



**CITY OF ST. ALBERT  
CITY COUNCIL  
MEETING MINUTES - FINAL**

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**Tuesday, April 16, 2024**

**1:00 PM Council Chambers/Hybrid**

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Biermanski  
Councillor Brodhead  
Councillor Hughes  
Councillor Killick  
Councillor MacKay

**VIA ZOOM:**

Councillor Joly

**STAFF PRESENT:**

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate and Emergency Services/Chief Financial Officer  
D. Enger, Managing Director, Infrastructure & Operations  
M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer  
C. Wong, Deputy City Clerk  
R. McDonald, Legislative Officer

## 2. Adoption of Agenda

### 2.1 AR-24-125 Adoption of Agenda

Moved by Councillor MacKay

That the April 16, 2024 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

## 3. Presentations, Delegations, and Announcements

Mayor Heron proclaimed the month of April, National Poetry Month. Past Poet Laureate, Lauren Seal, received acknowledgement and appreciation from the Mayor and Council for her 2 year Poet Laureate appointment. Arienette Zak, St. Albert's newly appointed Poet Laureate, read a poem to Council and Administration. Mayor Heron presented the National Poetry Month Proclamation to Arienette Zak.

## 7. Business Items

### 7.1 AR-24-181 St. Albert Poet Laureate Appointment \*TIME SPECIFIC - 1:05 p.m.\*

Presented by: Kathleen Bell, Community Cultural Coordinator, Community Services

Moved by Councillor Biermanski

That Arienette Zak be named St. Albert's Poet Laureate for a two-year term commencing April 2024 and ending March 2026.

CARRIED UNANIMOUSLY

## 3. Presentations, Delegations, and Announcements cont'd

Al Henry, President of Big Lake Environment Support Society (BLESS), Tony Druett, Board Member of Big

Lake Environment Support Society (BLESS), Jamie Gansauge or the St. Albert Curling Club, Mike Howes, Treasurer of the St. Albert Seniors Association, Aida Mustapic, Organic Master Gardener of the SASA Gardening Group, Ciara Fraser, Millennium Park Petition Organizer, Joanne Ladouceur, St. Albert resident, Stewart Loomis, St. Albert resident and Leah Fisher, St. Albert resident, addressed Council in regard to Bylaw 3/2024 Millennium Park Borrowing Bylaw.

## 5. Consent Agenda

### 5.1 CA-24-008 Consent Agenda

Moved by Councillor Hughes  
That the recommendations in the following agenda reports be approved:  
6.1 Regular Council Meeting Minutes of April 2, 2024.  
7.5 Deputy Mayor Schedule Change.  
8.2 Bylaw 12/2024 - Business Improvement District Tax Bylaw and Tax Rate Bylaw.  
CARRIED UNANIMOUSLY

## 6. Adoption of Minutes

### 6.1 MIN-24-026 Regular Council Meeting Minutes of April 2, 2024

The following motion was approved on Consent Agenda:  
That the Regular Council Meeting Minutes of April 2, 2024 be approved.

## 7. Business Items cont'd

### 7.2 AR-24-174 Millennium Park Project Update

Presented by: Craig Cameron, Manager, Parks & Community Partnerships, Recreation & Parks

Council recessed at 3:00 p.m.

Council reconvened at 3:15 p.m.

Moved by Councillor MacKay  
That the agenda report entitled "Millennium Park Project Update" dated April 16, 2024 be received as information.  
CARRIED UNANIMOUSLY

## 8. Bylaws

**8.1 BL-24-003** Bylaw 3/2024 Millennium Park Borrowing Bylaw (2nd & 3rd Readings)  
Presented by: Brenda Barclay, Manager of Financial Operations  
Ken Crutchfield, St. Albert resident, addressed Council regarding Bylaw 3/2024 Millennium Park Borrowing Bylaw.

Moved by Councillor Brodhead  
That Bylaw 3/2024, being a Borrowing Bylaw for Millennium Park, be read a second time.  
DEFEATED  
For: 3 - Heron, Brodhead, and Joly  
Against: 4 - Biermanski, Hughes, Killick, and MacKay

Council recessed at 4:42 p.m.

Council reconvened at 5:15 p.m.

## 7. Business Items cont'd

**7.3 AR-24-160** Budget Adjustment  
Presented by: Suzanne Findlay, Manager, Financial

Services, Financial & Strategic Services

Moved by Councillor Hughes

That \$257,400 of Assessment Growth Revenue be transferred to the Growth Stabilization Reserve.

That the 2024 final Consolidated Municipal and Utility Budget in the amount of \$318,617,500 and the Net Tax Requirement of \$134,204,700 as shown in the attachment titled “2024 Adjusted Consolidated Municipal & Utility Budget” be approved.

CARRIED UNANIMOUSLY

**7.4 AR-24-173** Updated 2022-2025 City of St. Albert Council Strategic Plan and Corporate Business Plan  
Presented by: Mayor Heron and Bill Fletcher, Chief Administrative Officer  
Moved by Councillor Biermanski  
That the updated version of Council Policy C-CG-02 City of St. Albert Council Strategic Plan, including the updated Schedule A, provided as attachments to the April 16, 2024 agenda report entitled “Updated 2022-2025 City of St. Albert Council Strategic Plan and Corporate Business Plan,” be approved.

That the updated Corporate Business Plan 2022-2025, provided as an attachment to the April 16, 2024 agenda report entitled “Updated 2022-2025 City of St. Albert Council Strategic Plan and Corporate Business Plan” be received as information.  
CARRIED UNANIMOUSLY

**7.5 AR-24-190** Deputy Mayor Schedule Change  
Presented by: Marta Caufield, Chief Legislative Officer  
The following motion was approved on Consent Agenda:  
That the roster for Deputy Mayor for the 2023-2024 Council year be amended by scheduling Councillor

Biermanski for May & June instead of July & August, and scheduling Councillor MacKay for July & August instead of May & June.

## 8. Bylaws cont'd

### 8.2 BL-24-011 Bylaw 12/2024 - Business Improvement Area Tax and Tax Rate Bylaw (1st, 2nd & 3rd Readings)

Presented by: Stephen Bannerman, City Assessor, Financial and Strategic Services

The following motion was approved on Consent Agenda:  
That Bylaw 12/2024 be read a first time.

That Bylaw 12/2024 be read a second time.

That unanimous consent be given for consideration of third reading of Bylaw 12/2024.

That Bylaw 12/2024 be read a third time.

## 10. Council Motions

### 10.1 CM-24-010 Habitat for Humanity Funding

Notice given by: Councillor Killick

Daryl Hahn, Vice President, Finance and Mission Delivery, and Ann-Marie Reddy, President and CEO, of Habitat for Humanity, answered questions of Council and Administration in regard to agenda item 10.1 - Habitat for Humanity Funding.

Moved by Councillor Killick

That the following Notice of Motion be debated at the April 16, 2024 regular meeting of Council and that the 20 day notice period requirement in section 119(9) of the Procedure Bylaw be waived.

CARRIED UNANIMOUSLY

Moved by Councillor Killick

That funding in the amount of \$100,000, funded from the

Capital Reserve, be provided by the City to Habitat for Humanities in support of four affordable housing units in the Midtown neighbourhood in St. Albert, subject to (i) Habitat for Humanities receiving associated grant funding for the same project from both the Government of Canada and the Government of Alberta; (ii) Habitat for Humanities entering into a grant funding agreement with the City on typical terms and conditions approved by the CAO; and (iii) Habitat for Humanities' compliance with the terms and conditions of the grant funding agreement.

CARRIED

For: 5 - Heron, Brodhead, Joly, Killick, and MacKay

Against: 2 - Biermanski, and Hughes

## 11. Civic and External Agencies - Councillors' Updates

Councillors provided updates on the work and activities of the civic and external agencies on which they serve as Council's representatives.

## 13. In Camera

### 13.1 INC-24-028 Fowler Way Land Acquisition

Presented by: Dean Schick, Transportation Manager, Engineering

#### In Attendance:

W. Fletcher, Chief Administrative Officer (Advice and Information)

D. McMordie, Managing Director, Corporate and Emergency Services/Chief Financial Officer (Advice and Information)

D. Enger, Managing Director, Infrastructure & Operations (Advice and Information)

M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and

Information)

A. Slaght, Director, Planning and Development (Advice and Information)

D. Schick, Transportation Manager, Engineering (Advice and Information)

B. Schatz, Solicitor, Legal, Legislative & Records Services (Advice and Information)

Moved by Councillor Hughes

That Council move in camera to discuss a matter pursuant to Section 16; Section 23; Section 24 (1)(a); Section 25 and Section 27 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 6:10 p.m.

Moved by Councillor Killick

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 6:46 p.m.

Moved by Councillor Joly

That the CAO is authorized to take the necessary steps to acquire the lands legally described as:

THE SOUTH HALF OF THE NORTH WEST QUARTER OF SECTION SEVENTEEN (17)

TOWNSHIP FIFTY FOUR (54)

RANGE TWENTY FIVE (25)

WEST OF THE FOURTH MERIDIAN

CONTAINING 32.2 HECTARES (80.00 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS or a portion thereof, by expropriation or otherwise for the design and construction of Fowler Way, and to sign all documents necessary for the acquisition including documents required under the provisions of the

Expropriation Act.  
CARRIED UNANIMOUSLY

Councillor Joly left the meeting at 6:52 p.m.

**13.2 INC-24-023** Council/Chief Administrative Officer Dialogue  
Presented by: William Fletcher, Chief Administrative Officer

**In Attendance:**

W. Fletcher, Chief Administrative Officer (Advice and Information)

Moved by Councillor Hughes  
That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to section 24(1)(a) of the Freedom of Information and Protection of Privacy Act.  
CARRIED UNANIMOUSLY

Council went in camera at 6:52 p.m.

Moved by Councillor Brodhead  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 7:10 p.m.

**13.3 INC-24-024** Council Dialogue  
Presented by: Mayor Heron  
Moved by Councillor Brodhead  
That Council move in camera to have a confidential dialogue in accordance with the provisions of s. 24(1)(a) of the Freedom of Information and Protection of Privacy Act.  
CARRIED UNANIMOUSLY

Council went in camera at 7:11 p.m.

Moved by Councillor Killick  
That Council reconvene in Public.  
**CARRIED UNANIMOUSLY**

Council reconvened in public at 7:34 p.m.

**14. Adjournment**

The Chair adjourned the meeting at 7:34 p.m.

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**MAYOR**

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**CHIEF LEGISLATIVE OFFICER**