



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - DRAFT**

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Monday, May 3, 2021

2:00 PM conducted electronically via Zoom

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**1. Attendance (at start of meeting)**

**This meeting was conducted electronically via ZOOM**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Hansen  
Councillor Hughes  
Councillor Joly  
Councillor MacKay  
Councillor Watkins

**STAFF:**

K. Scoble, Chief Administrative Officer  
K. Hilts, Deputy Chief Administrative Officer  
M. Caufield, Deputy City Solicitor  
D. McMordie, Director of Finance & Assessment/Chief Financial Officer  
C. Wong, Deputy City Clerk  
T. Dallimore, Legislative Officer  
R. McDonald, Legislative Officer

**2. Adoption of Agenda**

**2.1 AR-21-134 Adoption of Agenda**

Moved by Councillor MacKay  
That the May 3, 2021 Agenda be adopted as amended, with item 6.1 & 13.1 being combined to one item and the addition of item 8.1.

CARRIED UNANIMOUSLY

**3. Presentations, Delegations, and Announcements**

The Mayor Proclaimed May 3rd - 9th, 2021 as Goodwill week.

**5. Consent Agenda**

**5.1 CA-21-011 Consent Agenda**

Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Hansen

That the recommendations in the following agenda report be approved:

6.3 Time Extension Request - Capital Prioritization Matrix/Funding

6.4 Time Extension Request - Indigenous Portfolio

7.1 Bylaw 17/2021 - Land Use Bylaw Jensen Lakes 11th Redistricting (1st Reading)

7.2 Bylaw 18/2021 Land Use Bylaw - Downtown District (1st Reading)

7.3 Bylaw 29/2021 Land Use Bylaw Amendment - Schedule C - Sign (1st Reading)

CARRIED UNANIMOUSLY

**6. Business Items**

**6.1 AR-21-097 Budget Adjustments**

Presented by: Anne Victoor, Manager, Financial Services, Financial Services & Information Technology

Moved by Councillor Hughes

That \$69,000 of additional Growth Assessment Revenue be transferred to the Growth Stabilization Reserve.

That the 2021 final Consolidated Municipal and Utility Budget in the amount of \$288,088,200 and the Net Tax Requirement of \$112,044,200 as shown in the attachment

titled "2021 Adjusted Consolidated Budget" be approved.  
CARRIED UNANIMOUSLY

- 6.2**    AR-21-046    Operational & Fiscal Review - Phase 2 Final Report and  
Final Executive Summary Report  
Presented by: Alan Thom, Ernst & Young LLP

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)  
K. Hilts, Deputy Chief Administrative Officer (Advice and Information)  
M. Caufield, Deputy City Solicitor (Advice and Information)  
A. Thom, Ernst & Young LLP (Advice and Information)  
M. Bhamani, Ernst & Young LLP (Advice and Information)  
N. Vallat, Ernst & Young LLP (Advice and Information)

Moved by Councillor Brodhead  
That Council move in camera to discuss a matter pursuant to Sections 24(1)(d) and 25(1)(c) of the Freedom of Information and Protection of Privacy Act.  
CARRIED UNANIMOUSLY

Council went in camera at 2:21 p.m.

Moved by Councillor Joly  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 4:06 p.m.

Moved by Councillor Brodhead  
That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.  
CARRIED UNANIMOUSLY

Council recessed at 4:06 p.m.

Council reconvened at 4:25 p.m.

Moved by Councillor Brodhead

That the Operational and Fiscal Review Phase 2 Final Report, the Final Executive Summary Report, and Management Response Report attached to the agenda report dated May 3, 2021 be received as information.

That the CAO be directed to include the Operational and Fiscal Review reports now being received for information on the agenda of the 2022 Council Strategic Planning Session to inform Council priorities and the Council Strategic Plan for 2022-2025.

That Administration prepare an implementation report by June 21, 2021 that outlines opportunities that they are pursuing immediately and the anticipated savings, cost avoidance, new revenue associated with those opportunities. Further identify any opportunities that could be actioned now, but require council approval.

CARRIED UNANIMOUSLY

- 6.3**    AR-21-132    Time Extension Request - Capital Prioritization Matrix/Funding  
Presented by: Kevin Scoble, Chief Administrative Officer
- The following motion was approved on Consent Agenda:  
That a deadline extension until July 12, 2021 be approved, for Capital Prioritization Matrix/Funding.

- 6.4**    AR-21-138    Time Extension Request - Indigenous Portfolio  
Presented by: Kevin Scoble, Chief Administrative Officer
- The following motion was approved on Consent Agenda:  
That a deadline extension until Q4 2021 be approved, for Administration to report back to the newly elected Council on a potential future strategy for working regionally and

with the Indigenous Community, in lieu of a formal Indigenous Advisory Committee.

## 7. Bylaws

- 7.1 BL-21-009 Bylaw 17/2021 Jensen Lakes 11th Redistricting Land Use Bylaw Schedule A Amendment (1st Reading)  
Presented by: Eric Schultz, Planner, Planning & Development Department

The following motion was approved on Consent Agenda:  
That Bylaw 17/2021, being amendment 192 to the Land Use Bylaw Schedule A, be read a first time.

That a Public Hearing on Bylaw 17/2021 be scheduled for May 31, 2021.

- 7.2 BL-21-014 Bylaw 18/2021 Land Use Bylaw - Downtown District (1st Reading)  
Presented by: Colin Krywiak, Manager, Development Branch

The following motion was approved on Consent Agenda:  
That Bylaw 18/2021, being amendment 193 to the Land Use Bylaw 9/2005, be read a first time.

That a Public Hearing for Bylaw 18/2021 be scheduled on May 31, 2021.

- 7.3 BL-21-015 Bylaw 29/2021 Amendment to City of St. Albert Land Use Bylaw 9/2005, Schedule C, Sign Regulations  
Presented by: Colin Krywiak, Manager, Development Branch

The following motion was approved on Consent Agenda:  
Land Use Bylaw

That Bylaw 29/2021 being amendment 196 to the Land Use Bylaw 9/2005, Schedule C (Sign Regulations), Section

18(g) Portable Sign, to increase the validity of a portable sign permit from 90 days to 180 days, be read a first time.

That the Public Hearing on Bylaw 29/2021 be scheduled for May 31, 2021.

## 8. Emergent Items

- 8.1 CM-21-010 Letter to Support Protection of Our Headwaters from Coal Mining Pollution  
Notice given by: Councillor Hughes
- Moved by Councillor Hughes  
That the Mayor on behalf of City Council write a letter to the Government of Alberta requesting a review of the impacts of strip mining in Alberta's Eastern Mountains, that municipalities are consulted as stakeholders on future coal policy including water and land use changes, and a moratorium is placed on ongoing coal exploration until after independent and extensive public consultation has occurred and a replacement Coal Policy is in effect.  
CARRIED
- For: 6 - Heron, Brodhead, Hughes, Joly, MacKay, and Watkins  
Against: 1 - Hansen

## 9. Council Motions

- 9.1 CM-21-014 Household Pool Bookings  
Notice given by: Councillor MacKay
- The following motion was postponed to a future City Council date to be determined at Agenda Planning.

## 10. Information Requests / Notices of Motion / Announcements

Notice of Motion - Councillor Hughes  
That the \$69,000 2021 additional Growth Assessment

Revenue be transferred from the Growth Stabilization Reserve to increase the Annual PAYG Capital Funding contribution by that same amount as of 2022.

Council recessed at 6:06 p.m.

Council reconvened at 6:25 p.m.

### 13. In Camera

13.2 INC-21-031 Council/Chief Administrative Officer Dialogue  
Presented by: Kevin Scoble, Chief Administrative Officer

**In Attendance:**

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

M. Caufield, Deputy City Solicitor

D. McMordie, Director, Financial Services & Information Technology and Chief Financial Officer

A. Slaght, Director, Planning & Development (Advice and Information)

Moved by Councillor Hansen

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 6:26 p.m.

Moved by Councillor Hansen

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 8:31 p.m.

Moved by Councillor Watkins

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

#### 14. Adjournment

The adjournment occurred on a ZOOM platform that was not accessible to the public.

The Mayor adjourned the meeting at 8:31p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER