



MEETING MINUTES - UNADOPTED

Tuesday, April 1, 2025

1:00 PM Council Chambers/Hybrid

1. Attendance (at start of meeting)

PRESENT:

Mayor Heron
Councillor Biermanski
Councillor Brodhead
Councillor Hughes
Councillor Killick
Councillor MacKay

VIA ZOOM:

Councillor Joly

STAFF PRESENT:

W. Fletcher, Chief Administrative Officer
D. McMordie, Managing Director, Corporate &
Emergency Services/Chief Financial Officer
A. Slaght, Managing Director, Infrastructure & Planning
D. Alex, Managing Director, Operations
M. Caufield, Director, Legal, Legislative & Records
Services/Chief Legislative Officer
C. Wong, Deputy City Clerk
R. McDonald, Legislative Officer

2. Adoption of Agenda

2.1 AR-25-057 Adoption of Agenda

Moved by Councillor MacKay

That the April 1, 2025 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Mayor Heron proclaimed the month of April, National Poetry Month. Arienette Zak, St. Albert's Poet Laureate, read a poem to Council and Administration. Mayor Heron presented the National Poetry Month Proclamation to Arienette Zak.

Lydia Yeomans, Board Chair and Dr Moroziuk, Superintendent, of the Greater St. Albert Catholic Schools spoke to Council in regard to the School Division's Capital Plan.

5. Consent Agenda

5.1 CA-25-004 Consent Agenda

Moved by Councillor Hughes

That the recommendations in the following agenda reports be approved:

6.1 Regular Council Meeting Minutes of March 18, 2025.

9.1 Standing Committee of the Whole: Sustainable Buildings Policy Review and Update.

9.2 Appointment to the Environmental Advisory Committee

10.2 Services and Service Levels Inventory - Annual Update.

10.3 Updated 2022-2025 City of St. Albert Council Strategic Plan.

11.1 Updated 2022-2025 Corporate Business Plan.
12.4 Bylaw 13/2025 Repeal Policing Committee Bylaw
13/2019.
CARRIED UNANIMOUSLY

6. Adoption of Minutes

6.1 MIN-25-014 Regular Council Meeting Minutes of March 18, 2025

The following motion was approved on Consent Agenda:
That the Regular Council Meeting Minutes of March 18,
2025, be approved.

8. Committee Business - For Information Only

8.1 CB-25-017 Community Services Advisory Committee 2024 Annual
Report
Presented by: Kyle Duplessis, Chair, Community Services
Advisory Committee

The Community Services Advisory Committee Annual
Report for 2024 was provided to Council for information.

9. Committee Business - Requests for Decision

9.1 CB-25-014 Standing Committee of the Whole: Sustainable Buildings
Council Policy C-P&E-12 Review and Update
Presented by: Meghan Myers, Manager, Environment,
Government/Indigenous Relations & Environment

The following motion was approved on Consent Agenda:
That Council Policy C-P&E-12 Sustainable Buildings be
approved.

9.2 CB-25-016 Appointment to the Environmental Advisory Committee
Presented by: Councillor Biermanski and Councillor
MacKay

The following motion was approved on Consent Agenda:

That Logan Sawatzky be appointed as a member of the Environmental Advisory Committee (EAC) for a term beginning on April 1, 2025 and ending on December 31, 2026.

10. Business Items - Requests for Decision

- 10.1 AR-25-156 Project Charter and Budget Request re: MDP Amendment for Growth Areas
Presented by: Craig Walker, Intermediate Planner, Katie Mahoney, Planning Manager, and Kristina Peter, Planning and Development Director, Planning and Development Department

This item continued after the time specific items on the agenda.

7. Public Hearing 2:00 pm

- 7.1 PH-25-002 Bylaw 3/2025 - North Ridge Phase 2 (Nouveau) Redistricting - (1st, 2nd & 3rd Readings)
Presented by: Sajid Sifat, Planner, Planning & Development Department

Mayor Heron opened the Public Hearing at 2:00 p.m.

Moved by Councillor MacKay
That the Public Hearing on Bylaw 3/2025 be closed.
CARRIED UNANIMOUSLY

Moved by Councillor MacKay
That Bylaw 3/2025, being amendment 3 to the Land Use Bylaw, be read a first time.
CARRIED UNANIMOUSLY

Moved by Councillor MacKay
That Bylaw 3/2025 be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor Biermanski
That unanimous consent be given for consideration of third

reading of Bylaw 3/2025.
CARRIED UNANIMOUSLY

Moved by Councillor MacKay
That Bylaw 3/2025 be read a third time.
CARRIED UNANIMOUSLY

- 7.2 PH-25-004 Bylaw 7/2025 - Land Use Bylaw Text Amendment to Midtown (MID) District (1st, 2nd, and 3rd Readings)
Presented by: Suzanne Ruegg, Planner, Planning & Development Department

Mayor Heron opened the Public Hearing at 2:10 p.m.

Paul Lanni, President and CEO of Averton, addressed Council and answered Council’s questions, in regard to Bylaw 7/2025 - LUB Text Amendment to Midtown District.

Council recessed at 3:11 p.m.
Council reconvened at 3:20 p.m.

Moved by Councillor MacKay
That the Public Hearing on Bylaw 7/2025 be closed.
CARRIED UNANIMOUSLY

Moved by Councillor Brodhead
That Bylaw 7/2025, being amendment 4 to the Land Use Bylaw, be read a first time.
CARRIED UNANIMOUSLY

Moved by Councillor Brodhead
That Bylaw 7/2025, being amendment 4 to the Land Use Bylaw, be read a second time.
CARRIED

For: 4 - Heron, Brodhead, Joly, and MacKay

Against: 3 - Biermanski, Hughes, and Killick

Moved by Councillor MacKay
That unanimous consent be given for consideration of third reading of Bylaw 7/2025.

DEFEATED

For: 4 - Heron, Brodhead, Joly, and MacKay

Against: 3 - Biermanski, Hughes, and Killick

16. In Camera

16.1 INC-25-020 Human Resources Annual Report *TIME SPECIFIC - 4:00 p.m.*

Presented by: Ryan Stovall, Director, Human Resources & Safety

IN ATTENDANCE

W. Fletcher, Chief Administrative Officer (Advice and Information)

D. McMordie, Managing Director, Corporate & Emergency Services/Chief Financial Officer (Advice and Information)

A. Slaght, Managing Director, Infrastructure & Planning (Advice and Information)

D. Alex, Managing Director, Operations (Advice and Information)

R. Stovall, Director, Human Resources & Safety (Advice and Information)

B. Jewer, Manager, Total Compensation and HR Analytics, Human Resources & Safety (Advice and Information)

Moved by Councillor Killick

That Council move in camera to discuss a matter pursuant to sections 24(1)(a) and 24(1)(d) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 4:04 p.m.

Moved by Councillor Brodhead
That Council reconvene in Public.
CARRIED UNANIMOUSLY

Council reconvened in public at 4:46 p.m.

- 16.2** INC-25-019 Council Self Evaluation and CAO Performance Evaluation
TIME SPECIFIC - 4:00 p.m.
Presented by: Ryan Stovall, Director, Human Resources & Safety

IN ATTENDANCE

R. Stovall, Director, Human Resources & Safety (Advice and Information)

Moved by Councillor Killick
That Council move in camera to have a confidential dialogue pursuant to section 19 of the Freedom of Information and Protection of Privacy Act.
CARRIED UNANIMOUSLY

Council went in camera at 4:46 p.m.

Moved by Councillor Hughes
That Council reconvene in Public.
CARRIED UNANIMOUSLY

Council reconvened in public at 5:11 p.m.

Council recessed at 5:11 p.m.
Council reconvened at 5:40 p.m.

10. Business Items - Requests for Decision (Cont'd)

- 10.1** AR-25-156 Project Charter and Budget Request re: MDP Amendment for Growth Areas

Presented by: Craig Walker, Intermediate Planner, Katie Mahoney, Planning Manager, and Kristina Peter, Planning and Development Director, Planning and Development Department

Moved by Councillor Joly

That 1.0 FTE be added in 2025 to add a Senior Planner position to the Planning and Development department, to be funded from the 2025 budget.

CARRIED

For: 4 - Heron, Brodhead, Joly, and Killick

Against: 3 - Biermanski, Hughes, and MacKay

Moved by Councillor Hughes

That \$600,000 be allocated from the Capital reserve to update the Municipal Development Plan Flourish.

DEFEATED

For: 3 - Brodhead, Hughes, and MacKay

Against: 4 - Heron, Biermanski, Joly, and Killick

Moved by Councillor Joly

That Administration prepare two business cases, one to update the Municipal Development Plan to include newly annexed areas and one for intermunicipal planning direction, for Council’s consideration during the 2026 budget process.

CARRIED UNANIMOUSLY

10.2 AR-25-152

Services and Service Levels Inventory - Annual Update

Presented by: Victoria Petrach, Strategic Business Advisor, Financial and Strategic Services

The following motion was approved on Consent Agenda: That the updated Services and Service Levels Inventory provided as an attachment to the April 1, 2025, Agenda Report entitled “Services and Service Levels Inventory - Annual Update” be approved.

That the updated and approved Services and Service Levels Inventory replace the version currently attached to Council Policy C-FS-05 Budget and Taxation Guiding Principles Schedule 1 Services and Service Levels Inventory and be used as per policy.

10.3 AR-25-118 Updated 2022-2025 City of St. Albert Council Strategic Plan

Presented by: Mayor Heron

The following motion was approved on Consent Agenda: That the updated version of Council Policy C-CG-02 City of St. Albert Council Strategic Plan, including the updated Schedule A and B, provided as attachments to the April 1, 2025 agenda report entitled "Updated 2022-2025 City of St. Albert Council Strategic Plan" be approved.

10.4 AR-25-180 Business Case - Solicitor

Presented by: Marta Caufield, Director, Legal, Legislative & Records Services

Moved by Councillor Joly

That 1.0 FTE be added in 2025 to the Legal, Legislative & Records Services department for a Solicitor position.

That the following postponed motion be approved: PM-26-001 That \$88,100 be added to the 2026 base operating budget for the annualized funding for the Solicitor offset by a reduction in external legal counsel dollars, to be funded through 2026 assessment growth revenue.
CARRIED UNANIMOUSLY

11. Business Items - For Information Only

11.1 AR-25-148 Updated 2022-2025 Corporate Business Plan

Presented by: William Fletcher, CAO

This item was on the Consent Agenda:
The Updated 2022-2025 Corporate Business Plan was provided to Council for information.

12. Bylaws

- 12.1** BL-25-014 Bylaw 2/2025 Transit Garage Expansion Borrowing Bylaw (2nd & 3rd Reading)
Presented by: Brenda Barclay, Manager of Financial Operations

Moved by Councillor Killick
That Bylaw 2/2025, being a Borrowing Bylaw for Transit Garage Expansion, be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor Killick
That Bylaw 2/2025, be read a third and final time.
CARRIED UNANIMOUSLY

- 12.2** BL-25-018 Bylaw 6/2025 Residential Solid Waste Management Bylaw
Presented by: Tim Saunders, Director, Public Operations

Moved by Councillor Killick
That Bylaw 6/2025, being the Residential Solid Waste Management Bylaw, be read a first time.
CARRIED UNANIMOUSLY

Moved by Councillor Killick
That Bylaw 6/2025 be read a second time.
CARRIED UNANIMOUSLY

Moved by Councillor Killick
That unanimous consent be given for consideration of third reading of Bylaw 6/2025.
CARRIED UNANIMOUSLY

Moved by Councillor Killick
That Bylaw 6/2025 be given third reading.
CARRIED UNANIMOUSLY

- 12.3** BL-25-015 Bylaw 5/2025 Procedure Bylaw Amendments
Presented by: Marta Caufield, Director, Legal, Legislative and Records Services
- Due to time constraints, this item was moved to the April 15, 2025 regular meeting of Council.
- 12.4** BL-25-017 Bylaw 13/2025 Repeal Policing Committee Bylaw 13/2019
Presented by: Marta Caufield, Director, Legal, Legislative and Records Services
- The following motion was approved on Consent Agenda:
That Bylaw 13/2025, being a Bylaw to Repeal Policing Committee Bylaw 13/2019, be given all 3 readings.

14. Council Motions

- 14.1** CM-25-004 2025 Base Budget Increase Re Additional Planters
Notice given by: Councillor Killick
- Moved by Councillor Killick
That the 2025 base budget be increased by \$10,000, funded through taxes on an ongoing basis, for additional planters to be deployed at the Tache roundabout, downtown and along North St. Albert Trail.
CARRIED
- For: 6 - Heron, Biermanski, Brodhead, Hughes, Killick, and MacKay
Against: 1 - Joly

15. Information Requests / Notices of Motion / Announcements

Notice of Motion - Councillor Biermanski
That Policy C-CC-05 is suspended until a full review of the policy is completed and revised to align with improved processes regarding community support for renaming consideration requests and that Administration

provide a revised policy to SCOW by Q3 of 2026.

Information Request - Councillor Hughes

Please provide a cost breakdown of all the costs for the renaming of Grandin, including funds used within existing budgets.

16. In Camera (Cont'd)

- 16.3** INC-25-010 Council/Chief Administrative Officer Dialogue
Presented by: William Fletcher, Chief Administrative Officer

IN ATTENDANCE

W. Fletcher, Chief Administrative Officer (Advice and Information)

D. Alex, Managing Director, Operations (Advice and Information)

M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and Information)

T. Saunders, Director, Public Operations (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to section 24(1)(a) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 7:02 p.m.

Moved by Councillor Biermanski

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 7:55 p.m.

17. Adjournment

The Mayor adjourned the meeting at 7:55 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER