



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - FINAL**

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Tuesday, May 7, 2024

1:00 PM Council Chambers/Hybrid

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Biermanski  
Councillor Hughes  
Councillor Killick  
Councillor MacKay

**ABSENT:**

Councillor Joly

**VIA ZOOM:**

Councillor Brodhead

**STAFF PRESENT:**

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate and  
Emergency Services/Chief Financial Officer  
D. Enger, Managing Director, Infrastructure &  
Operations  
M. Caufield, Director, Legal, Legislative & Records  
Services/Chief Legislative Officer  
C. Wong, Deputy City Clerk  
K. Droogers, Legislative Officer

**2. Adoption of Agenda**

2.1 AR-24-152 Adoption of Agenda

Moved by Councillor MacKay

That the May 7, 2024 agenda be adopted as amended with the addition of item 15.1 Bellerose High School Roadway Improvements.

CARRIED UNANIMOUSLY

**3. Presentations, Delegations, and Announcements**

Dave MacGillivray, Chairman, K40 Rainmaker Festival Parade, presented to Council regarding the 2024 Funding shortfall for the Annual Rainmaker Festival parade celebrating St. Albert's 163rd Birthday.

Stewart Nelson, resident, Mika Bodet, resident, Miles Gibson, President of the St. Albert Road Runners and Triathlon Club, Glenn Wilson, Head Coach of the St. Albert Gators Triathlon Team and the St. Albert Sailfish Swim Team, and Scott Flowers, resident, addressed Council regarding additional aquatic space.

Lynn Rusnack, resident, addressed Council regarding the Paving of St. Albert Botanic Park Parking Lot.

Council recessed at 1:58 p.m.

Council reconvened at 2:01 p.m.

**7. Public Hearing 2:00 pm**

7.1 PH-24-005 Bylaw 9/2024 - Riverside Redistricting, LUB Schedule A Amendment (1st, 2nd & 3rd Readings)  
Presented by: Sajid Sifat, Planner, Planning and Development Department

The Mayor declared the Public Hearing Open.

Moved by Councillor MacKay  
That the Public Hearing on Bylaw 9/2024 be closed.  
CARRIED UNANIMOUSLY

Moved by Councillor MacKay  
That Bylaw 9/2024, being amendment 220 to the Land Use  
Bylaw 9/2005, be read a first time.  
CARRIED UNANIMOUSLY

Moved by Councillor MacKay  
That Bylaw 9/2024 be read a second time.  
CARRIED UNANIMOUSLY

Moved by Councillor Hughes  
That unanimous consent be given for consideration of third  
reading of Bylaw 9/2024.  
CARRIED UNANIMOUSLY

Moved by Councillor MacKay  
That Bylaw 9/2024 be read a third time.  
CARRIED UNANIMOUSLY

7.2 PH-24-006 Bylaw 11/2024 - North Ridge Phase 2, 3rd Redistricting,  
LUB Schedule A Amendment (1st, 2nd & 3rd Readings)  
Presented by: Eric Schultz, Planner, Planning and  
Development Department

The Mayor declared the Public Hearing Open.

Moved by Councillor Killick  
That the Public Hearing on Bylaw 11/2024 be closed.  
CARRIED UNANIMOUSLY

Moved by Councillor Killick  
That Bylaw 11/2024, being amendment 221 to the Land  
Use Bylaw 9/2005, be read a first time.  
CARRIED UNANIMOUSLY

Moved by Councillor Killick  
That Bylaw 11/2024 be read a second time.  
CARRIED UNANIMOUSLY

Moved by Councillor Biermanski  
That unanimous consent be given for consideration of third reading of Bylaw 11/2024.  
CARRIED UNANIMOUSLY

Moved by Councillor Killick  
That Bylaw 11/2024 be read a third time.  
CARRIED UNANIMOUSLY

**4. Business Arising from Presentations, Delegations  
Announcements and Public Appointments**

Moved by Councillor Biermanski  
That notwithstanding Council Policy C-CC-23 (Civic Granting), the City provide \$3000, to be funded from the Community Events Fund, to the K40 Club of St. Albert – Rodeo to help fund the 2024 Rainmaker Rodeo and that a full event accounting be provided to the City within 60 days of the conclusion of the event.  
CARRIED UNANIMOUSLY

**5. Consent Agenda**

**5.1 CA-24-009 Consent Agenda**

Moved by Councillor Hughes  
That the recommendations in the following agenda reports be approved:  
6.1 Regular Council Meeting Minutes of April 16, 2024.  
9.2 Community Services Advisory Committee  
Recommendations: 2024 Community Capital Grant Program.  
CARRIED UNANIMOUSLY

**6. Adoption of Minutes**

**6.1 MIN-24-032 Regular Council Meeting Minutes of April 16, 2024**

The following motion was approved on Consent Agenda:

That the Regular Council Meeting Minutes of April 16, 2024 be approved.

**8. Council Postponed Motions (related to 10 Yr Capital Growth Plan)**

**8.1**    PM-25-001    Public Works Satellite Yard (PW-018) & Take it or Leave it Facility

Notice given by: Councillor Hughes

Moved by Councillor Hughes

That the 10-Year Capital Plan is updated to rescope PW-018 Public Works Satellite Yard Capital Charter to include a Take it or Leave it Facility.

CARRIED

For:                4 - Biermanski, Brodhead, Hughes, and MacKay

Against:        2 - Heron, and Killick

**8.2**    PM-25-002    Paving of St. Albert Botanic Park Parking Lot

Notice given by: Councillor Killick

Moved by Councillor Killick

That a project charter be developed for paving of the St Albert Botanic Park parking lot for addition to the 2025 2034 Municipal Capital Growth Plan.

CARRIED

For:                4 - Biermanski, Hughes, Killick, and MacKay

Against:        2 - Heron, and Brodhead

Council recessed at 3:15 p.m.

Council reconvened at 3:25 p.m.

## 9. Committee Business

- 9.1    CB-24-015    Standing Committee of the Whole Item: 10-Year Capital Growth Plan Update  
Presented by: Suzanne Findlay, Manager, Financial Services
- Moved by Councillor Hughes  
That the revised 2025-2034 Municipal Capital Growth Plan be included in the Proposed 2025-2027 Business Plan and Budget along with funding recommendations guided by the Capital Prioritization Matrix.  
CARRIED UNANIMOUSLY

- 9.2    CB-24-016    Community Services Advisory Committee  
Recommendations: 2024 Community Capital Grant Program  
Presented by: Emma Lafreniere, Chair, Community Services Advisory Committee
- The following motion was approved on Consent Agenda:  
That the following applications for the 2024 Community Capital Grant Program be awarded:  
Organization: St. Albert Tokai Judo Society  
Project: Facility Upgrades  
Amount: \$28,995
- Organization: Friends of Lois E. Hole School Enhancement Society  
Project: Playground Expansion  
Amount: \$30,950
- For a total recommendation of \$59,945

## 10. Business Items

- 10.1    AR-24-177    2024 Alberta Municipalities Resolutions  
Presented by: Monty Killoh, Government Relations Advisor,

Government/Indigenous Relations and Environment

Moved by Councillor Killick

That Council endorse the resolution entitled "Preventative Psychological Services Support for Municipal First Responders," provided as Attachment 1 to the May 7, 2024 agenda report titled 2024 Alberta Municipalities Resolutions, and refer it to the 2024 Alberta Municipalities Convention for Consideration.

That Council appoint Councillor MacKay as the Resolution Champion for the "Preventative Psychological Support for Municipal First Responders" resolution for the 2024 Alberta Municipalities Convention.

That Council endorse the resolution entitled "Provincial Support for Watershed Management," provided as Attachment 2 to the May 7, 2024 agenda report titled 2024 Alberta Municipalities Resolutions, and refer it to the 2024 Alberta Municipalities Convention for Consideration.

That Council appoint Councillor MacKay as the Resolution Champion for the "Provincial Support for Watershed Management" resolution for the 2024 Alberta Municipalities Convention.

That Council endorse the resolution entitled "Education Property Tax Reform," provided as Attachment 3 to the May 7, 2024 agenda report titled 2024 Alberta Municipalities Resolutions, and refer it to the 2024 Alberta Municipalities Convention for Consideration.

That Council appoint Councillor Brodhead as the Resolution Champion for the "Education Property Tax Reform" resolution for the 2024 Alberta Municipalities Convention.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That Council authorize City Administration to prepare and submit a resolution for the Alberta Municipalities' 2024 Convention on behalf of City Council directing Alberta Municipalities to advocate to the Government of Alberta to allow municipal governments to use automated voting equipment as an option, such as electronic tabulators, to count votes in a local election.

That Council appoint Mayor Heron as the Resolution Champion for Council's 2024 emergent Alberta Municipalities resolution regarding automated voting equipment.

CARRIED

For: 4 - Heron, Brodhead, Killick, and MacKay

Against: 2 - Biermanski, and Hughes

**10.2** AR-24-207

St. Albert Transit Bus Funding Increase

Presented by: Tim Saunders, Director, Public Operations

Moved by Councillor Biermanski

That the budget for Municipal Growth Capital Charter TRAN-004 Transit Growth Buses (Project 424351) be increased by \$213,500 for a total budget of \$1,833,500 to be funded from Capital Reserve.

That the budget for Municipal Repair Maintain Replace (RMR) Capital Charter TRAN-001 Transit Bus Lifecycle Replacement for 2025 be increased by \$1,265,250 for a total budget of \$10,515,950 to be funded from the Transit Lifecycle Reserve with goods and/or services not to be received until after January 1, 2025.

CARRIED UNANIMOUSLY

**10.3** AR-24-212

Alberta Health Services - Provision of EMS Services

Presented by: Everett Cooke, Director (Fire Chief),



Emergency Services

**In Attendance:**

W. Fletcher, Chief Administrative Officer (Advice and Information)

D. McMordie, Managing Director, Corporate and Emergency Services/Chief Financial Officer (Advice and Information)

D. Enger, Managing Director, Infrastructure & Operations (Advice and Information)

E. Cooke, Director, Emergency Services (Fire Chief) (Advice and Information)

S. Underhay, Assistant Chief, Operations, Emergency Services (Advice and Information)

T. Duley, Senior Manager, Government/Indigenous Relations & Environment (Advice and Information)

A. Victoor, Director, Financial & Strategic Services (Advice and Information)

R. Stovall, Director, Human Resources & Safety (Advice and Information)

M. Caufield, Director, Legal & Legislative Services/Chief Legislative Officer (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant to Section 25(1)(c)(iii) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 4:11 p.m.

Councillor Killick left the meeting at 4:36 p.m.

Moved by Councillor Hughes

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 4:37 p.m.

Councillor Killick joined the meeting at 4:38 p.m.

Moved by Councillor Brodhead

That the CAO be authorized to execute an agreement between the City of St. Albert and Alberta Health Services for the continued provision of EMS ground ambulance services for a term of up to 5 years, including renewals, on terms and conditions acceptable to the CAO.

CARRIED UNANIMOUSLY

## 11. Bylaws

11.1 BL-24-015 Bylaw 13/2024 - 2024 Tax Rate Bylaw (1st, 2nd & 3rd readings)

Presented by: Stephen Bannerman, Senior Manager, Assessment and Taxation

Moved by Councillor Hughes

That Bylaw 13/2024, being a bylaw to authorize the rates of property taxation for 2024, be read a first time.

CARRIED UNANIMOUSLY

Moved by Councillor Hughes

That Bylaw 13/2024 be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That unanimous consent be given for consideration of third reading of Bylaw 13/2024.

CARRIED UNANIMOUSLY

Moved by Councillor Hughes

That Bylaw 13/2024 be read a third and final time.

CARRIED UNANIMOUSLY

Council recessed at 5:03 p.m.

Council reconvened at 5:23 p.m.

### 13. Council Motions

- 13.1 CM-24-009 Council Policy C-CC-16 Meeting Through Electronic Communications Revision  
Notice given by: Councillor Killick
- Moved by Councillor Killick  
That Council Policy C-CC-16 Meeting Through Electronic Communications be amended to add a section stating that Councillors shall make every effort to attend Council meetings in person and only attend Council meetings by electronic communications due to unforeseen, extenuating, or extraordinary circumstances.
- CARRIED
- For: 4 - Heron, Brodhead, Killick, and MacKay  
Against: 2 - Biermanski, and Hughes

### 15. In Camera

- 15.1 AR-24-241 15.1 Bellerose Highschool Roadway Improvements
- In Attendance:**  
W. Fletcher, Chief Administrative Officer (Advice and Information)  
D. McMordie, Managing Director, Corporate and Emergency Services/Chief Financial Officer (Advice and Information)  
D. Enger, Managing Director, Infrastructure & Operations (Advice and Information)  
M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and Information)  
A. Slaght, Director, Planning & Development (Advice and Information)  
D. George, Director, Engineering (Advice and Information)

D. Schick, Manager, Transportation, Engineering  
(Advice and Information)

Moved by Councillor Hughes

That Council move in camera to discuss a matter pursuant to sections 24(1)(a) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 5:44 p.m.

Moved by Councillor Killick

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 6:13 p.m.

**15.2** INC-24-034 Citadel Site Discussion

Presented by: Adryan Slaght, Director, Planning and Development

**In Attendance:**

W. Fletcher, Chief Administrative Officer (Advice and Information)

D. McMordie, Managing Director, Corporate and Emergency Services/Chief Financial Officer (Advice and Information)

D. Enger, Managing Director, Infrastructure & Operations (Advice and Information)

M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and Information)

A. Slaght, Director, Planning & Development (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to discuss a matter pursuant to sections 24(1)(a), 25(1)(c), and 27(1)(a) of the Freedom

of Information and Protection of Privacy Act.  
CARRIED UNANIMOUSLY

Council went in camera at 6:14 p.m.

Moved by Councillor Biermanski  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 6:39 p.m.

- 15.3** INC-24-025 Council/Chief Administrative Officer Dialogue  
Presented by: William Fletcher, Chief Administrative Officer

**In Attendance:**

W. Fletcher, Chief Administrative Officer (Advice and Information)

D. McMordie, Managing Director, Corporate and Emergency Services/Chief Financial Officer (Advice and Information)

D. Enger, Managing Director, Infrastructure & Operations (Advice and Information)

M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and Information)

T. Duley, Senior Manager, Government/Indigenous Relations & Environment (Advice and Information)

D. George, Director, Engineering (Advice and Information)

D. Schick, Manager, Transportation, Engineering (Advice and Information)

Moved by Councillor Biermanski  
That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to section 24(1)(a) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 6:40 p.m.

Moved by Councillor Hughes  
That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 7:32 p.m.

## 16. Adjournment

The Chair adjourned the meeting at 7: 33 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER