



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - FINAL**

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Monday, March 1, 2021

2:00 PM conducted electronically via Zoom

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor MacKay  
Councillor Watkins

**VIA ZOOM:**

Councillor Hansen  
Councillor Hughes  
Councillor Joly

**STAFF:**

K. Scoble, Chief Administrative Officer  
K. Hilts, Deputy Chief Administrative Officer  
D. Leflar, Director, Legal & Legislative Services/Chief  
Legislative Officer  
D. McMordie, Director, Finance & Assessment/Chief  
Financial Officer  
C. Wong, Deputy City Clerk  
T. Dallimore, Legislative Officer  
R. McDonald, Legislative Officer

**2. Adoption of Agenda**

**2.1**    AR-21-022    Adoption of Agenda

Moved by Councillor MacKay  
That the March 1, 2021 Agenda be adopted as presented.  
CARRIED UNANIMOUSLY

### 3. Presentations, Delegations, and Announcements

Nicola Gosse, spoke regarding a proposal to amend the City of St. Albert Hen Bylaw 32/2018.

### 5. Consent Agenda

- 5.1 CA-21-006 Consent Agenda  
Presented by: Kevin Scoble, Chief Administrative Officer  
Moved by Councillor Watkins  
That the recommendations in the following agenda report be approved:

9.1 Bylaw 1/2021, 2/2021 & 3/2021 - Range Road 260: MDP, Renaming and ASP Amendments - 1st Reading  
CARRIED UNANIMOUSLY

### 6. Adoption of Minutes

- 6.1 MIN-21-008 Regular Council Meeting Minutes of February 16, 2021  
Moved by Councillor MacKay  
That the Regular Council Minutes of February 16, 2021, be adopted as amended, with the deletion of the header 17.2 from page 12 of the minutes.  
CARRIED UNANIMOUSLY

### 7. Committee Business

- 7.1 CB-21-006 Appointments to the Youth Advisory Committee  
Presented by: Mayor Heron  
Moved by Councillor Watkins  
That Maakor Okai and Julia Baniak be appointed as members of the City of St. Albert Youth Advisory Committee for terms ending December 31, 2021.  
CARRIED UNANIMOUSLY

## 8. Business Items

- 8.1 AR-21-054 Revised Intent to Annex - City of Edmonton  
Presented by: Adryan Slaght, Director, Planning and Development  
  
Moved by Councillor Watkins  
That the Chief Administrative Officer be directed to submit a revised Intent to Annex to the Municipal Government Board, Minister of Municipal Affairs, and City of Edmonton.  
CARRIED UNANIMOUSLY

## 9. Bylaws

- 9.1 BL-21-005 Bylaw 1/2021, 2/2021 & 3/2021 - Range Road 260: MDP, Renaming and ASP Amendments - 1st Reading  
Presented by: Sajid Sifat, Planner, Planning and Development - MDP & ASP Amendment  
Tracy Tsui, Planner, Planning and Development - Renaming

The following motion was approved on Consent Agenda:

Municipal Development Plan Amendment (1st reading)

1. That Bylaw 1/2021 being amendment 21 to the Municipal Development Plan 15/2007, be read a first time.
2. That the Public Hearing on Bylaw 1/2021 be scheduled for April 6, 2021.

Area Structure Plan Amendment rename Range Road 260 (1st reading)

1. That Bylaw 2/2021 being amendment 2 to rename the Range Road 260 Area Structure Plan 23/2014, be read a first time.
2. That the Public Hearing on Bylaw 2/2021 be scheduled for April 6, 2021.

Range Road 260 Area Structure Plan

1. That Bylaw 3/2021, being amendment 3 to the Range Road 260 Area Structure Plan 23/2014, be read a first time.

2. That the Public Hearing on Bylaw 3/2021 be scheduled for April 6, 2021.

## 11. Council Information Items

11.1 II-21-005 Information Item: Corporate Quarterly Report - Quarter 4  
Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Brodhead

That the attachment to the March 1, 2021 agenda report entitled "Corporate Quarterly Report - Quarter 4" be received as information.

CARRIED UNANIMOUSLY

## 12. Council Motions

12.1 CM-21-004 Letter of Support for Active Communities Outdoor Facilities Project

Notice given by: Councillor Hughes

Moved by Councillor Hughes

That the 21 day advance notice period for a notice of motion be waived in accordance with Section 23.8 of Procedure Bylaw 3/2018.

CARRIED UNANIMOUSLY

Moved by Councillor Hughes

That the Mayor, on behalf of St. Albert City Council, provide a letter of support for the Active Communities Outdoor Facilities Project.

CARRIED

For: 6 - Heron, Brodhead, Hansen, Hughes,  
MacKay, and Watkins

Against: 1 - Joly

Council recessed at 4:11 p.m.

Council reconvened at 4:21 p.m.

### 13. Information Requests / Notices of Motion / Announcements

#### Notice of Motion - Mayor Heron

That Administration bring forward a business case for the 2022 budget deliberations for a St. Albert based Home Energy Retrofit Accelerator (HERA) program, including funding amounts per year and any administrative cost impacts.

#### Information Request - Withdrawing from School Site Allocation Agreement

- Provide information on history of school site allocation committee - how it came to be, objective and expectations of the committee.
- Why are we set up this way with the site allocation committee?
- How are other municipalities approaching site allocation? Do they have committees?
- Impact of potentially discontinuing school site allocation committee.
- How would we do it moving forward?
- If there is a breach to the agreement by one party (ie: attaining a school site with a developer and not the city), does that compromise the integrity of the agreement?
- If we were to end the agreement, that this also nullify or affect in any way the ability for the school boards to claim any site as only a school site or could any of the school sites then be used for other municipal purposes?

**16. In Camera**

- 16.1** INC-21-012 City of St. Albert-Sturgeon County Intermunicipal Affairs Briefing  
Presented by: Trevor Duley, Manager, Government Relations

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)

T. Duley, Manager, Government Relations (Advice and Information)

Moved by Councillor Watkins

That Council move in camera to discuss a matter pursuant to Section 21 (Disclosure harmful to intergovernmental relations) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 4:25 p.m.

Moved by Councillor Hansen

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 4:49 p.m.

Moved by Councillor Joly

That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

**16.2** INC-21-006 Council/Chief Administrative Officer Dialogue  
Presented by: Kevin Scoble, Chief Administrative Officer

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)

Moved by Councillor Hughes

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 4:49 p.m.

Moved by Councillor Brodhead

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 5:14 p.m.

Moved by Councillor Watkins

That the details of the in camera discussion remain confidential pursuant to s.153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

## 17. Adjournment

The adjournment occurred on a ZOOM platform that was not accessible to the public.

The Mayor adjourned the meeting at 5:15 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER