



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - FINAL**

---

Monday, September 11, 2017

2:00 PM Council Chambers

---

**Attendance (at start of meeting)**

**PRESENT:**

Mayor Crouse  
Councillor Brodhead  
Councillor Heron  
Councillor Hughes  
Councillor MacKay  
Councillor Osborne  
Mayor Russell

**STAFF**

K. Scoble, City Manager  
D. Bendfeld, General Manager, Community and  
Protective Services  
M. Bonnici, General Manager, Corporate Services  
G. Tompolski, General Manager, Infrastructure and  
Development Services  
C. Belke Chief Legislative Officer  
S. Wywal, Legislative Officer

**Adoption of Agenda**

The Mayor declared the Agenda adopted as amended by adding item 8.7 Reserve Policy OA1 - Library Stabilization Fund and renumbering accordingly and removing item 12.1 Information Items from Consent Agenda.

**Consent Agenda**



Hockey, Northern Alberta Business Incubator (NABI) and the St. Albert Hockey Referees Association spoke to Council to thank them for their service.

Rosaleen McEvoy, Vice Chair, Greater St. Albert Catholic School Board spoke in appreciation of Mayor Crouse.

Tracy Aisenstat, of the Friends of St. Albert Children's Theatre, thanked Mayor Crouse for his support of the young people of St. Albert.

Brian Bachynski, Chair of the St. Albert and District Chamber Commerce, spoke in appreciation of the Mayor and his connection with the Chamber.

Carol Watamaniuk, President of the Visual Arts Studio Association (VASA), thanked all members of Council and expressed her gratitude to Mayor Crouse for his support of the arts.

Nancy Watt, Past Chair of Mayor's Celebration of the Arts Gala/St. Albert Chamber Music Society, spoke in appreciation of Mayor Crouse's support of the arts.

Peter Moloney of St. Albert Cultivates the Arts spoke in appreciation of Mayor Crouse's contribution to recognizing the arts community in St. Albert.

Rob LeLacheur, former Chair of the Chamber of Commerce, thanked all Councillors and Mayor Crouse.

Paul Chalifoux, former Mayor of St. Albert, recognized

Mayor Crouse's leadership.

Kevin Malinowski, resident, thanked all members of Council for their representation of the public.

Philip Leung, spoke to Council regarding the methadone injection site at the Royal Alexandra Hospital and the impact this would have on the Sturgeon Hospital.

Cheryl Dumont, Vice Chair, St. Albert Public School Board, thanked Mayor Crouse on behalf of the Board of Trustees and Students for his support of the students in the community.

Stuart Loomis, resident, spoke regarding his concerns about the St. Albert Grandin Sanitary Sewer Upgrade; the cost, delay in completion, and access of emergency services to residents of the area were noted.

Lisa Holmes, Mayor of Morinville and President of the Alberta Urban Municipalities Association (AUMA), spoke in recognition of Mayor Crouse and Council on behalf of the Mayors of mid-sized cities.

William Tuchak, resident, spoke to Council regarding Councillor Heron's expense claims.

Dean Kurpjuweit, Pastor, thanked Councillor Osborne for his service and Mayor Crouse for his dedication to those from marginalized communities.

Doug Campbell, resident, thanked all members of Council for their service to the Community.

Kurtus Millar, President of St. Albert Minor Baseball, spoke to the Mayor and Council thanking them for their contributions to growing minor baseball in St. Albert.

Barry Bailey, resident, thanked members of Council for their service and Mayor Crouse for putting St. Albert first.

John Engel, resident, thanked members of Council for their contribution to upgrading St. Albert Trail and to Mayor Crouse for his many contributions to improving the City.

### **Business Arising from Presentations, Delegations Announcements and Public Appointments**

Mayor Crouse requested that Councillor Heron's expenses be reviewed by the City Manager.

#### Information Request

Regarding the Glenhaven Rehabilitation Project:

What is the overall budget for phase 1 and phase 2?  
What is the updated budget for each of the phases?  
Who is responsible for change orders for this project?  
What is the vetting process to select contractors (for this project and overall?)

#### Information Request

Regarding the Lacombe Park Lake upgrading project:  
When is it expected that the identified quality control issues be corrected by the contractor?

Mayor Crouse mentioned the success of the City-Wide Downtown Block Party held Friday, September 8, 2017.

**Business Items**

AR-17-317 **Regional Commuter Report - Presentation of MOU**

Presented by: Kevin Bamber, Director

Kevin Bamber, Director of Transit, introduced Ron Glen and Eddie Robar of the City of Edmonton to present the Regional Commuter Report.

Moved by Councillor Brodhead

That the Memorandum of Understanding created by the Joint City Manager's Regional Commuter Service Task Force for the purpose of establishing a Regional Transit Services Commission be approved; and

That Council petition the Government of Alberta for regional collaboration financial assistance as per the mutual effort requirement of the signatories outlined in Section 8.4 of the Memorandum of Understanding; and

That, contingent upon the Government of Alberta committing regional collaboration financial assistance, that Council appoint two members to the Regional Transit Services Commission Transition Team as the City of St. Albert's representatives.

CARRIED

For: 6 - Crouse, Brodhead, Heron, MacKay, Osborne, and Russell

Against: 1 - Hughes

AR-17-071 **Audit Plan**

Presented by: Brenda Barclay, Manager of Financial Operations & Reporting

Moved by Councillor MacKay

That the 2017 Audit Plan prepared by KPMG, provided as an attachment to the September 11, 2017 Agenda report titled "Audit Plan", be approved.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

AR-17-102 Truth & Reconciliation Initiatives for Municipalities

Presented by: Kelly Jerrott, Director

Moved by Councillor Osborne

That the City of St. Albert supports all Calls to Action in the Truth and Reconciliation Commission of Canada Report; and

That Administration facilitate a meeting with local Indigenous Elders to seek advice regarding the creation of an Indigenous Relations Advisory Committee and to address the relevant Calls to Action, at the municipal level, of the Truth and Reconciliation Commission of Canada, and to provide advice to Council and Administration on matters of interest to indigenous peoples; and

That following the consultation with local Indigenous Elders, possibly youth, and Administration prepare a report summarizing the learnings from the meeting and a proposed approach to developing a plan to address the relevant Calls to Action of the Truth and Reconciliation Commission; and

That an Indigenous Cultural Awareness Workshop be conducted with Council during 2018; and

That Administration consult with local Indigenous Elders to develop an inclusive acknowledgement statement for civic events, ceremonies and functions.

CARRIED UNANIMOUSLY

Mayor Crouse Proclaimed September 30, 2017 Orange Shirt Day to recognize those who attended Residential Schools.

Council recessed from 4:52 p.m. to 5:17 p.m.

POL-17-006 **Council Policy C-CS-21 - Municipal Historic Conservation Program Policy**

Presented by: Kelly Jerrott, Director

Moved by Councillor Brodhead

That City Council Policy C-CS-21- Municipal Historic Conservation Program Policy, provided as an attachment to the September 11, 2017 agenda report entitled "Historical Designation Policy", be approved; and

That Administration draft amendments to Schedule O3 of City Council Policy C-FS-01-Financial Reserves to reflect the addition of the Heritage Reserve Fund for the Heritage Conservation Program for consideration of Council as part of the Annual Review of Financial Policies.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

Moved by Councillor Brodhead

That Bylaw 43/2017, A Bylaw to establish and define the functions of the Heritage Advisory Committee, be read a first time.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell



Moved by Councillor Brodhead  
That Bylaw 43/2017 be read a second time.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Heron  
That unanimous consent be given for consideration for  
third reading of Bylaw 43/2017.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Brodhead  
That Bylaw 43/2017 read a third and final time.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor Brodhead  
That the following postponed motion be approved:  
(PM08-2018)  
That an annual allocation equivalent to \$1 per resident  
based on the most recent municipal census \$65,000 for  
2018 be added to the 2018 base budget on an ongoing  
basis to support the Municipal Historic Conservation  
Program to be funded from taxes.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

AR-17-123 Stormwater Revised Rate Model

Presented by: Stephen Graham, Senior Business Analyst

Information Request

What are the implications for schools, churches, institutions, courthouses, government buildings should this go through?

Moved by Councillor Hughes

That Administration develop a proposal for a stormwater rate system based on an impervious surface factor, complete with an implementation and communication plan by Q2 2018, and that the final proposal include a recommendation and possible alternatives for addressing outlier properties, competitiveness issues that may arise, and include an alternative for a phased implementation in 2 to 5 years.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

AR-17-375 **Long Range Financial Capital Plan**

Presented by: Kevin Scoble, City Manager

Moved by Councillor Heron

That the September 11, 2017 agenda report entitled "Long Range Financial Capital Plan", be received as information; and

That \$100,000 associated with the fiscal impact analysis be uncommitted from the Stabilization Reserve.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes, MacKay, Osborne, and Russell

POL-17-010 **Reserve Policy - Schedule OA1 - Library Stabilization Fund**

Presented by: Councillor Hughes

Moved by Councillor Hughes

That Reserve Policy, Schedule OA1, is amended to remove Library - Stabilization Fund.

CARRIED

For: 5 - Crouse, Brodhead, Hughes, MacKay, and Russell

Against: 2 - Heron, and Osborne

CM-17-083 **Financial Reserves Policy**

Presented by: Councillor Hughes

Councillor Hughes did not move the following motion:

“That Reserve Policy, Schedule OA1, Section - "Source of Funding" is amended to add at the end of Library - Stabilization Fund, "and Council.”

POL-17-009 **Annual Review of Financial Policies**

Presented by: Diane McMordie, Director of Financial Services

Moved by Councillor MacKay

That the following Council Policies be amended by deleting them in their entirety and replacing with the versions provided as attachments to the September 11, 2017 Agenda Report titled "Annual Review of Financial Policies", as amended:

C-FS-01 Financial Reserves;

C-FS-02 Investments;

C-FS-03 Debt Management;

C-FS-04 Cash Management;

C-FS-05 Budget and Taxation Guiding Principles;

C-FS-11 Operating and Capital Carry Forwards and Closed Projects; and

C-FS-16 Municipal Fees and Charges

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

AR-17-369 **Safety Enhancement Program**

Presented by: Denise Isbister, Health & Safety Compliance  
Specialist

The following motion was approved on Consent  
Agenda:

"That the following Safety Program Enhancement  
Requests, described in the Safety Enhancement  
Program Request Forms provided as attachments to  
the September 5, 2017 agenda report titled, "Safety  
Enhancement Program", be funded from the Safety  
Enhancement Reserve:

Wildland UTV Trailer and Supplies: \$14,219.27

Emergency Supplies for Emergency Response

Trailer: \$37,082.00

Final phase of Clubhouse AED Implementation -

AED's for Lacombe and Willoughby Clubhouses:

\$4,000

Intalex Incident Reporting App: \$12,000

Loader Trained Trainer Program: \$14,500

Snow Plow and Attachments Trained Trainer

Program: \$14,500

Shoring Safety System: \$20,000

Confined Space Entry/Fall Arrest Gap Analysis and

Code of Practice Compliance: \$20,000"

## Bylaws

BL-17-037 **Bylaw 36/2017 - Protection of Person's & Property Bylaw and  
Bylaw 37/2017 - Parks Bylaw - 2nd & 3rd Readings**

Presented by: Aaron Giesbrecht, Manager

Moved by Councillor MacKay  
That Bylaw 36/2017, being a bylaw to provide for the  
Protection of Persons and Property within the City of St.  
Albert, be read a second time.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor MacKay  
That Bylaw 36/2017, be read a third and final time.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor MacKay  
That Bylaw 37/2017, being amendment 2 to the Parks  
Bylaw 19/65, be read a second time.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

Moved by Councillor MacKay  
That Bylaw 37/2017, be read a third and final time.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

BL-17-048

**Bylaw 34/2017 - Urban Beekeeping**

Presented by: Lenore Mitchell, Senior Planner

Moved by Councillor Heron  
That Bylaw 34/2017, Urban Beekeeping Bylaw, as  
amended, be read a third and final time.  
CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

### Council Information Items

II-17-010

**Information Items**

Presented by: K. Scoble, City Manager

Moved by Councillor Brodhead

That the attachment to the September 11, 2017 agenda report entitled "Information Items" be received as information.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

### Council Motions

CM-17-084

**Public Art Piece - Diversity & Inclusion**

Presented by: Councillor Osborne

Moved by Councillor Osborne

That Administration explore options with the Public Art Committee and appropriate stakeholders regarding the possible commissioning of a public art piece with a theme of diversity and inclusion and report back to Council by Q1 2018.

CARRIED UNANIMOUSLY

For: 7 - Crouse, Brodhead, Heron, Hughes,  
MacKay, Osborne, and Russell

CM-17-082

**Oakhill Retaining Wall**

Presented by: Councillor Heron

Moved by Councillor Heron

That the City retain an independent engineering consulting firm (with up to \$30,000 from the Stabilization Reserve) to evaluate drainage and any retaining wall structures along Oakhill Place for civic addresses 22 to 34 inclusive and

along Oakcrest Terrace from civic addresses 6 to 17 inclusive and to provide a liability assessment resulting from the evaluation; and

That the City enter into negotiations with the residents at these addresses, if appropriate, based on the liability assessment findings, for a contribution from the City to the costs of remedial measures to rectify relevant issues.

CARRIED UNANIMOUSLY

For:               7 - Crouse, Brodhead, Heron, Hughes,  
                          MacKay, Osborne, and Russell

### **Information Requests / Notices of Motion / Announcements**

#### Notice of Motion - Councillor MacKay

That the Mayor draft a letter of support for the Active Communities Alberta proposal.

### **Adjournment**

The Mayor adjourned the meeting at 7:08 p.m.

---

MAYOR

---

CHIEF LEGISLATIVE OFFICER