



**CITY OF ST. ALBERT  
CITY COUNCIL  
MEETING MINUTES - FINAL**

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**Tuesday, November 18, 2025**

**9:30 AM Council Chambers/Hybrid**

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Olivier  
Councillor Biermanski  
Councillor Clark  
Councillor Hughes  
Councillor MacKay  
Councillor Korotash  
Councillor Patrick

**STAFF PRESENT:**

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate & Emergency Services/Chief Financial Officer  
A. Slaght, Managing Director, Infrastructure & Planning  
D. Alex, Managing Director, Operations  
M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer  
C. Wong, Deputy City Clerk  
K. Droogers, Legislative Officer

## 2. Adoption of Agenda

### 2.1 AR-25-429 Adoption of Agenda

Moved by Councillor MacKay

That the November 18, 2025 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

## 3. Presentations, Delegations, and Announcements

Councillor Patrick read the Métis Week Mayoral Proclamation.

Al Henry and Tony Druett, Big Lake Environment Support Society (BLESS), addressed Council in regard to BLESS Updates and Environmental Concerns.

Janelle Austin, on behalf of Irma Austin, addressed Council in regard to Property Tax Relief.

## 5. Consent Agenda

### 5.1 CA-25-019 Consent Agenda

Moved by Councillor Biermanski

That the recommendations in the following agenda reports be approved:

6.1 That the Special City Council Meeting Minutes of September 15, 2025, City Council Meeting Minutes of September 16, 2025, and the Inaugural / Organizational Meeting Minutes of November 3, 2025, be approved.

CARRIED UNANIMOUSLY

## 6. Adoption of Minutes

- 6.1 MIN-25-079 Special City Council Meeting Minutes of September 15, 2025, City Council Meeting Minutes of September 16, 2025, and the Inaugural / Organizational Meeting Minutes of November 3, 2025

The following motion was approved on Consent Agenda:  
That the Special City Council Meeting Minutes of September 15, 2025, City Council Meeting Minutes of September 16, 2025, and the Inaugural / Organizational Meeting Minutes of November 3, 2025, be approved.

## 7. Committee Business - Requests for Decision

- 7.1 CB-25-035 Legislative Appointments  
Presented by: Marta Caufield, Chief Legislative Officer

Moved by Councillor MacKay  
That elected officials be appointed to 2025-2026 Council Committees and External Agencies as follows, for a one year term unless otherwise specified:  
Arrow Utilities Board of Directors  
Member: Councillor MacKay

Arts Development Advisory Committee  
Member: Councillor Korotash  
Alternate: Councillor Biermanski

Community Services Advisory Committee  
Member: Councillor Patrick  
Alternate: Councillor Clark

Edmonton Global  
Member: Mayor Olivieri  
Alternate: Councillor Clark

Edmonton Salutes Committee

Member: Councillor MacKay  
Alternate: Councillor Hughes

Edmonton Region Waste Advisory Committee  
Member: Councillor Hughes  
Alternate: Councillor MacKay

Emergency Management Advisory Committee  
Member: Mayor Olivier  
Member: Councillor Biermanski  
Member: Councillor Hughes  
Member: Councillor Korotash

Environmental Advisory Committee  
Member: Councillor Korotash  
Alternate: Councillor MacKay

Homeland Housing (2-Year Term)  
Member: Councillor Biermanski

Inter-City Forum on Social Policy  
Member: Councillor Biermanski

Internal Audit Steering Committee  
Member: Mayor Olivier  
Member: Councillor Hughes  
Member: Councillor MacKay

Policing Committee (Term concurrent with Council  
membership)  
Member: Councillor MacKay  
Alternate: Mayor Olivier

Quasi-Judicial Standing Committee  
Member: Councillor Biermanski  
Member: Councillor Clark

Seniors' Advisory Committee  
Member: Councillor Clark  
Alternate: Councillor Patrick

St. Albert - Sturgeon County Intermunicipal Affairs  
Committee  
All members of Council

Sturgeon River Watershed Alliance/North Saskatchewan  
Watershed Alliance  
Same member as Environmental Advisory Committee

Youth Advisory Committee  
Member: Councillor Patrick  
Alternate: Councillor Hughes  
CARRIED UNANIMOUSLY

Council recessed at 9:54 a.m.  
Council reconvened at 9:59 a.m.

- 7.2 CB-25-050** Internal Audit Steering Committee Recommendation:  
Resource Planning Model Review  
Presented by: Darija Slokar, Manager, Strategic Services  
Moved by Councillor Hughes  
That Administration propose amendments to Council Policy  
C-FS-05 Budget and Taxation Guiding Principles, along  
with recommended process and case study for Council's  
consideration.  
CARRIED  
For: 5 - Olivier, Clark, MacKay, Korotash, and  
Patrick  
Against: 2 - Biermanski, and Hughes

Moved by Councillor Hughes

That Administration prepare a business case for the centralization of non-permanent talent acquisition responsibilities to Human Resources and Safety for consideration as part of the proposed 2027 budget.

CARRIED UNANIMOUSLY

Council recessed at 11:21 a.m.

Council reconvened at 11:29 a.m.

## 8. Business Items - For Information Only

- 8.1 AR-25-412 Corporate Quarterly Report - Quarter 3, 2025  
Presented by: William Fletcher, Chief Administrative Officer  
The Corporate Quarterly Report – Quarter 3, 2025 was received by Council for information only.

## 9. Business Items - Requests for Decision

- 9.1 AR-25-414 Property Tax Relief Requests  
Presented by: Stephen Bannerman, City Assessor, Financial and Strategic Services
- ATTENDANCE**
- W. Fletcher, Chief Administrative Officer (Advice and Information)  
D. McMordie, Managing Director, Corporate & Emergency Services/Chief Financial Officer (Advice and Information)  
A. Slacht, Managing Director, Infrastructure & Planning (Advice and Information)  
D. Alex, Managing Director, Operations (Advice and Information)

M. Caufield, Director, Legal, Legislative & Records Services/Chief Legislative Officer (Advice and Information)  
A. Victoor, Director, Financial & Strategic Services (Advice and Information)  
S. Bannerman, Senior Manager, Assessment & Taxation, Financial & Strategic Services (Advice and Information)  
J. Wetzstein, Taxation Coordinator, Financial & Strategic Services (Advice and Information)

Moved by Councillor MacKay  
That Council move in camera pursuant to section 20(1) of the Access to Information Act to consider outstanding 2025 requests for property tax relief.  
CARRIED UNANIMOUSLY

Council went in camera at 11:35 a.m.

Moved by Councillor MacKay  
That Council reconvene in Public.  
CARRIED UNANIMOUSLY

Council reconvened in public at 12:11 p.m.

## 11. Council Motions

- 11.1 CM-25-021** Amendments to C-CAO-19 - Flag Display and Commemorative Lighting  
Notice given by: Councillor Hughes  
Moved by Councillor Hughes  
That administration provide amendments to Policy C-CAO-19-Flag Display and Commemorative Lighting, that expands the potential number of days of significance, and to provide further clarity on the number of days that the St.

Albert Place will be lit for each event listed for council's approval, by the end of Q1 2026.

CARRIED UNANIMOUSLY

**11.2 CM-25-022** Capital Charter - Performing Arts Centre

Notice given by: Councillor Joly

That the following Council Motion was not moved by a Member of Council, therefore in accordance with s.119(11) of Procedure Bylaw 22/2024 the motion will be moved to the December 2, 2025 Regular Meeting of Council.

That, in consultation with community groups, school boards, etc., a capital charter be prepared to create a performing arts centre in St. Albert for addition on St. Albert's 10-Year Municipal Growth Capital Plan or as part of the Community Amenity site.

**12. Information Requests / Notices of Motion / Announcements**

**Information Request - Councillor Hughes**

What are our standards and enforcement options to address any lack of developer follow-thru on maintaining street and park standards before it is handed to the city, and what could be done to both increase and enforce those standards.

**Information Request - Councillor Hughes**

Please provide an update of the status of Project Charter 424407, Sidewalk Program. To date, \$480,000 was spent but the budget was for \$1 million. Can you share if more work is to be done for the higher investment in the project charter.

**13. In Camera**

**13.1 INC-25-046** Council/Chief Administrative Officer Dialogue

Presented by: William Fletcher, Chief Administrative Officer

**ATTENDANCE:**

W. Fletcher, Chief Administrative Officer (Advice and Information)

Moved by Councillor Biermanski  
That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to section 29(1)(a) of the Access to Information Act.  
**CARRIED UNANIMOUSLY**

Council went in camera at 12:19 p.m.

Moved by Councillor Hughes  
That Council reconvene in Public.  
**CARRIED UNANIMOUSLY**

Council reconvened in public at 1:05 p.m.

**14. Adjournment**

The Mayor adjourned the meeting at 1:05 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER