



CITY OF ST. ALBERT  
CITY COUNCIL  
MEETING MINUTES - UNADOPTED

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Monday, October 21, 2019

3:00 PM Council Chambers

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Hansen  
Councillor Hughes  
Councillor Joly  
Councillor MacKay  
Councillor Watkins

**STAFF:**

K. Scoble, Chief Administrative Officer  
K. Hilts, Deputy Chief Administrative Officer  
D. Leflar, Director, Legal and Legislative Services/Chief Legislative Officer  
C. Wong, Deputy City Clerk  
D. Mason, Legislative Officer

**2. Adoption of Agenda**

**2.1 AR-19-378 Adoption of Agenda**

Moved by Councillor MacKay  
That the October 21, 2019 Agenda be adopted as presented.  
CARRIED UNANIMOUSLY

**3. Presentations, Delegations, and Announcements**

Ufuoma Odebala-Fregene, Reez Community

Foundation, presentation on Supports to Enhance and Develop Racial Literacy.

Mike Killick, addressed Council in opposition of the Governance Restructure.

## 5. Consent Agenda

### 5.1 CA-19-023 Consent Agenda

Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Joly

That the recommendations in the following agenda reports be approved:

6.1 Regular Council Minutes of October 7, 2019

8.2 Bylaw 22/2019 Jensen Lakes ASP Amendment - 1st reading

10.1 Information items: External Audit Management Recommendations

10.2 Information Items: Off-Site Levy Recovery Fund - Policy Compliance Report

CARRIED UNANIMOUSLY

## 6. Adoption of Minutes

### 6.1 MIN-19-025 Regular Council Minutes of October 7, 2019

The following motion was approved on Consent Agenda:

That the Regular Council Minutes of October 7, 2019 be adopted as presented.

## 7. Business Items

### 7.1 AR-19-421 Jarome Iginla Lifecycle Repairs

Presented by: Anthony Lake, Director, Public Works & Transit Department

Moved by Councillor Joly

That the in budget scope change on project 419802 Jerome Iginla/Kinex Rehab, as described in the October 21, 2019 agenda report titled "Jerome Iginla Lifecycle Repairs", be approved.

CARRIED UNANIMOUSLY

## 8. Bylaws

8.1 BL-19-018 Bylaw 31/2019 Master Rates and Fees Bylaws (1st, 2nd and 3rd readings)

Presented by: Anne Victoor, Manager of Financial Services, Finance & Assessment Department

Moved by Councillor Hughes

That Bylaw 31/2019, being a bylaw to amend the Master Rates and Bylaw Fees, be read a first time.

CARRIED UNANIMOUSLY

Moved by Councillor Hughes

That Bylaw 31/2019 be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That unanimous consent be given for consideration of third reading of Bylaw 31/2019.

CARRIED UNANIMOUSLY

Moved by Councillor Hughes

That Bylaw 31/2019 be read a third and final time.

CARRIED UNANIMOUSLY

8.2 BL-19-022 Bylaw 22/2019 Jensen Lakes ASP Amendment (1st Reading)

Bylaw 23/2019 Land Use Bylaw Schedule A Amendment (1st Reading)

Presented by: Eric Schultz, Planner, Planning & Development Department

The following motions were approved on Consent Agenda:  
Jensen Lakes Areas Structure Plan Amendment - 1st

Reading

That Bylaw 22/2019, being amendment 1 to the Jensen Lakes Area Structure Plan 1/2014, be read a first time.

That Bylaw 22/2019 be referred to the Edmonton Metropolitan Region Board (EMRB) for a decision.

That the Public Hearing on Bylaw 22/2019 be scheduled for January 20, 2020.

Land Use Bylaw Schedule A Amendment - 1st Reading

That Bylaw 23/2019, being amendment 170 to the Land Use Bylaw 9/2005, be read a first time.

That the Public Hearing on Bylaw 23/2019 be scheduled for January 20, 2020.

## 10. Council Information Items

**10.1 II-19-018** Information Item: External Audit Management Recommendations  
Presented by: Kevin Scoble, Chief Administrative Officer  
The following motion was approved on Consent Agenda:  
That the attachment to the October 21, 2019 agenda report entitled "Information Items" be received as information.

**10.2 II-19-019** Information Item: Off-Site Levy Recovery Fund - Policy Compliance Report  
Presented by: Kevin Scoble, Chief Administrative Officer  
The following motion was approved on Consent Agenda:  
That the attachment to the October 21, 2019 agenda report entitled "Off-Site Levy Recovery Fund - Policy Compliance Report", be received as information.

## 11. Council Motions

### 11.1 CM-19-027 Governance Restructuring

Notice given by: Councillor Hansen

Moved by Councillor Hansen

That the Governance, Priorities and Finance Committee shall be discontinued.

That there shall be established two Standing Committees, each consisting of three Councillors who are voting members with the Mayor an ex officio voting member of both Committees.

That one of the Standing Committees shall be named “The Community Living Standing Committee” and have a mandate to deal with and bring recommendations or information to Council in respect of, issues of a governance nature (or having a governance aspect) in relation to: environmental matters, social and cultural matters, housing, Protective Services and Recreational matters.

That one of the Standing Committees shall be named “The Community Growth and Infrastructure Standing Committee” and have a mandate to deal with and bring recommendations or information to Council in respect of, issues of a governance nature (or having a governance aspect) in relation to: municipal infrastructure, economic development and growth (including land planning issues other than expropriation), transportation/transit, utilities and Corporate Services.

That there shall also be, as needed, Committee of the Whole Council meetings, as provided for in the Procedure Bylaw. These meetings will precede Regular Council meetings and deal with matters not within the mandate of

either Standing Committee as determined by Agenda Committee.

CARRIED

For: 4 - Heron, Brodhead, Hansen, and Watkins

Against: 3 - Hughes, Joly, and MacKay

Council recessed from 4:37 p.m. to 5:05 p.m.

Moved by Councillor Hansen

That Regular Council meetings shall occur twice per month on the first and third Mondays of each month except where a first or third Monday is a statutory holiday in which case the regular Council meeting shall be scheduled for the Tuesday of that week. Where there are 5 Mondays in a month a third Regular Council meeting will be scheduled.

That Regular Council meetings shall commence at a time determined by Council at the annual Organizational meeting.

That regular meetings of the Standing Committees shall be scheduled to occur once per month, on the second Tuesday of a month ("Committee Day") with one Standing Committee meeting beginning in the morning and the other Standing Committee meeting beginning in the afternoon on Committee Day.

Councillor Hughes requests the motion to be split.

Councillor Hansen's motion, as split, was presented  
That Regular Council meetings shall commence at a time  
determined by Council at the annual Organizational  
meeting.

Councillor Joly's amending motion:

That the main motion be amended to include that the  
Committee meetings be held in Council Chambers, was  
then voted on.

DEFEATED

For: 3 - Hughes, Joly, and MacKay

Against: 4 - Heron, Brodhead, Hansen, and Watkins

Councillor Hansen's main motion was again presented:  
That Regular Council meetings shall occur twice per month  
on the first and third Mondays of each month except where  
a first or third Monday is a statutory holiday in which case  
the regular Council meeting shall be scheduled for the  
Tuesday of that week. Where there are 5 Mondays in a  
month a third Regular Council meeting will be scheduled.

That regular meetings of the Standing Committees shall be  
scheduled to occur once per month, on the second  
Tuesday of a month ("Committee Day") with one Standing  
Committee meeting beginning in the morning and the other  
Standing Committee meeting beginning in the afternoon on  
Committee Day.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay,  
and Watkins

Against: 1 - Hughes

Moved by Councillor Hansen

That Regular Council meetings shall commence at a time determined by Council at the annual Organizational meeting.

CARRIED UNANIMOUSLY

Moved by Councillor Hansen

That Council shall approve the Terms of Reference for both Standing Committees consistent with their broad mandates as set out in paragraphs 6 and 7 above.

That Council shall appoint the members of the Standing Committees upon the recommendation of the Mayor, for two-year terms initially at the first Organizational Meeting following a general municipal election, then again at the Organizational Meeting that occurs at approximately the mid-point of a four-year Council term. Each Council member shall have the opportunity to switch to the other Standing Committee at the end of a two year term.

That upon their appointment the members of a Standing Committee shall choose a Chair, and a Vice Chair to carry out the duties of Chair in the Chair's absence, to serve for the one-year period of the Standing Committee's appointment.

That a Council member who is not a member of a Standing Committee is welcome to attend the Standing Committee meeting, sit with the voting members, and be recognized by the Chair of the Standing Committee to participate in debate and discussion on any item on the Agenda.

That public participation and attendance is welcomed and

encouraged at Standing Committee meetings on agenda items particular to that agenda.

That the Agenda Committee Bylaw shall be amended to include attendance by Standing Committee Chairs to ensure alignment between Council Agendas and Standing Committee Agendas. Deputy Mayor participation in Agenda Committee shall be optional.

That the Chair of a Standing Committee shall have the discretion to call a special meeting of the Committee at any time if the Chair is of the belief that an emergent matter requires the Committee's attention sooner than the next Committee Day.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Joly, MacKay, and Watkins

Against: 1 - Hughes

Moved by Councillor Hansen

That Public hearings that appear on a regular Council Agenda shall not be scheduled or advertised for a pre-determined fixed starting time during the Council meeting.

That meetings of Council and Committee of the Whole in respect of the budget process shall continue as per the status quo and shall not be affected by this governance re-structuring.

That written Councillor Civic Updates shall be provided to legislative services on the Tuesday prior to last meeting of the month in time to make the agenda package deadline.

Mayor Heron requests the motion to be split.

Councillor Hansen's motion, as split, was presented  
That Public hearings that appear on a regular Council  
Agenda shall not be scheduled or advertised for a  
pre-determined fixed starting time during the Council  
meeting.

DEFEATED

Against: 7 - Heron, Brodhead, Hansen, Hughes, Joly,  
MacKay, and Watkins

Councillor Hansen's motion was again presented:  
That meetings of Council and Committee of the Whole in  
respect of the budget process shall continue as per the  
status quo and shall not be affected by this governance  
re-structuring.

That written Councillor Civic Updates shall be provided to  
legislative services on the Tuesday prior to last meeting of  
the month in time to make the agenda package deadline.  
CARRIED UNANIMOUSLY

Moved by Councillor Hansen  
That other Council Committees established under the  
Municipal Government Act whose membership consists of  
non-Council members ("Citizen Committees") shall each  
include one Council member (and one alternate Council  
member) appointed for a one-year term to serve as ex  
officio members of the Citizens Committees. The ex-officio  
Councillors (or alternates) will be non-voting members  
(except for Policing Committee). The ex officio Councillors  
(or alternates) on Citizens Committees shall not be

required or expected to attend every meeting of their Citizens Committee, but may attend a meeting at the request of the Chair to address a particular Agenda item.

That the Minutes of Citizen Committee meetings shall be placed on the Agenda of a Standing Committee meeting as an information item, a reasonable time after the Minutes are finalized.

That the Chair of each Citizen Committee (or the Vice Chair if the Chair is not available) shall present in person a written Annual Report to a Standing Committee. Annual reports shall summarize the Citizen Committee's activities for the past year and present a work plan for the Citizen Committee for the upcoming year.

Councillor Joly requests the motion to be split

Councillor Hansen's motion, as split, was presented  
That other Council Committees established under the Municipal Government Act whose membership consists of non-Council members ("Citizen Committees") shall each include one Council member (and one alternate Council member) appointed for a one-year term to serve as ex officio members of the Citizens Committees. The ex-officio Councillors (or alternates) will be non-voting members (except for Policing Committee and Internal Audit Steering Committee).

CARRIED UNANIMOUSLY

Councillor Hansen's motion, as split, was presented  
The ex officio Councillors (or alternates) on Citizens Committees shall not be required or expected to attend every meeting of their Citizens Committee, but may attend

a meeting at the request of the Chair to address a particular Agenda item.

DEFEATED

Against: 7 - Heron, Brodhead, Hansen, Hughes, Joly, MacKay, and Watkins

Councillor Hansen's motion was again presented  
That the Minutes of Citizen Committee meetings shall be placed on the Agenda of a Standing Committee meeting as an information item, a reasonable time after the Minutes are finalized.

That the Chair of each Citizen Committee (or the Vice Chair if the Chair is not available) shall present in person a written Annual Report to a Standing Committee. Annual reports shall summarize the Citizen Committee's activities for the past year and present a work plan for the Citizen Committee for the upcoming year.

CARRIED UNANIMOUSLY

Moved by Councillor Joly

That Council approve the Governance Restructure as a 2 year pilot project to be reviewed at the first regular Council meeting in September 2021 and that a matrix be established in Q2 2020.

CARRIED

For: 5 - Heron, Brodhead, Hansen, Joly, and MacKay

Against: 2 - Hughes, and Watkins

## 12. Information Requests / Notices of Motion / Announcements

### Notice of Motion - Councillor Watkins

That Administration initiate an Expression of Interest (EOI) on 22 St. Thomas Street and 2 St Anne Street that would utilize the land (either as a long term lease or donation) as the City's contribution to a residential and commercial development, and that the evaluation criteria include the percentage of affordable housing units provided at a minimum of 20% below market rates.

That Administration report back to Council on the results of the EOI by May 30, 2020.

### Budget Information Request - Councillor Joly

What would be the cost to extend the free transit passes for youth to the end of 2020?

What would be the cost to waive fees for local (not commuter) passes for all persons who qualify for the Community and Protective Services Subsidy Program for 2020?

What would be the cost to waive fees for local (not commuter) passes for all persons who qualify for the All Aboard (AISH) pass for 2020?

What would be the impact if all local (not commuter) transit fees were waived for 2020?

## 15. In Camera

### 15.1 INC-19-113 Council/Chief Administrative Officer Dialogue

Presented by: Kevin Scoble, Chief Administrative Officer

Also in attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

Moved by Councillor Brodhead

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act (advice, proposals, recommendations, analyses or policy options developed by or for Council).

CARRIED UNANIMOUSLY

Council went in camera at 6:36 p.m.

Moved by Councillor MacKay

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 7:32 p.m.

Moved by Councillor Hansen

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

**16. Adjournment**

The Mayor adjourned the meeting at 7:33 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER