



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - FINAL

Tuesday, December 17, 2024

1:00 PM Council Chambers/Hybrid

1. Attendance (at start of meeting)

PRESENT:

Mayor Heron
Councillor Biermanski
Councillor Brodhead
Councillor Killick
Councillor MacKay

VIA ZOOM:

Councillor Hughes
Councillor Joly

STAFF PRESENT:

W. Fletcher, Chief Administrative Officer
D. Enger, Managing Director, Operations
A. Slaght, Managing Director, Infrastructure & Planning
M. Caufield, Director, Legal, Legislative & Records
Services/Chief Legislative Officer
C. Wong, Deputy City Clerk
K. Droogers, Legislative Officer

2. Adoption of Agenda

2.1 AR-24-567 Adoption of Agenda

Moved by Councillor MacKay

That the December 17, 2024 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

James Robertson, Resident, presented to Council regarding Bylaw 30/2024 Community Standards Bylaw Amendments.

Ahmad Sanni, Chair, and Muna Abdulhussain, Newcomer Manager, St. Albert Further Education, presented to Council regarding Community Services Advisory Committee Recommendation: 2025 FCSS Program Funding.

5. Consent Agenda

5.1 CA-24-025 Consent Agenda

Moved by Councillor Brodhead

That the recommendations in the following agenda reports be approved:

6.1 2025 Budget Meeting Minutes of October 22, 24, 29 and November 25, 2024, and the Regular Council Meeting Minutes of December 3, 2024

8.2 Community Services Advisory Committee Recommendation: 2025 FCSS Program Funding

8.3 Community Services Advisory Committee Recommendation: 2025 Outside Agency Grants

8.5 Standing Committee of the Whole Item: Review of Financial Council Policies

9.1 2025 Municipal and Utility Budget

10.1 Bylaw 27/2024 Municipal Elections Bylaw (2nd & 3rd Readings)

10.2 Bylaw 31/2024 - Amend the Master Rates Bylaw (1st, 2nd & 3rd Readings)

CARRIED UNANIMOUSLY

6. Adoption of Minutes

- 6.1 MIN-24-084 2025 Budget Meeting Minutes of October 22, 24, 29 and November 25, 2024, and the Regular Council Meeting Minutes of December 3, 2024

The following motion was approved on Consent Agenda:
That the 2025 Budget Meeting Minutes of October 22, 24, 29 and November 25, 2024, and the Regular Council Meeting Minutes of December 3, 2024, be approved.

8. Committee Business - Requests for Decision

- 8.1 AR-24-585 Youth Advisory Committee Recommendation: Civic Agency Intake

Presented by: Councillor Joly

Moved by Councillor Joly

That the term for the Youth Advisory Committee members be changed from January to December, to September to August, with the recruitment and interviews conducted in the spring instead of the fall.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay

That Administration be directed to explore conducting a spring intake for all civic agencies instead of during the fall and return with an update to Standing Committee of the Whole in Q1 2025.

CARRIED UNANIMOUSLY

- 8.2 CB-24-036 Community Services Advisory Committee Recommendation: 2025 FCSS Program Funding

Presented by: Jennifer McCullough, Manager FCSS,
Community Services

The following motion was approved on Consent Agenda:
That the following applications for 2025 FCSS Program
funding be awarded as follows:

St. Albert Bereavement Fellowship - \$5,000

St. Albert Seniors Association - \$64,000

St. Albert Community Village & Food Bank - \$86,004

Stop Abuse in Families (SAIF) -Counselling - \$67,964

Stop Abuse in Families (SAIF)-Education - \$16,953

St. Albert & District Further Education Association -
\$72,744

St. Albert Family Resource Centre - \$170,000

Transitions Rehabilitation Association of St. Albert -
\$70,306

Big Brothers & Big Sisters - \$64,229

Neutral Ground - \$10,000

St. Albert-Sturgeon Hospice Association - \$6,600

Total: \$633,800

8.3 CB-24-037

Community Services Advisory Committee

Recommendation: 2025 Outside Agency Grants

Presented by: Anna Royer, Manager, Funding and Special
Events, Recreation & Parks

The following motion was approved on Consent Agenda:
That the following applications for 2025 Outside Agency
Grants be awarded as follows:

St. Albert Bereavement Fellowship - \$5,928

St. Albert Housing Society - \$50,000

St. Albert Seniors Association - \$267,904

St. Albert Community Village & Food Bank - \$127,983

Stop Abuse in Families (SAIF) - \$81,000

St. Albert & District Further Education Association -
\$62,350

St. Albert Family Resource Centre - \$33,835

Visual Arts Studio Association of St. Albert - \$16,000

Wildlife Rehabilitation Society of Edmonton (WildNorth) -
\$10,000
Total: \$655,000

- 8.4** CB-24-038 Arts Development Advisory Committee Recommendation:
2025 Project Plan Funding Request
Presented by: Emily Baker, Chair, Arts Development
Advisory Committee

Moved by Councillor Biermanski
That \$495,000 be withdrawn from the Public Art Reserve
Fund to be used to fund 2025 planned Public Art projects.
CARRIED UNANIMOUSLY

- 8.5** CB-25-002 Standing Committee of the Whole Item: Review of Financial
Council Policies
Presented by: Stella Tam and Stanley Chan, Financial
Controllers, Financial and Strategic Services

The following motion was approved on Consent Agenda:
That amendments to the following Council Policies,
provided as attachments to the report entitled "Review of
Financial Council Policies" dated December 17, 2024, be
approved:

C-FS-02 Investments

C-FS-04 Cash Management

C-FS-11 Operating and Capital Carry Forwards and
Closed Projects

C-FS-16 Municipal Fees and Charges

That amendments to the following Council Policies,
provided as attachments to the report entitled "Review of
Financial Council Policies" dated December 17, 2024, be
approved:

C-FS-01 Financial Reserves

C-FS-19 Taxation of Vacant Residential Lands, as
amended.

9. Business Items - Requests for Decision

- 9.1 AR-24-598 2025 Municipal and Utility Budget
Presented by: Suzanne Findlay, Manager, Financial Services, Financial & Strategic Services
- The following motion was approved on Consent Agenda:
That the 2025 Consolidated Municipal and Utility Budget in the amount of \$404,834,000 with a Net Tax Requirement of \$141,608,500 provided as attachment titled "2025 Approved Consolidated Municipal & Utility Budget" be approved.
That the 2025 10 Year Municipal Growth Capital Plan provided as attachment titled "10 Year Municipal Growth Capital Plan" be approved.
That the 2025 10 Year Utility Growth Capital Plan provided as attachment titled "10 Year Utility Growth Capital Plan" be approved.
That the 2025 Municipal RMR Capital Charter COMS-001 Community Capital Grant Program be increased by \$11,000.

10. Bylaws

- 10.1 BL-24-038 Bylaw 27/2024 Municipal Elections Bylaw (2nd & 3rd Readings)
Presented by: Marta Caufield, Director, Legal, Legislative & Records Services
- The following motion was approved on Consent Agenda:
That Bylaw 27/2024 Municipal Elections be read a second time.
That Bylaw 27/2024 be read a third time.
- 10.2 BL-24-031 Bylaw 31/2024 - Amend the Master Rates Bylaw (1st, 2nd & 3rd Readings)
Presented by: Colin Krywiak, Development Branch Manager, Planning & Development

The following motion was approved on Consent Agenda:
That Bylaw 31/2024, being amendment 108 to Bylaw 1/82,
be read a first time.
That Bylaw 31/2024 be read a second time.
That unanimous consent be given for consideration of third
reading of Bylaw 31/2024.
That Bylaw 31/2024 be read a third time.

For: 6 - Heron, Brodhead, Hughes, Joly, Killick,
and MacKay

Against: 1 - Biermanski

Council recessed at 1:52 p.m.
Council reconvened at 2:00 p.m.

7. Public Hearing 2:00 pm

- 7.1 PH-24-012 Bylaw 24/2024 - Riverside Area Structure Plan Amendment
- (1st, 2nd & 3rd Readings)
Bylaw 23/2024 - Riverside Redistricting - (1st, 2nd & 3rd
Readings)
Presented by: Sajid Sifat, Planner, Planning &
Development Department

The Mayor opened the Public Hearing at 2:00 p.m.

Blaydon Dibben, Select Engineering, presented to
Council regarding Bylaw 24/2024 Riverside Area
Structure Plan Amendment and Bylaw 23/2024
Riverside Redistricting.

Travis Murray, Resident, presented to Council regarding
Bylaw 24/2024 Riverside Area Structure Plan
Amendment and Bylaw 23/2024 Riverside Redistricting.

Moved by Councillor Joly
That the Public Hearing on Bylaw 23/2024 and Bylaw
24/2024 be closed.

CARRIED UNANIMOUSLY

Moved by Councillor Joly
That Bylaw 24/2024, being amendment 5 to the Riverside
ASP, be read a first time.

CARRIED UNANIMOUSLY

Moved by Councillor Joly
That Bylaw 24/2024 be read a second time.

CARRIED

For: 5 - Heron, Brodhead, Joly, Killick, and
MacKay

Against: 2 - Biermanski, and Hughes

Moved by Councillor Brodhead

That unanimous consent be given for consideration of third
reading of Bylaw 24/2024.

CARRIED UNANIMOUSLY

Moved by Councillor

That Bylaw 24/2024 be read a third time.

CARRIED

For: 5 - Heron, Brodhead, Joly, Killick, and
MacKay

Against: 2 - Biermanski, and Hughes

Moved by Councillor Joly

That Bylaw 23/2024, being amendment 2 to the Land Use
Bylaw, be read a first time.

CARRIED

For: 6 - Heron, Biermanski, Brodhead, Joly, Killick,
and MacKay

Against: 1 - Hughes

Moved by Councillor Joly

That 23/2024 be read a second time.

CARRIED

For: 5 - Heron, Brodhead, Joly, Killick, and
MacKay

Against: 2 - Biermanski, and Hughes

Moved by Councillor Killick

That unanimous consent be given for consideration of third
reading of Bylaw 23/2024.

CARRIED UNANIMOUSLY

Moved by Councillor Joly

That Bylaw 23/2024 be read a third time.

CARRIED

For: 5 - Heron, Brodhead, Joly, Killick, and
MacKay

Against: 2 - Biermanski, and Hughes

Council recessed at 3:19 p.m.

Council reconvened at 3:30 p.m.

10. Bylaws (continued)

- 10.3** BL-24-041 Bylaw 32/2024 Utility Bylaws (1st, 2nd, 3rd Readings)
Presented by: William Fletcher, Chief Administrative Officer

Moved by Councillor Hughes

That the following resolution be rescinded in accordance
with section 105(1) of the Procedure Bylaw:

“That unanimous consent be given for consideration of
third reading of Bylaw 32/2024.”

CARRIED UNANIMOUSLY

Moved by Councillor Killick

That unanimous consent be given for consideration of third
reading of Bylaw 32/2024.

CARRIED UNANIMOUSLY

Moved By Councillor MacKay

That Bylaw 32/2024 be read a third time.

CARRIED

For: 6 - Heron, Brodhead, Hughes, Joly, Killick,
and MacKay

Against: 1 - Biermanski

- 10.4** BL-24-044 Bylaw 30/2024 Community Standards Bylaw Amendments
Presented by: Aaron Giesbrecht, Manager Policing
Services, Emergency Services

Moved by Councillor Killick

That Bylaw 30/2024 be read a third time.

DEFEATED

For: 3 - Heron, Brodhead, and Joly

Against: 4 - Biermanski, Hughes, Killick, and MacKay

12. Civic and External Agencies - Councillors' Updates

Councillors provided updates on the work and activities of the civic and external agencies on which they serve as Council's representatives.

13. Council Motions

13.1 CM-24-022 Review Request for Residential Permit Parking Policy C-TS-03

Notice given by: Councillor Killick

Moved by Councillor Killick

That in consideration of current relaxations of parking requirements in the Land Use Bylaw, Administration review C-TS-03 Residential Permit Parking Policy and provide a recommendation to Council by end of Q1 2026 regarding whether the Policy should be rescinded or updated.

CARRIED UNANIMOUSLY

15. In Camera

15.1 INC-24-063 Council/Chief Administrative Officer Dialogue Presented by: William Fletcher, Chief Administrative Officer

ATTENDANCE:

W. Fletcher, Chief Administrative Officer (Advice and Information)

M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and Information)

Moved by Councillor MacKay
That Council move in camera to have a confidential
dialogue with the Chief Administrative Officer pursuant to
section 24(1)(a) of the Freedom of Information and Privacy
Act.

CARRIED UNANIMOUSLY

Council went in camera at 4:30 p.m.

M. Caufield left the meeting at 4:37 p.m.

Moved by Councillor Brodhead
That Council reconvene in Public.
CARRIED UNANIMOUSLY

Council reconvened in public at 5:27 p.m.

16. Adjournment

The Mayor adjourned the meeting at 5:29 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER