



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - UNADOPTED**

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Tuesday, June 3, 2025

1:00 PM Council Chambers/Hybrid

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Biermanski  
Councillor Brodhead  
Councillor Hughes  
Councillor Joly  
Councillor Killick  
Councillor MacKay

**STAFF PRESENT:**

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate &  
Emergency Services/Chief Financial Officer  
A. Slaght, Managing Director, Infrastructure & Planning  
D. Alex, Managing Director, Operations  
M. Caufield, Director, Legal, Legislative & Records  
Services/Chief Legislative Officer  
K. Droogers, Acting Deputy City Clerk  
R. McDonald, Legislative Officer  
S. Kirkpatrick, IT Service Desk Technician

**2. Adoption of Agenda**

**2.1 AR-25-227 Adoption of Agenda**

Moved by Councillor MacKay  
That the June 3, 2025 Agenda be adopted as presented.  
CARRIED UNANIMOUSLY

### 3. **Presentations, Delegations, and Announcements**

Mayor Heron introduced Troy Fleming, City of Fort Saskatchewan Chief Administrative Officer and new Alberta Representative of the Canadian Association of Municipal Administrators (CAMA) to present the winner of the CAMA Willis Award for Innovation, to the City of St. Albert. William Fletcher, City of St. Albert Chief Administrative Officer, accepted the award on the City's behalf.

Tara MacNeil and Holly Cheverie, St. Albert residents, addressed Council in regard to the parking issues occurring in the Deer Ridge neighbourhood.

### 4. **Business Arising from Presentations, Delegations Announcements and Public Appointments**

Administration answered questions of Council in regard to the student parking issues occurring in and around Bellerose Composite High School.

### 5. **Consent Agenda**

#### 5.1 CA-25-011 Consent Agenda

Moved by Councillor Hughes

That the recommendations in the following agenda reports be approved:

6.1 Regular Council Meeting Minutes of May 20, 2025.

8.1 10 Year Municipal RMR Capital Plan.

8.2 10 Year Utility RMR Capital Plan.

CARRIED UNANIMOUSLY

**6. Adoption of Minutes**

**6.1**     MIN-25-049   Regular Council Meeting Minutes of May 20, 2025

The following motion was approved on Consent Agenda:  
That the Regular Council Meeting Minutes of May 20, 2025, be approved.

**8. Business Items - Requests for Decision**

**8.1**     PM-26-005   10 Year Municipal RMR Capital Plan

Presented by: Deborah Johnson, Financial Controller,  
Financial & Strategic Services

The following motion was approved on Consent Agenda:  
That the 2026-2035 Municipal RMR Capital plan provided as an attachment to the June 3, 2025 agenda report, be approved.

That the following postponed motion be approved:  
PM-26-005

That the 2026 Municipal Capital Budget of 27 projects be funded in the amount of \$37,978,100.

**8.2**     PM-26-006   10 Year Utility RMR Capital Plan

Presented by: Deborah Johnson, Financial Controller,  
Financial & Strategic Services

The following motion was approved on Consent Agenda:  
That the 10 Year Utility RMR Capital Plan provided as an attachment to the June 3, 2025 agenda report, be approved.

That the following postponed motion be approved:  
PM-26-006

That the 2026 Utility Capital Budget of 9 projects be funded in the amount of \$18,449,100.

Council recessed at 1:53 p.m.  
Council reconvened at 2:00 p.m.

## 7. Public Hearing 2:00 pm

Mayor Heron opened the Public Hearing at 2:00 p.m.

- 7.1 PH-25-005 Bylaw 16/2025, Redistricting in Cherot Neighbourhood  
(1st, 2nd & 3rd Readings)  
Presented by: Suzanne Ruegg, Planner, Planning &  
Development
- Moved by Councillor Joly  
That the Public Hearing on Bylaw 16/2025 be closed.  
CARRIED UNANIMOUSLY
- Moved by Councillor Joly  
That Bylaw 16/2025, being amendment 7 to Land Use  
Bylaw 18/2024, be read a first time.  
CARRIED UNANIMOUSLY
- Moved by Councillor Joly  
That Bylaw 16/2025 be read a second time.  
CARRIED UNANIMOUSLY
- Moved by Councillor Brodhead  
That unanimous consent be given for consideration of third  
reading of Bylaw 16/2025.  
CARRIED UNANIMOUSLY
- Moved by Councillor Joly  
That Bylaw 16/2025 be read a third time.  
CARRIED UNANIMOUSLY

## 10. Council Motions

- 10.1**    CM-25-007    Gravel Lot Engineering Standards  
Notice given by: Councillor Hughes
- Moved by Councillor Hughes  
That up to \$65,000 is approved and funded through the Stabilization Reserve to have the Municipal Engineering Standards updated to include specifications for gravel road and parking lot structures, and Level of Service Standards developed for each, and presented to Council for consideration of approval. This recognizes the standards will align to best practices of asset management, and applicable Repair, Maintain, Replace (RMR) project charters will be developed for implementation of established service levels.
- CARRIED
- For:                    6 - Heron, Biermanski, Brodhead, Hughes, Joly, and MacKay
- Against:            1 - Killick

## 11. Information Requests / Notices of Motion / Announcements

### Information Request - Mayor Heron

What would it take policy or bylaw wise to move the Traffic Calming away for neighbourhood surveys and into our engineering standards? This is now established and proven good practice and every neighborhood in the city should be able to take advantage of these measures.

## 12. In Camera

- 12.1**    INC-25-026    Council/Chief Administrative Officer Dialogue  
Presented by: William Fletcher, Chief Administrative Officer

**ATTENDANCE**

W. Fletcher, Chief Administrative Officer (Advice and Information)

Moved by Councillor Joly

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to section 24(1)(a) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 2:35 p.m.

Moved by Councillor Killick

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 3:17 p.m.

**13. Adjournment**

The Mayor adjourned the meeting at 3:17 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER