Operating Business Case Funding
Notice given by: Councillor MacKay

Moved by Councillor MacKay

That the unfunded operating business case to conduct a review of policing services in St. Albert be moved from the unfunded operating business cases to funded with the funding source to be Stabilization Reserve.

CARRIED

For: 4 - Councillor Clark, Councillor Hughes, Councillor MacKay, and Councillor Patrick

Against: 3 - Mayor Olivieri, Councillor Biermanski, and Councillor Korotash

- 6.3 PM-26-008 1.0 FTE Fire and Ambulance Mechanic
Notice given by: Councillor Hughes

In Attendance:

W. Fletcher, Chief Administrative Officer (Advice and Information)

D. McMordie, Managing Director, Corporate & Emergency Services/Chief Financial Officer (Advice and Information)

A. Slaght, Managing Director, Infrastructure & Planning (Advice and Information)

D. Alex, Managing Director, Operations (Advice and Information)

M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and Information)

R. Stovall, Director, Human Resources & Safety (Advice and Information)

A. Giesbrecht, Director, Emergency Services (Advice and Information)

T. Saunders, Director, Public Operations (Advice and Information)

Moved by Councillor Hughes

That Committee move in camera pursuant to sections 29(1) (a) and 29(1)(d) of the Access to Information Act.

CARRIED UNANIMOUSLY

Committee went in camera at 1:30 p.m.

Moved by Councillor MacKay

That Committee reconvene in Public.

CARRIED UNANIMOUSLY

Committee reconvened in public at 1:55 pm

The following motion has been WITHDRAWN by Councillor

Hughes

That \$63,800 for a 1.0 FTE Fire and Ambulance mechanic is added, to be funded through 2026 tax base and offset by the expected savings in currently budgeted external maintenance costs, with the salary amount at a comparable competitive salary.

6.5 PM-26-011 Photo Enforcement Cost Centre *UPDATED*

Notice given by: Councillor Hughes

Moved by Councillor Hughes

That Administration add the appropriate revenue and expense amounts into the 2026 operating budget that will result in \$75,000 of net revenue in the photo enforcement cost center and reduce the 2026 tax base accordingly.
CARRIED UNANIMOUSLY

6.6 PM-26-012 Operational Audit for Servus Place

Notice given by: Councillor Hughes

Moved by Councillor Hughes

That an operational audit for Servus Place is approved for up to \$100,000, to be funded by the Stabilization Reserve and overseen by the Internal Audit Committee.

CARRIED

For: 4 - Councillor Biermanski, Councillor Clark,
Councillor Hughes, and Councillor
Korotash

Against: 3 - Mayor Olivieri, Councillor MacKay, and
Councillor Patrick

6.7 PM-26-013 Library Community Outreach Assistant

Notice given by: Councillor MacKay

Rhonda Kozuska, HR and Financial Services Manager and Lisa Old, Acting CEO, St. Albert Public Library, answered questions of the Committee.

Moved by Councillor MacKay

That the Library Community Outreach Assistant be funded, with the funding source coming from the municipal tax levy.

Moved by Councillor Korotash

That the main motion be amended to decrease the Library Community Outreach Assistant funding to \$46,500.

CARRIED

For: 4 - Councillor Biermanski, Councillor Clark, Councillor Hughes, and Councillor Korotash

Against: 3 - Mayor Olivieri, Councillor MacKay, and Councillor Patrick

Moved by Councillor MacKay

That the Library Community Outreach Assistant be funded for up to \$46,500, with the funding source coming from the municipal tax levy.

CARRIED

For: 6 - Mayor Olivieri, Councillor Biermanski, Councillor Clark, Councillor Korotash, Councillor MacKay, and Councillor Patrick

Against: 1 - Councillor Hughes

6.8 PM-26-015 FTEs - Policing Front Counter Clerks
Notice given by: Councillor Hughes

The following motion was approved on Consent Agenda:
That two additional 0.56 FTEs Policing Front Counter Clerks are added, for a net cost of \$19,300, to be funded from the 2026 base budget.

6.9 PM-26-016 2026 Property Tax Penalty Revenue
Notice given by: Councillor Hughes

The following motion was approved on Consent Agenda:
That the budget for the 2026 property tax penalty revenue is increased by \$30,000 to \$1,250,000 and the 2026 tax base is reduced accordingly.

- 6.10** PM-26-019 Communications Advisor Position
Notice given by Councillor Biermanski

Moved by Councillor Biermanski
That operating business case Communications Advisor, for \$91,500 is unfunded.
DEFEATED

For: 2 - Mayor Olivieri, and Councillor Biermanski

Against: 5 - Councillor Clark, Councillor Hughes,
 Councillor Korotash, Councillor MacKay,
 and Councillor Patrick

- 6.11** PM-26-020 Project and Change Management Advisor Position
Notice given by: Councillor Biermanski

Moved by Councillor Biermanski
That operating business case, Project and Change Management advisor for \$102,200 is unfunded.
DEFEATED

For: 3 - Mayor Olivieri, Councillor Biermanski, and
 Councillor Hughes

Against: 4 - Councillor Clark, Councillor Korotash,
 Councillor MacKay, and Councillor Patrick

Committee recessed at 3:23 p.m.

Committee reconvened at 3:33 p.m.

- 6.12** PM-26-021 Space Planning and Security
Notice given by: Councillor Biermanski

Moved by Councillor Biermanski
That operating business case Space Planning and Security for \$200,000 is unfunded.
CARRIED

For: 5 - Mayor Olivieri, Councillor Biermanski,
Councillor Clark, Councillor Hughes, and
Councillor Korotash

Against: 2 - Councillor MacKay, and Councillor Patrick

Moved by Councillor Korotash

That up to \$200,000 be funded from the Stabilization
Reserve on a one time basis for space planning and
security upgrades in 2026 and that a report be brought to
Council with recommendations.

CARRIED UNANIMOUSLY

6.13 PM-26-022 Information Technology Business Analyst Position

Notice given by: Councillor Hughes

Moved by Councillor Hughes

That the Information Technology Business Analyst position
for \$91,500 is unfunded.

DEFEATED

For: 1 - Councillor Biermanski

Against: 6 - Mayor Olivieri, Councillor Clark, Councillor
Hughes, Councillor Korotash, Councillor
MacKay, and Councillor Patrick

6.14 PM-26-023 St. Albert Library Funding

Notice given by: Councillor Biermanski

Lisa Old, Acting CEO, St. Albert Public Library,
answered questions of the Committee.

Moved by Councillor Biermanski

That funding to the St. Albert Library before any additional
business cases is reduced by \$30,000 to \$4,988,700.

DEFEATED

For: 1 - Councillor Biermanski

Against: 6 - Mayor Olivieri, Councillor Clark, Councillor Hughes, Councillor Korotash, Councillor MacKay, and Councillor Patrick

Committee recessed at 4:40 p.m.

Committee reconvened at 4:45 p.m.

7. Business Items - Requests for Decision

- 7.1** PM-26-026 Omnibus
Notice given by: Mayor Olivieri

Moved by Mayor Olivieri
That Administration adjust the proposed 2026 Municipal and Utility operating and capital budgets based on all late-breaking changes or discovered discrepancies including the following:
That the Library be funded in the amount of \$5,065,200.
That the Arts & Heritage Foundation be funded the amount of \$2,027,300.
That the Utility Solid waste budget be reduced by \$400,000 to reflect the new contract.
CARRIED UNANIMOUSLY
- 7.2** AR-25-469 Completion of Budget Deliberations
Presented by: Anne Victoor, Director, Financial and Strategic Services

Moved by Councillor Hughes
That Council move out of Committee of the Whole.
That Administration prepare the 2026 proposed Municipal and Utility Operating Budgets, the proposed Municipal & Utility Capital Budgets and any associated bylaws, in accordance with the direction provided in the November/December Committee of the Whole deliberations and previous Repair, Maintenance &

Replacement (RMR) decisions and Fees & Charges decisions, all for consideration by Council on December 16, 2025.

CARRIED UNANIMOUSLY

8. Adjournment

The Mayor adjourned the meeting at 4:50 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER