

Minutes of a Meeting of the Emergency Advisory Committee held via Teams on the above date at 10:00 a.m.

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**Present**

Mayor Heron - Chair  
Councillor MacKay  
Councillor Brodhead

**Absent**

Councillor Joly

**Staff**

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate and Emergency Services/Chief Financial Officer  
A. Slaght, Managing Director, Planning & Infrastructure  
M. Pickford, Manager of Emergency Management, Emergency Services  
C. Parenteau, Emergency Management Coordinator, Emergency Services  
M. Caufield, Director, Legal, Legislative & Records Services  
K. Droogers, Legislative Officer

**Call to Order**

The Deputy Chair called the meeting to order at 10:00 a.m.

**Adoption of Agenda**

Moved by Councillor Brodhead

That the August 25, 2025 Emergency Advisory Committee Meeting agenda be adopted as presented.

CARRIED UNANIMOUSLY

**Approval of Minutes**

Moved by Councillor MacKay

That the February 5, 2025 Emergency Advisory Committee Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**Committee Business**

St. Albert Community Emergency Management Plan (CEMP) Update

M. Pickford provided a presentation to update the Committee in regard to the Emergency Management Program. Highlights included governance and standards, improvements, including structured activation protocols, formalized training, embedded emergency social services, and business continuity planning. The presentation also included information on ICP Activation and Levels, crisis communications, mandatory annual exercises, and modular annexes including recovery governed by the Corporate Recovery Plan which are reviewed and validated annually.



The Committee members acknowledged the outstanding work done with the Emergency Management team.

**Adjournment**

The Chair declared the meeting adjourned at 10:43 a.m.

CHAIR \_\_\_\_\_

CHIEF LEGISLATIVE OFFICER \_\_\_\_\_