



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - UNADOPTED

Tuesday, September 2, 2025

1:00 PM Virtual Via Zoom

1. Attendance (at start of meeting)

VIA ZOOM:

Mayor Heron
Councillor Biermanski
Councillor Brodhead
Councillor Hughes
Councillor Joly
Councillor Killick
Councillor MacKay

STAFF PRESENT VIA ZOOM:

W. Fletcher, Chief Administrative Officer
D. McMordie, Managing Director, Corporate &
Emergency Services/Chief Financial Officer
A. Slaght, Managing Director, Infrastructure & Planning
D. Alex, Managing Director, Operations
M. Caufield, Director, Legal, Legislative & Records
Services/Chief Legislative Officer
C. Wong, Deputy City Clerk
K. Droogers, Legislative Officer

2. Adoption of Agenda

2.1 AR-25-314 Adoption of Agenda

Moved by Councillor MacKay

That the September 2, 2025 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Myron Keehn, Edmonton Airports President & CEO, presented to Council on the Edmonton International Airport Annual Corporate Update.

Margeux Maron, Director, Government and Corporate Relations, Edmonton International Airport, answered questions of Council regarding the Edmonton International Airport Annual Corporate Update.

Will Winter, Resident, addressed Council in regard to Parking on Lamoureux Place.

5. Consent Agenda

5.1 CA-25-015 Consent Agenda

Moved by Councillor Hughes

That the recommendations in the following agenda reports be approved:

6.1 Regular Council Meeting Minutes of July 15, 2025.

8.1 Community Services Advisory Committee

Recommendation: Community Capital Grant Ad Hoc Funding Recommendations

9.2 RCMP Quarterly Report (Q1 2025)

10.1 C-CC-03 City Council Renumeration and Expense Reimbursement Policy Amendments

10.2 Mutual Aid Fire Services Agreement – Sturgeon

County

11.1 Bylaw 22/2025 - Master Rates Bylaw and Other Bylaws (1st Reading) and Other Policies that affect Fees and Charges

11.2 Bylaw 20/2025 Council Committee Omnibus Amending Bylaw (1st, 2nd, 3rd Readings)
CARRIED UNANIMOUSLY

6. Adoption of Minutes

6.1 MIN-25-063 Regular Council Meeting Minutes of July 15, 2025

The following motion was approved on Consent Agenda:
That the Regular Council Meeting Minutes of July 15, 2025, be approved.

8. Committee Business - Requests for Decision

8.1 CB-25-041 Community Services Advisory Committee Recommendation: Community Capital Grant Ad Hoc Funding Recommendations Presented by: Kyle Duplessis, Chair, Community Services Advisory Committee

The following motion was approved on Consent Agenda:
That the following applications for the 2025 Community Capital Grant Ad Hoc Program be awarded as follows:

1. Organization: Families and Friends of J. J. Nearing Catholic Elementary School Society

Project: Playground Replacement

Amount: \$100,000

2. Organization: Friends of Neil M. Ross School Society

Project: Playground Redevelopment

Amount: \$100,000

For a total recommendation of \$200,000

9. Business Items - For Information Only

- 9.1** AR-25-345 Corporate Quarterly Report - Quarter 2, 2025
Presented by: William Fletcher, Chief Administrative Officer

The City of St. Albert Corporate Quarterly Report - Quarter 2, 2025 was received by Council for information only.

- 9.2** AR-25-365 Quarterly Policing Update - RCMP Q1 2025
Presented by: Staff Sergeant Dwayne Moore, Acting Officer in Charge, St. Albert RCMP Detachment

The following was approved on Consent Agenda:
The RCMP Quarter 1, 2025 Report was received by Council for information only.

Council recessed at 1:56 p.m.
Council reconvened at 2:00 p.m.

7. Public Hearing 2:00 pm

- 7.1** PH-25-003 Bylaw 19/2025 - Land Use Bylaw Schedule A Amendment for a portion of 25331 Township Road 544 and 25321 Township Road 544 (1st, 2nd, 3rd Readings)
Presented by: Barb Dupuis, Planner, Planning & Development Department

Mayor Heron opened the Public Hearing at 2:00 p.m.

Council recessed at 2:08 p.m.
Council reconvened at 2:11 p.m.

Council recessed at 3:37 p.m.
Council reconvened at 3:50 p.m.

Stephen Yu, Invistec Consulting Ltd., addressed Council regarding the Public Hearing on Bylaw 19/2025.

Mike Yochim, Landrex, answered questions of Council regarding the Public Hearing on Bylaw 19/2025.

Ray Watkins, Watkins Land Development Ltd., addressed Council regarding the Public Hearing on Bylaw 19/2025.

Trustee Rouse, St. Albert Public Schools, addressed Council regarding the Public Hearing on Bylaw 19/2025.

Council recessed at 5:35 p.m.
Council reconvened at 6:00 p.m.

Krimsen Sumners, Superintendent, St. Albert Public Schools, addressed Council regarding the Public Hearing on Bylaw 19/2025.

Sandy Clark, Resident, addressed Council regarding the Public Hearing on Bylaw 19/2025.

Council recessed at 7:49 p.m.
Council resumed at 7:59 p.m.

Moved by Councillor Hughes

That the Public Hearing for Bylaw 19/2025 be adjourned to September 15, 2025 at 1:00 p.m., and that Bylaw 19/2025 be referred to Administration to prepare an amendment to Schedule A to reflect the changes proposed by the Developer in August 2025.

CARRIED

For: 5 - Heron, Biermanski, Brodhead, Hughes,
and MacKay

Against: 2 - Joly, and Killick

10. Business Items - Requests for Decision

- 10.1** AR-25-339 C-CC-03 City Council Remuneration and Expense
Reimbursement Policy Amendments
Presented by: Marta Caufield, Director, Legal, Legislative
& Records Services

The following motions were approved on Consent Agenda:
That the amendments to C-CC-03 City Council
Remuneration and Expense Reimbursement Policy, as
attached to the agenda report dated September 2, 2025,
be approved.

That with the exception of section 4, the amendments to
C-CC-03 take effect on November 1, 2025, and that
section 4 of C-CC-03 take effect on October 21, 2025.

- 10.2** AR-25-343 Mutual Aid Fire Services Agreement - Sturgeon County
Presented by: Everett Cooke, Director Emergency
Services (Fire Chief), Emergency Services

The following motion was approved on Consent Agenda:
That the Mayor and Chief Administrative Officer be
authorized to execute a Mutual Aid Agreement on terms
and conditions acceptable to the CAO with any

municipalities deemed necessary by the CAO for the purpose of accessing fire fighting assistance during an emergency.

11. Bylaws

- 11.1** BL-25-025 Bylaw 22/2025 - Master Rates Bylaw and Other Bylaws (1st Reading) and Other Policies that affect Fees and Charges
Presented by: Atul Saini, Financial Controller, Financial & Strategic Services

The following motion was approved on Consent Agenda:
That Bylaw 22/2025, being a bylaw to amend the Master Rates Bylaw and various other bylaws under which fees, rates and charges are set, be read a first time.

- 11.2** BL-25-024 Bylaw 20/2025 Omnibus Procedure and Council Committee Amending Bylaw (1st, 2nd, 3rd Readings)
Presented by: Marta Caufield, Director, Legal, Legislative and Records Services

The following motions were approved on Consent Agenda:

1. That Bylaw 20/2025, being a bylaw to amend the Procedure Bylaw, Arts Development Advisory Committee Bylaw, Community Services Advisory Committee Bylaw, Environmental Advisory Committee Bylaw, Seniors' Advisory Committee Bylaw, and Youth Advisory Committee Bylaw, be read a first time.
2. That Bylaw 20/2025 be read a second time.
3. That unanimous consent be given for consideration of third reading of Bylaw 20/2025.
4. That Bylaw 20/2025 be read a third time.

13. Council Motions

- 13.1** CM-25-015 Renaming of St. Anne Promenade
Notice given by: Councillor Killick

Moved By Hughes

That the main motion be amended to state that following Council Policy C-CC-05 procedures, administration undertakes the necessary actions to rename St Anne Promenade to reflect the contribution of our military personnel service.

DEFEATED

For: 3 - Brodhead, Hughes, and Joly

Against: 4 - Heron, Biermanski, Killick, and MacKay

Moved by Councillor Killick

That notwithstanding Council Policy C-CC-05, administration undertakes the necessary actions to rename St Anne Promenade to Veterans Way, with this work to be completed by November 11, 2025.

CARRIED UNANIMOUSLY

- 13.2** CM-25-016 Expropriation of Remaining Pineview II/Kingswood ASP Lands
Notice given by: Councillor Joly

Moved by Councillor Joly

That Administration develops a project charter for Council's consideration as part of the 2028 budget process, to include:

- a. an in-depth exploration of various development scenarios,
- b. assessment of project alignment with the current Municipal Development Plan,
- c. identification of development constraints,
- d. evaluation of alternative site locations for school and

municipal reserve allocations, and
e. consideration of potential update to the existing
Pineview II/Kingswood ASP.

CARRIED

For: 5 - Biermanski, Brodhead, Joly, Killick, and
MacKay

Against: 2 - Heron, and Hughes

13.3 CM-25-017

Review of Policing Services

Notice given by: Councillor MacKay

Moved by Councillor MacKay

That Administration prepare a business case to conduct a review of policing services in St. Albert, focusing on community needs, policing models including structure, opportunities for sub-regional or regional collaboration and preparedness to meet potential future policing service delivery models. The business case would define scope, resource needs and a funding source for consideration as part of budget 2026.

CARRIED

For: 5 - Heron, Biermanski, Brodhead, Hughes,
and MacKay

Against: 2 - Joly, and Killick

15. In Camera

15.1 INC-25-035

Council/Chief Administrative Officer Dialogue

Presented by: William Fletcher, Chief Administrative Officer

STAFF PRESENT:

W. Fletcher, Chief Administrative Officer (Advice and Information)

Moved by Councillor Brodhead

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to

section 29(1)(a) of the Access to Information Act.
CARRIED UNANIMOUSLY

Council went in camera at 9:10 p.m.

Moved by Councillor Brodhead
That Council Reconvene in Public.
CARRIED UNANIMOUSLY

Council reconvened in public at 9:36 p.m.

16. Adjournment

The Mayor adjourned the meeting at 9:36 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER