



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - UNADOPTED**

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Tuesday, September 3, 2024

1:00 PM Council Chambers/Hybrid

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Biermanski  
Councillor Brodhead  
Councillor Hughes  
Councillor Killick  
Councillor MacKay

**VIA ZOOM:**

Councillor Joly

**STAFF PRESENT:**

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate &  
Emergency Services/Chief Financial Officer  
A. Slaght, Managing Director, Infrastructure & Planning  
M. Caufield, Director, Legal, Legislative & Records  
Services/Chief Legislative Officer  
C. Wong, Deputy City Clerk  
K. Droogers, Legislative Officer

**2. Adoption of Agenda**

2.1 AR-24-314 Adoption of Agenda

Moved by Councillor MacKay  
That the September 3, 2024 Agenda be adopted as presented.  
CARRIED UNANIMOUSLY

**3. Presentations, Delegations, and Announcements**

Mostafa Hassan, Resident, presented to Council in regard to Hookah Lounges.

**5. Consent Agenda**

5.1 CA-24-017 Consent Agenda

Moved by Councillor Killick  
That the recommendations in the following agenda reports be approved:

6.1 Regular Council Meeting Minutes of July 16, 2024

8.1 Corporate Quarterly Report – Quarter 2, 2024

CARRIED UNANIMOUSLY

**6. Adoption of Minutes**

6.1 MIN-24-059 Regular Council Meeting Minutes of July 16, 2024

The following motion was approved on Consent Agenda:  
That the Regular Council Meeting Minutes of July 16, 2024 be approved.

**9. Business Items - Requests for Decision**

9.1 AR-24-356 Temporary Election Position (FOIP and Legislative Projects Coordinator)

Presented by: Marta Caufield, Director, Legal, Legislative and Records Services

Moved by Councillor Brodhead  
That \$100,000 from the Election Reserve be used to fund  
a temporary election position for the 2025 Municipal  
Election.

CARRIED UNANIMOUSLY

Council recessed at 1:57 p.m.  
Council reconvened at 2:01 p.m.

## 7. Public Hearing 2:00 pm

- 7.1 PH-24-007 Bylaw 14/2024 - St. Albert West Area Structure Plan (2nd  
& 3rd Readings)  
Presented by: Tracy Tsui, Planner II, Planning &  
Development Department

Council recessed at 3:19 p.m.  
Council reconvened at 3:30 p.m.

Sean Novak, ISL Engineering, presented to Council and  
answered questions in regard to Bylaw 14/2024 - St. Albert  
West Area Structure Plan.

Geoff Cook, Wind Dancer Properties, addressed Council  
and answered questions in regard to Bylaw 14/2024 - St.  
Albert West Area Structure Plan.

Al Henry, President, and Tony Druett, Board Member, of  
Big Lake Environment Support Society, addressed Council  
and answered questions in regard to Bylaw 14/2024 - St.  
Albert West Area Structure Plan.

Michaela Davis, Melcor Developments, answered  
questions of Council in regard to Bylaw 14/2024 - St. Albert  
West Area Structure Plan.

Moved by Councillor Brodhead  
That the public hearing for Bylaw 14/2024 be closed.  
CARRIED UNANIMOUSLY

Moved by Councillor Brodhead  
That Bylaw 14/2024 be read a second time.  
CARRIED

For: 6 - Heron, Biermanski, Brodhead, Hughes,  
Joly, and MacKay

Against: 1 - Killick

Moved by Councillor Brodhead  
That Bylaw 14/2024 be read a third time.  
CARRIED

For: 6 - Heron, Biermanski, Brodhead, Hughes,  
Joly, and MacKay

Against: 1 - Killick

Moved by Councillor Brodhead  
That the portions of the resolutions previously passed by  
Council, as indicated in the attachment entitled  
“North/South Badger Lands – Motions to be Rescinded”,  
which have not yet been acted upon and conflict with or  
are inconsistent with Bylaw 14/2024, are rescinded.  
CARRIED UNANIMOUSLY

**8. Business Items - For Information Only**

- 8.1 AR-24-373 Corporate Quarterly Report - Quarter 2, 2024  
Presented by: William Fletcher, Chief Administrative Officer  
  
The following information was presented on Consent  
Agenda:  
Corporate Quarterly Report – Quarter 2, 2024

**10. Bylaws**

- 10.1** BL-24-020 Bylaw 19/2024 - Master Rates Bylaw and Other Bylaws (1st Reading) and Other Policies that affect Fees and Charges  
Presented by: Stanley Chan, Financial Controller, Financial & Strategic Services  
  
Moved by Councillor Hughes  
That Bylaw 19/2024, being a bylaw to amend the Master Rates Bylaw and various other bylaws under which fees, rates, and charges are set, be read a first time.  
CARRIED UNANIMOUSLY

**12. Information Requests / Notices of Motion / Announcements**

Councillor Killick commended Administration and Family & Community Support Services on the successful organization of Good Neighbour Day events across the city.

**13. In Camera**

- 13.1** INC-24-055 Land Matter - 13 Mission Avenue  
Presented by: Adryan Slaght, Managing Director, Planning & Infrastructure  
  
In Attendance:  
W. Fletcher, Chief Administrative Officer (Advice and Information)  
D. McMordie, Managing Director, Corporate & Emergency Services/Chief Financial Officer (Advice and Information)  
A. Slaght, Managing Director, Infrastructure & Planning (Advice and Information)  
M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and Information)

Moved by Councillor Killick  
That Council move in camera to discuss a matter pursuant to Sections 24(1)(a) and 25(1)(c) of the Freedom of Information and Protection of Privacy Act.  
CARRIED UNANIMOUSLY

Council went in camera at 4:55 p.m.

Moved by Councillor Joly  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 5:28 p.m.

**13.2** INC-24-048 Council/Chief Administrative Officer Dialogue  
Presented by: William Fletcher, Chief Administrative Officer

In Attendance:

W. Fletcher, Chief Administrative Officer (Advice and Information)

Moved by Councillor Brodhead  
That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to section 24(1)(a) of the Freedom of Information and Protection of Privacy Act.  
CARRIED UNANIMOUSLY

Council went in camera at 5:29 p.m.

Moved by Councillor MacKay  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 6:29 p.m.

**14. Adjournment**

The Chair adjourned the meeting at 6:29 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER