



## MEETING MINUTES - UNADOPTED

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Tuesday, September 17, 2024

1:00 PM Council Chambers/Hybrid

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### 1. Attendance (at start of meeting)

**PRESENT:**

Mayor Heron  
Councillor Brodhead  
Councillor Killick  
Councillor MacKay

**ABSENT:**

Councillor Joly

**VIA ZOOM:**

Councillor Biermanski  
Councillor Hughes

**STAFF PRESENT:**

W. Fletcher, Chief Administrative Officer  
D. McMordie, Managing Director, Corporate &  
Emergency Services/Chief Financial Officer  
D. Enger, Managing Director, Operations  
M. Caufield, Director, Legal, Legislative & Records  
Services/Chief Legislative Officer  
C. Wong, Deputy City Clerk  
G. Magyar, Legislative Officer

**2. Adoption of Agenda**

**2.1**    AR-24-317    Adoption of Agenda

Moved by Councillor MacKay

That the September 17, 2024 Agenda be adopted as presented.

CARRIED UNANIMOUSLY

Councillor Hughes left the meeting at 1:02 p.m.

**3. Presentations, Delegations, and Announcements**

Mayor Heron presented Emergency Service Medals to three recipients from City of St. Albert Fire Services.

**5. Consent Agenda**

**5.1**    CA-24-018    Consent Agenda

Moved by Councillor Killick

That the recommendations in the following agenda reports be approved:

6.1 Regular Council Meeting Minutes of September 3, 2024.

9.1 Public Tax Sale.

9.2 2024-2025 Council Advocacy Priorities.

9.3 Sturgeon River Watershed Alliance - Alberta Community Partnership Grant Support.

10.1 Bylaw 21/2024 Emergency Management Bylaw Amendments.

CARRIED UNANIMOUSLY

## 6. Adoption of Minutes

### 6.1 MIN-24-060 Regular Council Meeting Minutes of September 3, 2024

The following motion was approved on Consent Agenda:  
That the Regular Council Meeting Minutes of September 3, 2024 be approved.

Councillor Hughes returned to the meeting at 1:12 p.m.

## 7. Committee Business - For Information Only

### 7.1 AR-24-379 2023 St. Albert Policing Committee Annual Report Presented by: Ian Sanderson, Policing Committee Chair

I. Sanderson, Chair of the Policing Committee, presented the 2023 St. Albert Policing Committee Annual Report to Council.

The 2023 St. Albert Policing Committee Annual Report was received by Council for information.

## 8. Business Items - For Information Only

### 8.1 AR-24-385 2024 Alberta Municipalities Convention Briefing Presented by: Monty Killoh, Advisor, Government Relations

The 2024 Alberta Municipalities Convention Briefing was received by Council for information.

## 9. Business Items - Requests for Decision

### 9.1 AR-24-357 Public Tax Sale Presented by: Stephen Bannerman, Senior Manager, Finance and Strategic Services

The following motions were approved on Consent Agenda:  
That the City Assessor be delegated the responsibility under section 419(a) of the Municipal Government Act to

set a reserve bid for each parcel of land on the tax arrears list that is to be offered for sale at the October 23, 2024 public tax sale, with the condition that the City Assessor set the reserve bid as close as reasonably possible to the market value of each property.

That the Terms and Conditions of Sale, provided as an Attachment to the September 17, 2024 agenda report entitled “2024 Public Tax Sale”, be approved.

- 9.2 AR-24-380 2024-25 Council Advocacy Priorities  
Presented by: Monty Killoh, Advisor, Government Relations

The following motion was approved on Consent Agenda:  
That the Council 2024-25 Advocacy Priorities, entitled “Council Advocacy Priorities 2024-25”, provided as Attachment 1 to the Agenda Report entitled 2024-25 Council Advocacy Priorities, be approved.

- 9.3 AR-24-370 Sturgeon River Watershed Alliance - Alberta Community Partnership Grant Support  
Presented by: Monty Killoh, Advisor, Government Relations & Melissa Logan, Environmental Coordinator, Sturgeon River and Natural Areas

The following motions were approved on Consent Agenda:  
That Council support the Sturgeon River Watershed Alliance’s grant application to the Government of Alberta’s Alberta Community Partnership program.

That the Mayor be authorized to draft a letter in support of the Sturgeon River Watershed Alliance’s grant application to the Government of Alberta’s Community Partnership program.

- 9.4 AR-24-410 Addition to the 10 year Capital Growth Plan - Badger Lands Site Plan  
Presented by: Kristina Peter, Director, Planning &

Development

Moved by Councillor MacKay

That Administration update the 2025-2034 Municipal Growth Capital Plan to include the Capital Project Charter provided in the attachment titled "Badger Lands Site Plan".

That the revised 2025-2034 Municipal Capital Plan be included in the Proposed 2025-2027 Business Plan and Budget along with funding recommendations guided by the Capital Prioritization Matrix.

CARRIED UNANIMOUSLY

## 10. Bylaws

10.1 BL-24-027 Bylaw 21/2024 - Emergency Management Bylaw Amendments

Presented by: Mark Pickford, Manager of Emergency Management, (DEM) Emergency Services

The following motions were approved on Consent Agenda:  
That Bylaw 21/2024, being amendment 1 to the Emergency Management Bylaw 04/2020, be read a first time.

That Bylaw 21/2024 be read a second time.

That unanimous consent be given for consideration of third reading of Bylaw 21/2024.

That Bylaw 21/2024 be read a third time.

## 12. Civic and External Agencies - Councillors' Updates

Councillors provided updates on the work and activities of the civic and external agencies on which they serve as Council's representatives.

## 13. Information Requests / Notices of Motion / Announcements

### Information Request - Councillor Brodhead

Land Use Permit Variance Request. I received a request from a resident business owner asking that his

business be allowed to operate on the gravel road right of way - a little used if used at all piece of roadway - just northwest of the St. Albert Trail/Fowler Way intersection. His business is renting trailers and vehicles for the moving market and the area would simply be used as a vehicle and trailer staging area. The business owner understands that city approval would be required with a subsequent fee due but feels that a variance to a land use permit allowing such an operation should not be out of the question. Despite discussions listing why such a variance would be unlikely, he would like an official response from the City indicating the rationale for denying such a request for a land use variance for his business.

**Information Request - Councillor Killick**

The pedestrian islands at St Albert Trail and St Anne Street and Sturgeon Road were painted several years ago. The paint is looking very worn and unkept.

Are there plans to clean this up/remove remaining paint?  
Is this achievable in 2024/2025 within existing budget?  
Would a separate project/budget (please advise how much?) be required for 2025?

**Information Request - Councillor Killick**

How much does the City spend annually on graffiti and vandalism related damage to parks and bus shelters?

**14. In Camera**

- 14.1 INC-24-049 Council/Chief Administrative Officer Dialogue  
Presented by: William Fletcher, Chief Administrative Officer

**ATTENDANCE**

W. Fletcher, Chief Administrative Officer (Advice and

Information)

Moved by Councillor Killick

That Council move in camera to have a confidential dialogue with the Chief Administrative Officer pursuant to s. 24(1)(a) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 2:11 p.m.

Moved by Councillor Hughes

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 3:39 p.m.

## 15. Adjournment

The Mayor adjourned the meeting at 3:39 p.m.

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MAYOR

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CHIEF LEGISLATIVE OFFICER