

Minutes of a Meeting of the Policing Committee held in the Douglas Cardinal Boardroom and remotely via Zoom on the above date at 6:30 p.m.

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**Present**

Councillor MacKay  
K. Kalmbach  
I. Sanderson  
K. Sumners (via Zoom)  
M. Shuttleworth  
B. Turnham

**Staff**

E. Cooke, Director of Emergency Services / Fire Chief / Staff Liaison  
D. Moore, Staff Sergeant, Acting Detachment Commander, RCMP  
K. Droogers, Legislative Officer  
M. Caufield, Director, Legal, Legislative & Records Services  
A. Giesbrecht, Manager, Policing Services

**Absent**

P. Specht

**Call to Order & Land Acknowledgement**

Councillor MacKay, Acting Chair, called the meeting to order at 6:30 p.m. and read the Land Acknowledgment recognizing that we are on Treaty 6 Lands.

**Welcome & Introductions**

The Acting Chair welcomed committee members, staff and guests in attendance.

**Election of Chair, Vice-Chair & Public Complaints Director for 2025**

The Acting Chair called for nominations for the position of Policing Committee Chair for the 2025 term.

I. Sanderson nominated P. Specht

P. Specht accepted the nomination via email.

K. Kalmbach nominated I. Sanderson

I. Sanderson declined the nomination.

As no other nominations were received, P. Specht was declared elected Chair by acclamation.

The Acting Chair called for nominations for the position of Policing Committee Vice-Chair for the 2025 term.

I. Sanderson nominated B. Turnham for Vice-Chair.

B. Turnham accepted the nomination.

As no other nominations were received, B. Turnham was declared elected Vice-Chair by acclamation.

Councillor MacKay relinquished Acting Chair to B. Turnham

The Acting Chair called for nominations for the position of Policing Committee Public Complaints Director

I. Sanderson nominated K. Kalmbach.

K. Kalmbach accepted the nomination.

As no other nominations were received, K. Kalmbach was declared elected Public Complaints Director by acclamation.

### **Adoption of Agenda**

The Chair declared the January 14, 2025 Agenda adopted as presented.

### **Approval of Minutes**

The Chair declared the Minutes of December 11, 2024 adopted as presented.

### **Conflict of Interest Declaration**

No member declared a conflict.

### **Policing Committee Bylaw Update**

Moved by M. Shuttleworth

That the Policing Committee move in camera to have a confidential discussion pursuant to section 21(1) and 23(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Committee went in camera at 6:51 p.m.

Moved by K. Kalmbach

That the Committee reconvene in Public.

CARRIED UNANIMOUSLY

Committee reconvened in public at 7: 49 p.m.

Moved by M. Shuttleworth

That the Policing Committee recommend to Council that Bylaw 01/2025, as presented by administration at the January 14, 2025 meeting of the Committee, be approved.

CARRIED UNANIMOUSLY

### **Policing Committee Workplan**

This item was tabled to the next meeting.

## **Public Complaints Director Succession Planning**

This item was tabled to a future meeting.

## **Reports**

### Officer in Charge Report

D. Moore provided the Committee with updates on the St. Albert Municipal Crime Gauge and other initiatives.

### Chair Report

As Policing Committee Chair, 2024, I. Sanderson updated the Committee on security clearances.

### Public Complaints Director Report

K. Kalmbach provided an update to the Committee on the recent activity within the Public Complaints Department of the Policing Committee.

### Administrative Report

E. Cooke updated the Committee on upcoming meetings, Cultivate the Conversation, and membership renewals.

Moved by K. Kalmbach

That the Policing Committee request that Administration renew the Alberta Association of Police Governance (AAPG) and the Canadian Association of Police Governance (CAPG) memberships from the Policing Committee Budget for 2025.

CARRIED UNANIMOUSLY

### Council Report

Councillor MacKay provided the Committee with updates on Strategic Planning, the upcoming Municipal Election.

## **Input from the Public**

There was no input from the public.

## **Policing Committee Subcommittee Updates**

### Community Engagement Subcommittee

I. Sanderson provided the Committee with updates on the Community Engagement Subcommittee, specifically upcoming applications for engagement opportunities.

### AAPG Subcommittee

I. Sanderson provided an update on the Alberta Association of Police Governance (AAPG) Conference Subcommittee to members of the Policing Committee.

## **Committee Member Inquiries/Updates**

This item was tabled to the next meeting.

**Next Meeting**

February 11, 2025 at 6:30 p.m.  
Douglas Cardinal Boardroom

**Adjournment**

The Chair declared the meeting adjourned at 8:24 p.m.

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CHAIR

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DESIGNATED OFFICER