



CITY OF ST. ALBERT CITY COUNCIL POLICY

| NUMBER | TITLE |
|------------------------|---------------------------------------------------|
| C-CG-02 | City of St. Albert Council Strategic Plan |
| ORIGINAL APPROVAL DATE | DATE LAST REVISED |
| April 18, 2016 | January 31, 2023 <u>April 16, 2024</u> |

Purpose

To establish a City of St. Albert Council Strategic Plan that guides Administration's corporate and financial planning efforts.

Policy Statement

The City of St. Albert shall have a strategic plan to establish Council's strategic priorities for their term and provide a single source of direction for the City.

Definitions

"City" means the municipal corporation of the City of St. Albert.

"City of St. Albert Council Strategic Plan" is the primary directional plan that establishes Council's strategic priorities and expected outcomes. The Plan guides Administration's corporate and financial planning activities over the Council's term.

"Community Vision and Pillars of Sustainability" showcase the way the community envisions the City in the long term. They were established to guide the long-term sustainability of the community in Council Policy C-CG-11. The Vision outlines an inspirational future state and quality of life the community aspires to. The Pillars of Sustainability need to be supported to provide strength and balance in the community.

"Corporate Business Plan" is a four-year plan that advances the City toward achieving priorities established in the Council's Strategic Plan and Organizational Strategy. The plan provides a single source of direction for aligning financial resources related to achieving Council priorities and the Organizational Strategy.

"Long-Range Strategies" are plans that establish long-term strategic direction.

This direction is set via the Municipal Development Plan goals and principles, as well as by the Organizational Strategy The Long-Range Strategies guide long and mid-range planning efforts to ensure alignment to Community Vision and Pillars of Sustainability.

“Municipal Development Plan” (MDP) is a comprehensive, city-wide statutory plan for growth and change, envisioning a future population of 100,000, and up to 13,000 new jobs over the coming decades. The goals outlined in the MDP are: Green Environment, Robust Economy, Housing Options, Mobility Choices, Cultural Richness, Resilient Infrastructure, Community Well Being, Great Places and Sustainable Growth.

“Organizational Strategy” is a comprehensive, long-term plan for Administration related to four key components of an organization: customers/stakeholders, processes/technology, employees, and financial stewardship. The plan provides direction for how the organization will evolve over the long-term to meet current and future needs of the community.

“Performance Measures” means the collection of metrics that are developed and maintained to help monitor progress towards advancing Council's stated priorities.

Responsibilities

Council is responsible to develop a strategic plan and identify strategic priorities for to Administration for their term.

The Chief Administrative Officer is responsible for ensuring that the Corporate Business Plan and supporting budget reflect Council's strategic priorities outlined in the sStrategic pPlan. ~~The Corporate Business Plan shall be presented to Council for information when the strategic plan is brought forward for approval.~~

Service Standards / Expectations

1. The City of St. Albert Council Strategic Plan establishes Council's strategic priorities for their four-year term. Details relative to the City of St. Albert Council Strategic pPlan are provided within Schedule A to this policy.
- 4.2. The City of St. Albert Council Strategic Plan will be informed by and align with the Community Vision and Pillars of -Sustainability, the Municipal Development Plan, and Long-Range Strategies.
3. The City of St. Albert Council Strategic Plan will include formal results and Performance Measures to monitor progress towards advancing Council's stated priorities. The Performance Measures, selected with Council, are provided in Schedule B of this policy.

The City of St. Albert Council Strategic Plan shall be recognized as the primary resource in the development of the eCorporate bBusiness pPlans, Pperformance metrics-measures and budgets.

2.4. The Corporate Business Plan shall be presented to Council for information when the City of St. Albert Council Strategic Plan is brought forward for approval.

3.5. Council shall review this policy following a general election, or more often at its discretion.

Legal References

Municipal Government Act

Cross References

Policy C-CG-01, Council's Vision, Mission and Values
Policy C-CG-06, City of St. Albert Strategic Framework
Policy C-CG-11, Community Vision and Pillars of Sustainability
Policy C-FS-05, Budget and Taxation Guiding Principles

Attachments

Schedule A – City of St. Albert Council Strategic Plan

| DATE REVIEWED | NEXT REVIEW DATE | REVISIONS |
|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| June 2022 – Strategic Services and Communication January, 2023 – Financial and Strategic Services <u>January 18, 2024</u> | 2023 – Strategic Services and Communication 2024 – Financial and Strategic Services <u>2025 – Financial and Strategic Services</u> | April 18, 2016 - C235-2016 February 6, 2017 - AR-17-050 March 5, 2018 - AR-18-034 March 4, 2019 – AR-19-038 April 6, 2021 – AR-21-059 June 20, 2022 – AR-22-223 March 21, 2023 – AR-23-145 <u>April 16, 2024 – AR-24-173</u> |

Schedule A
To Council Policy C-CG-02
City of St. Albert Council Strategic Plan

**Schedule B
To Council Policy C-CG-02
Performance Measures**