



CITY OF ST. ALBERT  
**STANDING COMMITTEE OF THE WHOLE  
MEETING MINUTES - FINAL**

---

Tuesday, November 12, 2024

9:30 AM Douglas Cardinal Boardroom/Hybrid

---

**1. Attendance (at start of meeting)**

**PRESENT:**

Mayor Heron  
Councillor Biermanski  
Councillor MacKay  
Councillor Killick  
Councillor Brodhead

**ABSENT:**

Councillor Joly  
Councillor Hughes

**STAFF PRESENT:**

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate and  
Emergency Services/Chief Financial Officer  
D. Enger, Managing Director, Infrastructure &  
Operations  
A. Slaght, Managing Director, Infrastructure & Planning  
M. Caufield, Director, Legal, Legislative & Records  
Services/Chief Legislative Officer  
C. Wong, Deputy City Clerk  
K. Droogers, Legislative Officer

## 2. Adoption of Agenda

### 2.1 AR-24-457 Adoption of Agenda

Moved by Councillor MacKay

That the November 12, 2024 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Councillor Hughes joined the meeting via Zoom at 9:32 a.m.

## 3. Appointments

Leanne McCabe, Resident, addressed the Committee regarding road repair concerns.

Kevin Jones, Vice President and Patrick Rabby, Board Member, Friends of the International Children's Festival Society, presented to the Committee regarding the 2024 Children's Festival.

## 4. Approval of Minutes

### 4.1 MIN-24-076 Standing Committee of the Whole Meeting Minutes of October 8, 2024

Moved by Councillor Biermanski

That the Standing Committee of the Whole Meeting Minutes of October 8, 2024 be adopted as presented.

CARRIED UNANIMOUSLY

## 5. New Business - For Information Only

### 5.1 AR-24-495 Climate Adaptation - Regional and Local Plans Presented by: Meghan Myers, Manager, Environment, Government/Indigenous Relations & Environment

The local and regional climate adaptation plans were received by the Standing Committee of the Whole for information.

- 5.2**     AR-24-497     St. Albert West Area Structure Plan - Lands South of Meadowview Drive  
Presented by: Tracy Tsui, Planner II, Planning & Development Department

St. Albert West Area Structure Plan – Lands South of Meadowview Drive was received by the Standing Committee of the Whole for Information.

Committee recessed at 10:51 a.m.  
Committee reconvened at 11:05 a.m.

## **6.     New Business - Requests for Decision**

- 6.1**     AR-24-482     Special Events Policy  
Presented by: Anna Royer, Manager, Funding & Special Events, Recreation & Parks  
  
Moved by Councillor Killick  
That Standing Committee of the Whole recommend that Council rescind City Council Policy C-CS-19 Special Event Permits (Policy C-CS-19).

That Standing Committee of the Whole recommend that Council approve City Council Policy C-CS-26 Event Policy (Policy C-CS-26).  
CARRIED UNANIMOUSLY

- 6.2**     AR-24-469     Bylaw 29/2024 Electronic Transmission of Combined Assessment and Tax Notices  
Presented by: Stephen Bannerman, Senior Manager/City Assessor, Financial and Strategic Services  
  
Moved by Councillor MacKay  
That Standing Committee of the Whole recommend to

Council that Bylaw 29/2024 be given all three readings.  
CARRIED UNANIMOUSLY

## 8. Information Requests / Notices of Motion / Announcements

### Notice of Motion - Councillor Hughes

That the following Notice of Motion be debated at the November 19, 2024 regular meeting of Council and that the 20-day notice period requirement in section 119(9) of the Procedure Bylaw be waived.

That Administration develop a servicing plan with costs that can be implemented by Q2 of 2025 that would have the NE St. Albert school site serviceable or considered "shovel ready" for a high school and provide the plan for council's approval by February 7, 2025.

### Information Request - Councillor Brodhead

In relation to the public presentation at Council on November 5, 2024 requesting St. Albert allow "hookah lounges" to be a permitted business activity in our community, please advise on the following:

To propose a motion for Council to publicly debate allowing the operation of "hookah lounge businesses" in St. Albert, could you please advise on what an appropriate motion would be?

## 9. Adjournment

The Chair adjourned the meeting at 12:00 p.m.

---

MAYOR

---

CHIEF LEGISLATIVE OFFICER