

CITY OF ST. ALBERT CITY COUNCIL MEETING MINUTES - UNADOPTED

Tuesday, November 18, 2025

9:30 AM Council Chambers/Hybrid

1. Attendance (at start of meeting)

PRESENT:

Mayor Olivieri

Councillor Biermanski

Councillor Clark

Councillor Hughes

Councillor MacKay

Councillor Korotash

Councillor Patrick

STAFF PRESENT:

W. Fletcher, Chief Administrative Officer

D. McMordie, Managing Director, Corporate &

Emergency Services/Chief Financial Officer

A. Slaght, Managing Director, Infrastructure & Planning

D. Alex, Managing Director, Operations

M. Caufield, Director, Legal, Legislative & Records

Services/Chief Legislative Officer

C. Wong, Deputy City Clerk

K. Droogers, Legislative Officer



2. Adoption of Agenda

2.1 AR-25-429 Adoption of Agenda

Moved by Councillor MacKay
That the November 18, 2025 Agenda be adopted as presented.
CARRIED UNANIMOUSLY

3. Presentations, Delegations, and Announcements

Councillor Patrick read the Métis Week Mayoral Proclamation.

Al Henry and Tony Druett, Big Lake Environment Support Society (BLESS), addressed Council in regard to BLESS Updates and Environmental Concerns.

Janelle Austin, on behalf of Irma Austin, addressed Council in regard to Property Tax Relief.

5. Consent Agenda

5.1 CA-25-019 Consent Agenda

Moved by Councillor Biermanski
That the recommendations in the following agenda reports
be approved:

6.1 That the Special City Council Meeting Minutes of September 15, 2025, City Council Meeting Minutes of September 16, 2025, and the Inaugural / Organizational Meeting Minutes of November 3, 2025, be approved. CARRIED UNANIMOUSLY



6. Adoption of Minutes

6.1

MIN-25-079 Special City Council Meeting Minutes of September 15, 2025, City Council Meeting Minutes of September 16, 2025, and the Inaugural / Organizational Meeting Minutes of November 3, 2025

> The following motion was approved on Consent Agenda: That the Special City Council Meeting Minutes of September 15, 2025, City Council Meeting Minutes of September 16, 2025, and the Inaugural / Organizational Meeting Minutes of November 3, 2025, be approved.

7. **Committee Business - Requests for Decision**

7.1 CB-25-035

Legislative Appointments

Presented by: Marta Caufield, Chief Legislative Officer

Moved by Councillor MacKay

That elected officials be appointed to 2025-2026 Council Committees and External Agencies as follows, for a one year term unless otherwise specified:

Arrow Utilities Board of Directors

Member: Councillor MacKay

Arts Development Advisory Committee

Member: Councillor Korotash Alternate: Councillor Biermanski

Community Services Advisory Committee

Member: Councillor Patrick Alternate: Councillor Clark

Edmonton Global

Member: Mayor Olivieri Alternate: Councillor Clark

Edmonton Salutes Committee



Member: Councillor MacKay Alternate: Councillor Hughes

Edmonton Region Waste Advisory Committee

Member: Councillor Hughes Alternate: Councillor MacKay

Emergency Management Advisory Committee

Member: Mayor Olivieri

Member: Councillor Biermanski Member: Councillor Hughes Member: Councillor Korotash

Environmental Advisory Committee

Member: Councillor Korotash Alternate: Councillor MacKay

Homeland Housing (2-Year Term) Member: Councillor Biermanski

Inter-City Forum on Social Policy Member: Councillor Biermanski

Internal Audit Steering Committee

Member: Mayor Olivieri Member: Councillor Hughes Member: Councillor MacKay

Policing Committee (Term concurrent with Council

membership)

Member: Councillor MacKay Alternate: Mayor Olivieri

Quasi-Judicial Standing Committee Member: Councillor Biermanski

Member: Councillor Clark



Seniors' Advisory Committee Member: Councillor Clark Alternate: Councillor Patrick

St. Albert - Sturgeon County Intermunicipal Affairs Committee All members of Council

Sturgeon River Watershed Alliance/North Saskatchewan Watershed Alliance
Same member as Environmental Advisory Committee

Youth Advisory Committee Member: Councillor Patrick Alternate: Councillor Hughes CARRIED UNANIMOUSLY

Council recessed at 9:54 a.m. Council reconvened at 9:59 a.m.

7.2 <u>CB-25-050</u> Internal Audit Steering Committee Recommendation:

Resource Planning Model Review

Presented by: Darija Slokar, Manager, Strategic Services

Moved by Councillor Hughes

That Administration propose amendments to Council Policy C-FS-05 Budget and Taxation Guiding Principles, along with recommended process and case study for Council's consideration.

CARRIED

For: 5 - Olivieri, Clark, MacKay, Korotash, and

Patrick

Against: 2 - Biermanski, and Hughes



Moved by Councillor Hughes

That Administration prepare a business case for the centralization of non-permanent talent acquisition responsibilities to Human Resources and Safety for consideration as part of the proposed 2027 budget. CARRIED UNANIMOUSLY

Council recessed at 11:21 a.m. Council reconvened at 11:29 a.m.

8. Business Items - For Information Only

8.1 AR-25-412 Corporate Quarterly Report - Quarter 3, 2025
Presented by: William Fletcher, Chief Administrative Officer
The Corporate Quarterly Report – Quarter 3, 2025 was received by Council for information only.

9. Business Items - Requests for Decision

9.1 AR-25-414 Property Tax Relief Requests
 Presented by: Stephen Bannerman, City Assessor,
 Financial and Strategic Services

ATTENDANCE

W. Fletcher, Chief Administrative Officer (Advice and Information)

D. McMordie, Managing Director, Corporate & Emergency Services/Chief Financial Officer (Advice and Information)

A. Slaght, Managing Director, Infrastructure & Planning (Advice and Information)

D. Alex, Managing Director, Operations (Advice and Information)



M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and Information)

A. Victoor, Director, Financial & Strategic Services (Advice and Information)

S. Bannerman, Senior Manager, Assessment & Taxation, Financial & Strategic Services (Advice and Information)

J. Wetzstein, Taxation Coordinator, Financial & Strategic Services (Advice and Information)

Moved by Councillor MacKay
That Council move in camera pursuant to section 20(1)
of the Access to Information Act to consider
outstanding 2025 requests for property tax relief.
CARRIED UNANIMOUSLY

Council went in camera at 11:35 a.m.

Moved by Councillor MacKay
That Council reconvene in Public.
CARRIED UNANIMOUSLY

Council reconvened in public at 12:11 p.m.

11. Council Motions

11.1 CM-25-021 Amendments to C-CAO-19 - Flag Display and Commemorative Lighting
Notice given by: Councillor Hughes

Moved by Councillor Hughes
That administration provide amendments to Policy
C-CAO-19-Flag Display and Commemorative Lighting, that
expands the potential number of days of significance, and
to provide further clarity on the number of days that the St.



Albert Place will be lit for each event listed for council's approval, by the end of Q1 2026.

CARRIED UNANIMOUSLY

11.2 CM-25-022

Capital Charter - Performing Arts Centre Notice given by: Councillor Joly

That the following Council Motion was not moved by a Member of Council, therefore in accordance with s.119(11) of Procedure Bylaw 22/2024 the motion will be moved to the December 2, 2025 Regular Meeting of Council.

That, in consultation with community groups, school boards, etc., a capital charter be prepared to create a performing arts centre in St. Albert for addition on St. Albert's 10-Year Municipal Growth Capital Plan or as part of the Community Amenity site.

12. Information Requests / Notices of Motion / Announcements

Information Request - Councillor Hughes

What are our standards and enforcement options to address any lack of developer follow-thru on maintaining street and park standards before it is handed to the city, and what could be done to both increase and enforce those standards.

Information Request - Councillor Hughes

Please provide an update of the status of Project Charter 424407, Sidewalk Program. To date, \$480,000 was spent but the budget was for \$1 million. Can you share if more work is to be done for the higher investment in the project charter.

13. In Camera

13.1 INC-25-046 Council/Chief Administrative Officer Dialogue

Presented by: William Fletcher, Chief Administrative Officer



ATTENDANCE:

W. Fletcher, Chief Administrative Officer (Advice and Information)

Moved by Councillor Biermanski
That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to section 29(1)(a) of the Access to Information Act.
CARRIED UNANIMOUSLY

Council went in camera at 12:19 p.m.

Moved by Councillor Hughes
That Council reconvene in Public.
CARRIED UNANIMOUSLY

Council reconvened in public at 1:05 p.m.

14. Adjournment

The Mayor adjourned the meeting at 1:05	p.m
MANGE	
MAYOR	
CHIEF LEGISLATIVE OFFICER	

