

Minutes of a Meeting of the Seniors' Advisory Committee held in the Community Services Boardroom and remotely via Zoom, on the above date at 6:30 p.m.

---

**Present:**

Councillor Clark  
S. Clemens  
R. Edmunds  
A. Farrants  
C. Ferstay  
L. Jack – via Zoom  
A. Urbina – via Zoom

**Absent:**

H. Grainger

**Staff:**

T. Boonstra, Staff Liaison  
K. Droogers, Legislative Officer  
C. Sinclair, Manager, Corporate Communications

**Call to Order & Land Acknowledgement**

L. Jack called the meeting to order at 6:32 p.m.

T. Boonstra read the Treaty Acknowledgement statement.

**Adoption of the Agenda**

Moved by L. Jack

That the agenda be adopted as amended with the addition of items 6. Council Update and 7. Older Adult Working Group Updates

CARRIED UNANIMOUSLY

**Adoption of Minutes**

Moved by L. Jack

That the minutes of January 21, 2026, be adopted as amended with the addition of "rescheduled to March 20, 2026" under Next Meeting Date.

CARRIED UNANIMOUSLY

**Advisory Opportunity – Flag Display and Commemorative Lighting Policy Recommendations**

C. Sinclair led the Committee in a discussion regarding the Flag Display and Commemorative Lighting Policy. The Committee provided suggestions for days that could be recognized through lighting changes, timeline for flag raises, and the proper process for lowering flags.

## **Seniors & Elders Service Awards**

### Recognition Updates

The Committee discussed a recognition and evaluation strategy for the applications received for the awards program. Highlights from the conversation included a ranking system and the use of honorable mentions.

Committee members ranked the nominees and recused themselves from the process if they knew the applicant.

The Committee recessed at 7:22 p.m.

The Committee reconvened at 7:31 p.m.

The Committee finalized award recipients, honorable mentions, and discussed the Seniors' Awards Ceremony.

Moved by S. Clemens

That the Seniors' Advisory Committee recommend to Council that the 2026 Seniors and Elders Service awards and honorable mentions be presented to the individuals as decided during the March 20, 2026, Seniors' Advisory Committee Meeting.

CARRIED UNANIMOUSLY

### **Council Update**

S. Clark informed the Committee that input will be requested on changes to the Community Standards Bylaw.

### **Older Adult Working Group**

This item was tabled to a future meeting.

### **Next Meeting Date**

Wednesday, April 29, 2026 @ 6:30 p.m. Douglas Cardinal Boardroom

### **Adjournment**

The Chair declared the meeting adjourned at 8:32 p.m.

---

CHAIR

---

DESIGNATED OFFICER