



MEETING MINUTES - UNADOPTED

Tuesday, March 17, 2026

9:30 AM Council Chambers/Hybrid

1. Attendance (at start of meeting)

PRESENT:

Mayor Olivieri
Councillor Biermanski
Councillor Clark
Councillor Hughes
Councillor MacKay
Councillor Korotash
Councillor Patrick

STAFF PRESENT:

W. Fletcher, Chief Administrative Officer
D. McMordie, Managing Director, Corporate &
Emergency Services/Chief Financial Officer
K. Peter, Acting Managing Director, Infrastructure &
Planning
D. Alex, Managing Director, Operations
M. Caufield, Director, Legal, Legislative & Records
Services/Chief Legislative Officer
C. Wong, Deputy City Clerk
R. McDonald, Legislative Officer

2. Adoption of Agenda

2.1 AR-26-050 Adoption of Agenda

Moved by Councillor MacKay
That the March 17, 2026 Agenda be adopted as presented.
CARRIED UNANIMOUSLY

5. Consent Agenda

5.1 CA-26-008 Consent Agenda

Moved by Councillor Biermanski
That the recommendations in the following agenda reports be approved:
6.1 Regular Council Meeting Minutes of March 3, 2026.
CARRIED UNANIMOUSLY

6. Adoption of Minutes

6.1 MIN-26-019 Regular City Council Meeting Minutes of March 3, 2026

The following motion was approved on Consent Agenda:
That the Regular City Council Meeting Minutes of March 3, 2026, be approved.

9. Bylaws

9.2 BL-26-007 Bylaw 16/2026 Downtown Business Improvement Area Bylaw Amendment

Presented by: Jared Huston, Manager, Business Retention & Expansion; Mike Erickson, Director, Economic Development.

Moved by Councillor Hughes
That Bylaw 16/2026 be read a first time.
CARRIED UNANIMOUSLY

Moved by Councillor Hughes
That Bylaw 16/2026 be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor MacKay
That unanimous consent be given for consideration of third
reading of Bylaw 16/2026.
CARRIED UNANIMOUSLY

Moved by Councillor Hughes
That Bylaw 16/2026 be read a third time.
CARRIED UNANIMOUSLY

Council recessed at 9:53 a.m.
Council reconvened at 10:00 a.m.

8. Committee Business - For Information Only

- 8.1 CB-26-016 Community Services Advisory Committee 2025 Annual Report *TIME SPECIFIC - 10:00 a.m.*
Presented by: Kelly Cartwright, Chair, Community Services Advisory Committee
- The Community Services Advisory Committee Annual Report for 2025 was provided to Council for information.

10. Business Items - Requests for Decision

- 10.1 AR-26-116 Downtown Business Improvement Area Board & Budget
Presented by: Jared Huston, Manager, Business Retention & Expansion; Mike Erickson, Director, Economic Development.
- Alena Brown, Vice President of the St. Albert Downtown Business Association, presented the Downtown Business Improvement Area Board and Budget, and answered questions of Council.

Moved by Councillor Patrick
That the appointments of the Directors to the St. Albert Downtown Business Association’s Board, as set out in the attachment entitled “St. Albert DBA - 2026 Board of Directors,” be approved, each for a term of one year, from March 17, 2026, until March 16, 2027.

That the St. Albert Downtown Business Association’s proposed 2026 budget, as set out in the attachment entitled “St. Albert BIA - 2026 Proposed Budget,” be approved.

CARRIED UNANIMOUSLY

7. Public Hearing 10:30 am

- 7.1 PH-26-006 Resolution For Proposed Removal of Municipal Reserve Designation - 16 and 18 Sir Winston Churchill Avenue, Former Firehall 1 and Sanitary Lift Station.
Bylaw 12/2026 to add Public Utility Lot (PUL) Designation to 18 Sir Winston Churchill Avenue, Sanitary Lift Station.
Presented by: Suzanne Ruegg, Planner, Planning & Development

Mayor Olivieri opened the Public Hearing at 10:30 a.m.

The following St. Albert Residents attended the Public Hearing and addressed Council in regard to the Resolution for Proposed Removal of Municipal Reserve Designation - 16 and 18 Sir Winston Churchill Avenue, Former Firehall 1 and Sanitary Lift Station:

Jeremiah Hanley, Brent Korobanik, David Roberts, Marnie Yohemas, Nathan Schulte, Candace Hiltz, B. Bradshaw, Peter Menzel, Kim Menzel, Vida Nabeiyan, Cam MacDonald, M. Proc, Brad Weaver, and Rae Hemsworth.

Moved by Councillor MacKay
That the Public Hearing on the proposed Municipal Reserve designation removal be closed.
CARRIED UNANIMOUSLY

Council recessed at 12:01 p.m.
Council reconvened at 12:45 p.m.

Moved by Councillor Korotash
That the Chief Administrative Officer notify the Registrar of Land Titles that Council has complied with the requirements of Division 9 (Use and Disposal of Reserve Land) of Part 17 (Planning and Development) of the Municipal Government Act with respect to Municipal Reserve land legally described as Plan 242 2556, Block 2, Lot 2MR, identified on the map entitled Municipal Reserve Designation Removal Map and request that the Registrar remove the Municipal Reserve designation from this lot.
CARRIED UNANIMOUSLY

Moved by Councillor MacKay
That Bylaw 12/2026, being a bylaw to designate a Public Utility Lot, be read a first time.
CARRIED UNANIMOUSLY

Moved by Councillor MacKay
That Bylaw 12/2026 be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor Biermanski
That unanimous consent be given for consideration of third reading of Bylaw 12/2026.
CARRIED UNANIMOUSLY

Moved by Councillor MacKay
That Bylaw 12/2026 be read a third time.
CARRIED UNANIMOUSLY

Moved by Councillor Clark
That the Chief Administrative Officer notify the Registrar of

Land Titles that Council has complied with the requirements of Division 9 (Use and Disposal of Reserve Land) of Part 17 (Planning and Development) of the Municipal Government Act with respect to Municipal Reserve land legally described as Plan 242 2556, Block 2, Lot 1MR, identified on the map entitled Municipal Reserve Designation Removal Map and request that the Registrar remove the Municipal Reserve designation from this lot.

DEFEATED

For: 1 - Olivieri

Against: 6 - Biermanski, Clark, Hughes, MacKay, Korotash, and Patrick

Bylaws Continued

- 9.1 BL-26-002 Bylaw 8/2026-Off-Site Levy Bylaw Amendment 15 and Annual Report
Presented by: Abram Iskander, OSL Specialist, Engineering
Moved by Councillor MacKay
That Bylaw 8/2026, being Amendment 15 to Off-Site Levy Bylaw 30/2013, be read a first time.
CARRIED UNANIMOUSLY
Moved by Councillor MacKay
That Bylaw 8/2026 be read a second time.
CARRIED UNANIMOUSLY
Moved by Councillor Biermanski
That unanimous consent be given for consideration of third and final reading of Bylaw 8/2026.
CARRIED UNANIMOUSLY
Moved by Councillor MacKay
That Bylaw 8/2026 be read a third time.
CARRIED UNANIMOUSLY

Moved by Councillor MacKay
That \$8.57M in the off-site levy reserves held by the City be allocated and administered as indicated in “2025 OSL Annual Recoveries”, provided as an attachment to the March 17, 2026 agenda report entitled “Bylaw 8/2026 - Off-Site Levy Bylaw Amendment 15 and Annual Report”.
CARRIED UNANIMOUSLY

Council recessed at 2:09 p.m.
Council reconvened at 2:20 p.m.

12. Civic and External Agencies - Councillors' Updates

Councillors provided updates on the work and activities of the civic and external agencies on which they serve as Council's representatives.

13. Council Motions

- 13.1 CM-26-008 Additional Washroom Facility Funding for Arts & Heritage Foundation
Notice given by: Councillor Hughes

Ann Ramsden, Executive Director, Arts & Heritage Foundation, answered questions of Council in regard to the Additional Washroom Facility Funding for Arts & Heritage Foundation.

Moved by Councillor Hughes
That up to \$14,700 is provided to the Arts & Heritage Foundation (AHF) for portable washrooms for the 2026 season to be funded from the Stabilization Reserve.
CARRIED UNANIMOUSLY

- 13.2 CM-26-009 Advisory Committee Feedback - Policy C-CAO-19 Flag Display Policy and Commemorative Lighting
Notice given by: Councillor Hughes

Moved by Councillor Hughes

That the following Notice of Motion be debated at the March 17, 2026, regular meeting of Council and that the 20-day notice period requirement in section 119(9) of the Procedure Bylaw be waived.

CARRIED UNANIMOUSLY

Moved by Councillor Hughes

That the Seniors' Advisory Committee and Youth Advisory Committee are requested feedback on the Flag Display and Commemorative Lighting Policy for recommended revisions and the feedback is brought to May SCOW meeting, to discuss the topic.

CARRIED UNANIMOUSLY

14. Information Requests / Notices of Motion / Announcements

Information Request - Councillor Korotash

Please provide an update on what information is available and what efforts have been taken with respect to downtown beautification that may inform council motion or the preparation of a capital charter. This should include, but is not limited to:

- The current status of the program to place planters on spaces with dead trees (and photos if available);
- Any estimates that may have been prepared for the cost of installing proper tree wells to replace dead trees and promote long term tree health downtown;
- Status / opportunities and costs associated with potential expansion of current flower program to additional locations downtown;
- The uptake and effectiveness of the storefront improvement program; and
- Any other initiatives that have been proposed or considered that could enhance the 'botanic arts' brand in our downtown.

Notice of Motion - Councillor Clark

That Administration prepare amendments to the Community Standards Bylaw for Council's consideration on or before October 20, 2026 regarding the following:

- Requiring residents to clear sidewalks of snow and ice within 48 hours of a snowfall event or ice formation, or apply traction material when ice removal is not possible;
- Adding clarification regarding what snow and ice accumulation means; and
- Clarifying the conditions under which snow may be removed from sidewalks and placed onto adjacent roadways.

15. In Camera

15.1 INC-26-002 CAO Performance Evaluation

Presented by: Ryan Stovall, Director, Human Resources & Safety

ATTENDANCE

R. Stovall, Director, Human Resources & Safety (Advice and Information)

Moved by Councillor Biermanski

That Council move in camera to discuss a matter pursuant to section 22 (Confidential Evaluations) and s.29(1)(a) (advice, proposals, recommendations, analyses or policy options developed by or for Council) of the Access to Information Act.

CARRIED UNANIMOUSLY

Council went in camera at 2:44 p.m.

Moved by Councillor Clark

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 3:45 p.m.

- 15.2** INC-26-012 Council/Chief Administrative Officer Dialogue
Presented by: William Fletcher, Chief Administrative Officer

ATTENDANCE

W. Fletcher, Chief Administrative Officer (Advice and Information)

Moved by Councillor Clark

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to section 29(1)(a) of the Access to Information Act.

CARRIED UNANIMOUSLY

Council went in camera at 3:45 p.m.

Moved by Councillor Patrick

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 4:14 p.m.

- 15.3** INC-26-013 Council Dialogue
Presented by: Mayor Olivieri
- Moved by Councillor Hughes
That Council move in camera to have a confidential dialogue in accordance with section 28(1)(b) of the Access to Information Act.
CARRIED UNANIMOUSLY

Council went in camera at 4:14 p.m.

Moved by Councillor Biermanski

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 4:15 p.m.

16. Adjournment

The Mayor adjourned the meeting at 4:15 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER