



CITY OF ST. ALBERT  
**CITY COUNCIL**  
**MEETING MINUTES - FINAL**

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Tuesday, April 19, 2022

2:00 PM Council Chambers/Hybrid

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**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Killick  
Councillor MacKay

**VIA ZOOM:**

Councillor Biermanski  
Councillor Hughes  
Councillor Joly

**STAFF:**

K. Hilts, Chief Administrative Officer (Interim)  
D. McMordie, Deputy Chief Administrative Officer  
(Interim)  
D. Enger, Deputy Chief Administrative Officer (Interim)  
D. Leflar, Director, Legal & Legislative Services/Chief  
Legislative Officer  
C. Wong, Deputy City Clerk  
B. Switzer, Legislative Officer  
R. McDonald, Legislative Officer  
T. Dallimore, Legislative Officer

**STAFF PRESENT VIA ZOOM:**

A. Victoor, Director, Financial Services & Information  
Technology (Interim)

## 2. Adoption of Agenda

### 2.1 AR-22-094 Adoption of Agenda

Moved by Councillor MacKay

That the April 19, 2022 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

## 3. Presentations, Delegations, and Announcements

Mayor Heron presented a certificate of congratulations to the U-16 Ringette Girls League in person.

Mayor Heron proclaimed the month of April National Poetry Month Proclamation and presented it to Lauren Seal, Poet Laureate in person & Julia Sorensen, Past Poet Laureate electronically.

Dale Rokosh with Neighbours of Lot 22 Committee spoke in person regarding 22 St. Thomas Street.

Gilles Prefontaine, resident, spoke in person regarding 22 St. Thomas Street.

Ray Watkins, resident, spoke in person regarding 22 St. Thomas Street.

## 8. Business Items

### 8.1 AR-22-111 Auditor's Year End Communication - TIME SPECIFIC 2 PM

Presented by: John Stelter CPA, CA Partner KPMG

Moved by Councillor MacKay

That the report titled "2021 City of St. Albert - Audit Findings Report", provided as an attachment to the April 19, 2022 agenda report titled "Auditors Year End Communication", be received as information.

That Administration provide a status update on the Audit Recommendations as outlined in the report entitled "2021 City of St. Albert - Audit Findings Report" at the Community Growth & Infrastructure Standing Committee in October 2022.

CARRIED UNANIMOUSLY

- 8.2 AR-22-112 **Audited Financial Statements & Annual Report**  
Presented by: Kerry Hilts, Chief Administrative Officer (Interim)

Moved by Councillor Brodhead  
That the City's 2021 Annual Report, including the audited Consolidated Financial Statements for the fiscal year ended December 31, 2021, be approved.  
CARRIED UNANIMOUSLY

## 5. Consent Agenda

- 5.1 CA-22-007 **Consent Agenda**

Moved by Councillor Killick  
That the recommendations in the following agenda reports be approved:

- 6.1 Regular Council Meeting Minutes of April 4, 2022, Committee of the Whole Meeting Minutes of April 6, 2022 and Committee of the Whole Meeting Minutes of April 11, 2022
- 7.1 Community Living Standing Committee (CLSC) Draft (unadopted) Minutes and Agenda Items from April 11, 2022
- 7.2 CLSC Recommendation Arising from Environmental Advisory Committee
- 7.3 CLSC Recommendation: Seniors' Advisory Committee Annual Report
- 7.4 CLSC Recommendation Arising From CSAC & EAC Recommendations for Community Recognition
- 7.5 CLSC Recommendation: Notice of Intention to Designate the Lorne & Marguerite Akins Residence at 8 Burnham Avenue as a Municipal Historic Resource
- 7.6 CLSC Recommendation: St. Albert Poet Laureate Appointment
- 7.9 Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from April 11, 2022

7.10 CGISC Recommendation: Ray Gibbon Drive and North St Albert Trail Funding Requests

9.1 Schedule Public Hearing Date for Bylaw 47/2021 Amendment to Jensen Lakes ASP and 48/2021 Jensen Lakes 12th Redistricting  
CARRIED UNANIMOUSLY

## 6. Adoption of Minutes

### 6.1 MIN-22-012

**Regular Council Meeting Minutes of April 4, 2022, Committee of the Whole Meeting Minutes of April 6, 2022 and Committee of the Whole Meeting Minutes of April 11, 2022**

The following motion was approved on Consent Agenda: That the Regular Council Minutes of April 4, 2022 and Committee of the Whole Minutes of April 6, 2022 and Committee of the Whole Minutes of April 11, 2022 be adopted as presented.

## 7. Committee Business

7.1 CB-22-019 **Community Living Standing Committee (CLSC) Draft (unadopted) Minutes and Agenda Items from April 11, 2022**  
Presented by: Councillor MacKay

The following motion was approved on Consent Agenda: That the Draft (unadopted) Minutes of the April 11, 2022 Community Living Standing Committee meeting be received as information.

7.2 CB-22-020 **CLSC Recommendation Arising from Environmental Advisory Committee**  
Presented by: Councillor MacKay

The following motion was approved on Consent Agenda: That the Mayor provide a letter of support for the Alberta Community Partnership Grant submitted for the Regional Lake Action Plan.

**7.3    CB-22-021    **CLSC Recommendation: Seniors' Advisory Committee Annual Report****

Presented by: Councillor MacKay

The following motion was approved on Consent Agenda:  
That the Seniors' Advisory Committee's 2021 Year End Report be received for information.

That the Seniors' Advisory Committee's Proposed 2022 Priorities:

- Seniors' On-Line Application Review
- Gather seniors' feedback on their experiences in accessibility to City facilities
- Monitor the impact of COVID-19 on Seniors
- Provide feedback on the Companionship and Mentoring Program
- Provide feedback from community experiences

be received as information.

**7.4    CB-22-022    **CLSC Recommendation Arising From CSAC & EAC Recommendations for Community Recognition****

Presented by: Councillor MacKay

The following motion was approved on Consent Agenda:  
That the following nominees receive the 2022 City of St. Albert Community Recognition Awards:

SANSC Groomers in the "Citizenship" category

Bob Lane in the "Environmental Stewardship" category

**7.5    CB-22-023    **CLSC Recommendation: Notice of Intention to Designate the Lorne & Marguerite Akins Residence at 8 Burnham Avenue as a Municipal Historic Resource****

Presented by: Councillor MacKay

The following motion was approved on Consent Agenda:  
That pursuant to section 26 of the Alberta Historical Resources Act Council affirms that the property at 8 Burnham Avenue known as the Lorne and Marguerite Akins Residence is a historic resource, the preservation of which Council considers to be in the public interest.

That the Chief Administrative Officer be directed to:

a. serve upon the registered owner of the property at 8 Burnham Avenue a Notice of Council's intention to consider a bylaw to designate the property as a Municipal Historic Resource; and,

b. take all necessary steps in compliance with the Historical Resources Act, including preparation of a bylaw for Council's consideration, leading to designating the property at 8 Burnham Avenue as a Municipal Historic Resource.

That \$6,000.00 be transferred from the Heritage Reserve Fund to the Culture Administration account, to fund the administrative process of designating 8 Burnham Avenue as a Municipal Historic Resource.

**7.6    CB-22-024    **CLSC Recommendation: St. Albert Poet Laureate Appointment****

Presented by: Councillor MacKay

The following motion was approved on Consent Agenda:  
That Lauren Seal be named St. Albert's Poet Laureate for a two-year term commencing April 2022 and ending April 2024.



Moved by Councillor Brodhead  
That unanimous consent be given for consideration of third reading of Bylaw 07/2022.

DEFEATED

For: 6 - Heron, Brodhead, Hughes, Joly, Killick, and MacKay

Against: 1 - Biermanski

- 7.8    CB-22-026    **Administrative Recommendation not supported by CLSC: Sturgeon River Valley & Natural Areas Protection Bylaw**  
Presented by: Councillor MacKay**

The following motion was not brought forward:

That the Community Living Standing Committee recommend to Council that CM-17-120 (That Administration develop recommendations for a Bylaw that protects the river valley area, natural areas and parklands) be rescinded.

- 7.9    CB-22-027    **Community Growth & Infrastructure Standing Committee (CGISC) Draft (unadopted) Minutes and Agenda Items from April 11, 2022**  
Presented by: Councillor Joly**

The following motion was approved on Consent Agenda:  
That the Draft (unadopted) Minutes of the April 11, 2022 Community Growth & Infrastructure Standing Committee meeting be received as information.

- 7.10    CB-22-028    **CGISC Recommendation: Ray Gibbon Drive and North St Albert Trail Funding Requests**  
Presented by: Councillor Joly**

The following motion was approved on Consent Agenda:  
That the budget for project #420424 (Ray Gibbon Drive

Improvements based on project charter ENGS-074) be increased by a total of \$2,000,000 and that the increase in budget be funded through \$500,000 recovered from received payment from the City of Edmonton and \$1,500,000 from debt under Borrowing Bylaw 18/2019.

That the budget for project #419421 (North St. Albert Trail Corridor Management Implementation based on project charter ENGS-070) be increased by a total of \$5,500,000 and that the increase in budget be funded through \$500,000 recovered from received payment from Landrex and \$5,000,000 from debt under Borrowing Bylaw 9/2019.

## 8. Business Items

- 8.3 AR-22-141 **Alberta Municipalities 2022 Resolutions Submissions**  
Presented by: Trevor Duley, Manager, Government Relations

Moved by Councillor MacKay  
That Council direct Administration to draft resolutions for the Alberta Municipalities Annual Conference on the Equitable Provincial Charitable Gaming Model and the Temporary Rental Assistance Benefit and additional Council discussions at the April 19, 2022 Council meeting for Council's review and approval at the May 16, 2022 City Council Meeting.  
CARRIED UNANIMOUSLY

## 9. Bylaws

- 9.1 BL-22-022 **Schedule Public Hearing Date for Bylaws 47/2021 Amendment to Jensen Lakes ASP and 48/2021 Jensen Lakes 12th Redistricting**

Presented by: Barb Dupuis, Planner, Planning & Development

The following motion was approved on Consent Agenda:  
That the Public Hearing on Bylaw 47/2021 be scheduled for May 16, 2022.

That the Public Hearing on Bylaw 48/2021 be scheduled for May 16, 2022.

**9.2**    **BL-22-025**    **Bylaw 08/2022 - Advertising Bylaw (1st Reading)**

Presented by: Marta Caufield, Deputy City Solicitor, Legal & Legislative Services

Moved by Councillor Brodhead

That Bylaw 08/2022 Advertising Bylaw be read a first time; and,

That a public hearing for Bylaw 08/2022 be set for the regular Council meeting on August 15, 2022 commencing at 3:00 p.m.

CARRIED UNANIMOUSLY

**9.3**    **BL-22-018**    **Bylaw 5/2022 Neighbourhood Plan Bylaw (1st, 2nd & 3rd readings)**

**Presented by: Sajid Sifat, Planner & Lyndsay Francis, Senior Planner, Planning and Development Department**

Moved by Councillor Joly

That Bylaw 5/2022, a bylaw to provide for Neighbourhood Plans, be read a first time.

CARRIED UNANIMOUSLY

Moved by Councillor Joly

That Bylaw 5/2022 be read a second time.

CARRIED UNANIMOUSLY

Moved by Councillor Brodhead

That unanimous consent be given for third reading of Bylaw 5/2022.

CARRIED UNANIMOUSLY

Moved by Councillor Joly

That Bylaw 5/2022 be read a third time.

CARRIED UNANIMOUSLY

**9.4**    BL-22-028    **Bylaw 09/2022 - Cemetery Bylaw (1st, 2nd & 3rd readings)**

Presented by: Councillor Joly

Moved by Councillor Joly  
That Bylaw 09/2022, be read a first time.  
CARRIED UNANIMOUSLY

Moved by Councillor Joly  
That Bylaw 09/2022 be read a second time.  
CARRIED UNANIMOUSLY

Moved by Councillor Killick  
That unanimous consent be given for consideration of third reading of Bylaw 09/2022.  
CARRIED UNANIMOUSLY

Moved by Councillor Joly  
That Bylaw 09/2022 be read a third time.  
CARRIED UNANIMOUSLY

**9.5**    BL-22-027    **Bylaw 19/2022 - to amend Guarantee Bylaw 39/2021 - Edmonton Metropolitan Transit Services Commission (1st reading)**

Presented by: Councillor Joly

Moved by Councillor Brodhead  
That Bylaw 19/2022, to amend Bylaw 39/2021 the Edmonton Metropolitan Transit Services Commission Loan Guarantee Bylaw, be read a first time.  
CARRIED UNANIMOUSLY

**11. Civic and External Agencies - Councillors' Updates**

Moved by Councillor MacKay  
That the Civic and External Agency updates be postponed to the May 2, 2022 City Council Meeting.  
CARRIED UNANIMOUSLY

## 12. Council Motions

### 12.1 CM-22-008 E-Scooter Program Amendment

Notice given by: Councillor Hughes

Chris Schafer, Vice President, Government Affairs, Bird Canada, spoke via Zoom regarding E-Scooter Program Amendment.

Moved by Councillor Hughes

That the e-scooter program is amended to reduce the mandatory response time for pickups from 48 hours to 2 hours and limit the pilot to no more than 5 e-scooter companies for 2022, with each company permitted to deploy a maximum of 60 e-scooters.

Moved by Councillor MacKay

That the main motion be amended to delete “60” and insert “80”.

DEFEATED

For: 3 - Heron, Killick, and MacKay

Against: 4 - Biermanski, Brodhead, Hughes, and Joly

Moved by Councillor Hughes

That the e-scooter program is amended to reduce the mandatory response time for pickups from 48 hours to 2 hours and limit the pilot to no more than 5 e-scooter companies for 2022, with each company permitted to deploy a maximum of 60 e-scooters.

CARRIED

For: 6 - Heron, Biermanski, Brodhead, Hughes, Killick, and MacKay

Against: 1 - Joly

### 13. Information Requests / Notices of Motion / Announcements

#### Notice of Motion - Councillor Killick

That Administration, following the waste composition study and public consultation in Q4 of 2022, bring forward for Council consideration by Q1 2023 recommendations (beyond curb side education) to reduce the amount of contamination contained in the green bin program (as identified in the waste and diversion report dated Feb 2022, page 14, provided to Council March 16, 2022).

#### Notice of Motion - Councillor Killick

That Administration provides recommendations for Council consideration of the costs, timelines and recommended funding source that will allow for the real-time webpage displaying of the solar data from Servus Place as described in option 2 on IR-22-003 no later than the end of Q4 of 2022.

#### Information Request - Councillor Killick

Is the business at 9, 10 & 11 Meadowview in compliance to the zoning; is there any bylaw enforcement or other options available to address the unsightly site such as screening etc.?

#### Information Request - Councillor Biermanski

Please provide a list of all consultants contracted for 2021 and 2022 (to date and expected) for operating items and the dollar amount and brief rationale for hiring for each. The information be requested to be completed within 60 days.

## 14. In Camera

- 14.1 INC-22-020 **Council/Chief Administrative Officer Dialogue**  
Presented by: Kerry Hilts, Chief Administrative Officer (Interim)

**In Attendance:**

K. Hilts, Chief Administrative Officer (Interim) (Advice and Information)

Moved by Councillor MacKay

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 7:15 p.m.

Moved by Councillor Brodhead

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 8:05 p.m.

## 15. Adjournment

The adjournment occurred on a ZOOM platform that was not accessible to the public.

The Mayor adjourned the meeting at 8:05 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER