

Minutes of a Meeting of the Community Services Advisory Committee held in the Douglas Cardinal Boardroom and remotely via Zoom, on the above date at 6:30 p.m.

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**Present**

Councillor Patrick  
Councillor Clark  
S. Balzer  
K. Cartwright - Chair  
E. Neilson (*Virtual*)  
A. Peck  
I. Stephens (*Virtual*)  
M. Taef  
L. Thomas – Vice Chair  
C. White  
S. Yakemchuk

**Staff**

A. Dorn, Staff Liaison, Supervisor, Grants & Partnerships, Recreation & Parks  
A. MacKinnon, Social Investment Coordinator, Community Services  
L. Wilhelm, Business Development Coordinator, Recreation & Parks  
T. Tuchscherer, Business Development Coordinator, Recreation & Parks  
J. McCullough, Manager, FCSS, Community Services  
R. McDonald, Legislative Officer, Legal, Legislative & Records Services

**Call to Order - Welcome & Introductions**

A. Dorn assumed the role of Chair, called the meeting to order at 6:28 p.m. and welcomed the Committee members and staff in attendance. Brief introductions of each member took place.

**Election of Chair and Vice Chair for 2026**

A. Dorn relinquished the Chair to R. McDonald to conduct the election of Chair and Vice Chair for the 2026 term. R. McDonald assumed the role of Chair and called for nominations for the position of Community Services Advisory Committee Chair for the 2026 term.

M. Taef, S. Balzer and L. Thomas nominated K. Cartwright. K. Cartwright accepted the nomination. As no other nominations were received, K. Cartwright was declared elected Chair by acclamation for the 2026 term.

R. McDonald relinquished the role of Chair to K. Cartwright to conduct the election of the Vice Chair for 2026.

The Chair called for nominations for the position of Community Services Advisory Committee Vice Chair for the 2026 term.

L. Thomas self-nominated for the position of CSAC Vice Chair for 2026. As no other nominations were received, L. Thomas was declared elected Vice Chair by acclamation for the 2026 term.

**Adoption of Agenda**

The Chair declared the January 27, 2026, agenda adopted as presented.

**Adoption of Minutes**

The Chair declared the minutes of November 25, 2025, adopted as presented.

**Orientation to Grants & Programs**

A. Dorn and A. MacKinnon gave a presentation on the Community Services Advisory Committee's roles and responsibilities.

**Round Table**

The Community members and staff provided feedback, discussed items of general interest and gave final comments.

**Next Meeting Date**

Tuesday February 24, 2026 @ 6:30 p.m.  
Douglas Cardinal Boardroom

**Adjournment**

The Chair declared the meeting adjourned at 7:35 p.m.

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CHAIR

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DESIGNATED OFFICER