



CITY OF ST. ALBERT
CITY COUNCIL
MEETING MINUTES - UNADOPTED

Special Council

Tuesday, November 3, 2020

2:00 PM Council Chambers

1. Attendance (at start of meeting)

PRESENT:

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor MacKay
Councillor Watkins

VIA ZOOM:

Councillor Hughes
Councillor Joly

STAFF:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
C. Wong, Deputy City Clerk
T. Dallimore, Legislative Officer

VIA ZOOM:

D. Leflar, Director, Legal & Legislative Services/Chief
Legislative Officer
D. McMordie, Director, Finance & Assessment/Chief
Financial Officer

2. Adoption of Agenda

2.1 AR-20-372 Adoption of Agenda

Moved by Councillor MacKay
That the November 3, 2020 Special Council Meeting
Agenda be adopted as presented.
CARRIED UNANIMOUSLY

3. 2021 Budget Deliberation Process

3.1 AR-20-373 2021 Budget Deliberation Process

Presented by: David Leflar, Chief Legislative Officer

Moved by Councillor Hansen
That Section 11.5 of the Procedure Bylaw (3/2018) be
suspended for the 2021 Budget Process to allow the
reordering of agenda items and the addition of information
as required without formally amending the agenda.
(requires unanimous consent of all members present -
Procedure Bylaw s.3.6)

That Section 12.8 of the Procedure Bylaw be suspended
for the 2021 Budget Process to allow the Mayor to make
motions without relinquishing the chair.
(requires unanimous consent of all members present -
Procedure Bylaw s.3.6)

That Section 17.1 of the Procedure Bylaw be suspended
for the 2021 Budget Process to allow the mover of a motion
to move an amendment to the same motion.
(requires unanimous consent of all members present -
Procedure Bylaw s.3.6)

That consideration of proposed amendments to the
proposed 2021 Operating and Capital Budgets made
during presentations be automatically postponed without
need of a motion to that effect, until all presentations have
been completed.

That Council in Committee of the Whole be authorized to

direct Administration, by resolution, to make changes to the proposed 2021 Operating and Capital Budgets.

That the Budget Information Requests and Postponed Motions received to date, set out as attachments to the report dated November 3, 2020 and entitled "2021 Budget Deliberation Process", are hereby accepted as presented and deemed fully a part of the 2020 Budget Deliberation Process as though they were read verbatim into the record.

That Council move into Committee of the Whole.
CARRIED UNANIMOUSLY

5. Budget Overview Presentations

Budget Overview Presentations for the following departments were made by Kevin Scoble, Chief Administrative Officer and Kerry Hilts, Deputy Chief Administrative Officer:

General Government/Corporate Financing;
Community & Recreation Services; and
Emergency Services.

6. Outside Agencies

Council recessed at 3:45 p.m.

Council reconvened at 3:50 p.m.

Arts and Heritage Foundation

Ann Ramsden, Executive Director and Suzanna Richford, Treasurer of the Arts and Heritage Foundation provided a 2020 Overview of the Foundation and its needs in 2021.

Council recessed at 4:20 p.m.

Council reconvened at 5:00 p.m.

Library Board

Janice Marschner, Library Board Chair and Peter Bailey, Library CEO, St. Albert Public Library, provided a presentation in regard to the Library's 2021 Budget and answered questions from Council.

8. Recess to November 5, 2020

The Chair recessed the meeting at 5:24 p.m. to 2:00 p.m. on November 5, 2020.



CITY OF ST. ALBERT
**COMMITTEE OF THE WHOLE
MEETING MINUTES - UNADOPTED**

Thursday, November 5, 2020

2:00 PM Council Chambers

1. Attendance (at start of meeting)

PRESENT

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor Hughes
Councillor MacKay
Councillor Watkins

VIA ZOOM

Councillor Joly

STAFF:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
C. Wong, Deputy City Clerk
T. Dallimore, Legislative Officer

VIA ZOOM:

D. Leflar, Director, Legal & Legislative Services/Chief
Legislative Officer
D. McMordie, Director, Finance & Assessment/Chief
Financial Officer

3. Budget Overview Presentations

Budget Overview Presentations for the following
departments were made by Kevin Scoble, Chief
Administrative Officer and Kerry Hilts, Deputy Chief

Administrative Offer:

Public Works & Transit;
Planning, Engineering, Environment; and
Utility Services.

5. Recess to November 24, 2020

The Chair recessed the meeting at 3:52 p.m. to 2:00 p.m. on November 24, 2020.



CITY OF ST. ALBERT
**COMMITTEE OF THE WHOLE
MEETING MINUTES - UNADOPTED**

Tuesday, November 24, 2020

2:00 PM Council Chambers

1. Attendance (at start of meeting)

PRESENT

Mayor Heron
Councillor Brodhead
Councillor Hansen
Councillor Hughes
Councillor MacKay
Councillor Watkins

VIA ZOOM

Councillor Joly

STAFF:

C. Wong, Deputy City Clerk

VIA ZOOM:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
D. Leflar, Director, Legal & Legislative Services/Chief
Legislative Officer
D. McMordie, Director, Finance & Assessment/Chief
Financial Officer
T. Dallimore, Legislative Officer

3. General Questions

Council asked questions of Administration regarding upcoming postponed motions being deliberated on December 1, 2020.

5. New Budget Information Requests and Postponed Motions

Budget Information Request - Councillor Hughes

Please provide a breakdown of how the proposed \$57,000 reduction to the tourism budget would be affected. The cost for sponsoring snowflake festival, cost for airshow parking support, etc.

Postponed Motion - Councillor Hughes

If PM-21-027 Fails:

That the Alpine Park Pickleball Courts Sound Study for \$10,000 be approved, to be funded from Capital Reserve.

Postponed Motion Withdrawal - Councillor Watkins

PM-21-023 - That charter RECR-050 RWP West - Meadowview Construction be rescoped to include \$1,572,800 in each of 2021 through 2024 and that the 2021 portion of the project be approved.

6. In Camera

Items 6.1 and 6.2 were dealt with together.

In Attendance:

K. Scoble, Chief Administrative Officer (Advice and Information)

K. Hilts, Deputy Chief Administrative Officer (Advice and Information)

D. Leflar, Director, Legal & Legislative Services/Chief Legislative Officer (Advice and Information)

D. McMordie, Director, Finance & Assessment/Chief Financial Officer (Advice and Information)

A. Lake, Director, Public Works & Transit (Advice and Information)

R. Stovall, Director, Human Resources & Safety (Advice and Information)

L. Stewart, Senior Manager, Public Works Operations (Advice and Information)

6.1 INC-20-075 Public Works

Presented by: Anthony Lake, Director, Public Works and Transit

6.2 INC-20-074 General Human Resources Discussion

Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Brodhead

That Committee of the Whole go in camera to discuss confidential personnel matters pursuant to subsections 24(1)(a)(d) and (g) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Council went in camera at 3:10 p.m.

Moved by Councillor Hansen

That Council reconvene in Public.

CARRIED UNANIMOUSLY

Council reconvened in public at 3:55 p.m.

Moved by Councillor MacKay

That the details of the in camera discussion remain confidential pursuant to s. 153(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

7. Recess to December 1, 2020

The Chair recessed the meeting at 3:56 p.m. to 2:00 p.m. on December 1, 2020.



CITY OF ST. ALBERT
**COMMITTEE OF THE WHOLE
MEETING MINUTES - UNADOPTED**

Tuesday, December 1, 2020

2:00 PM Council Chambers

1. Attendance (at start of meeting)

PRESENT

Mayor Heron
Councillor MacKay

VIA ZOOM

Councillor Brodhead
Councillor Hansen
Councillor Hughes
Councillor Joly
Councillor Watkins

STAFF:

D. McMordie, Director, Finance & Assessment/Chief
Financial Officer
C. Wong, Deputy City Clerk

VIA ZOOM:

K. Scoble, Chief Administrative Officer
K. Hilts, Deputy Chief Administrative Officer
D. Leflar, Director, Legal & Legislative Services/Chief
Legislative Officer
T. Dallimore, Legislative Officer

2. Presentations, Delegations, and Announcements

Suzan Krecsy, Executive Director, St. Albert Food Bank,
spoke regarding the Mayor's Task Force to End
Homelessness-Social Housing Specialist.
Neil Korotash, resident, spoke regarding Oakmont Trail.

Wylie Simmonds, resident, spoke regarding Akinsdale Pickleball Courts.

Travis Parayko, resident, spoke regarding Akinsdale Pickleball Courts.

Glenys Edwards, St. Albert Public School Board Chair and Renee Lukie, Director of Student Services, St. Albert Public Schools, spoke regarding the FCSS Contribution.

Matthias Brenholen, resident, spoke regarding Akinsdale Pickleball Courts.

Richard Plain, resident, spoke regarding Franchise Fees.

3. Consent Agenda

3.1 AR-20-417 Consent Agenda

Presented by: Kevin Scoble, Chief Administrative Officer

Moved by Councillor Hughes

That the recommendations in the following agenda reports be approved:

Municipal Capital:

4.3 PM-21-025 - ENGS-058 Neighbourhood Traffic Calming Strategy

Municipal Operating:

5.1 PM-21-006 - Reduce Residential Attraction

5.3 PM-21-008 - Athlete & Artist Development Grant

5.5 PM-21-010 - Servus Place Halloween Haunt

5.12 PM-21-021 - Inter Municipal Development Plan Funding

5.14 PM-21-033 - Bring Your Own Device Operating Budget Reduction

CARRIED UNANIMOUSLY

4. Municipal Capital

4.1 PM-21-022 Oakmont Trail

Notice given by: Councillor MacKay

Moved by Councillor MacKay

That the first phase of the Recr-045 Oakmont Trail Phase 2 Development move from unfunded to funded in 2021.

CARRIED

For: 5 - Mayor Heron, Councillor Brodhead,
 Councillor Hansen, Councillor Joly, and
 Councillor MacKay

Against: 2 - Councillor Hughes, and Councillor Watkins

4.2 PM-21-024 Capital Project Charter DARP-016

Notice given by: Councillor Hansen

The following postponed motion was withdrawn by
Councillor Hansen:

That Capital Project Charter DARP-016 in the amount of
\$102,000 move from unfunded to funded in 2021.

4.3 PM-21-025 ENGS-058 Neighbourhood Traffic Calming Strategy

Notice given by: Councillor MacKay

The following motion was approved on Consent Agenda:

That Capital Project Charter ENG - 058 Neighbourhood
Traffic Calming Strategies be reduced by \$100,000 in
2021.

4.4 PM-21-026 Cogeneration

Notice given by: Councillor Joly

The following postponed motion was withdrawn by
Councillor Joly:

That CSS-005 Cogeneration (\$60,600) move from
unfunded to funded in 2021.

4.5 PM-21-027 Akinsdale Pickleball Courts

Notice given by: Councillor Hughes

Moved by Councillor Hughes

That the Akinsdale Pickleball courts are completed with sound barrier fencing for \$98,000, funded from the capital charter.

CARRIED

For: 5 - Mayor Heron, Councillor Brodhead,
 Councillor Hansen, Councillor Hughes,
 and Councillor MacKay

Against: 2 - Councillor Joly, and Councillor Watkins

4.6 PM-21-028 Facility Water & Energy Audits

Notice given by: Councillor Joly

Moved by Councillor Joly

That CSS-008 - Facility Water & Energy Audits (\$50,500) move from unfunded to funded in 2021.

DEFEATED

For: 2 - Councillor Hansen, and Councillor Joly

Against: 5 - Mayor Heron, Councillor Brodhead,
 Councillor Hughes, Councillor MacKay,
 and Councillor Watkins

4.7 PM-21-031 Alpine Park Pickleball Courts Sound Study

Notice given by: Councillor Hughes

The following postponed motion was withdrawn by Councillor Hughes:

That the Alpine Park Pickleball Courts Sound Study for \$10,000 be approved, to be funded from Capital Reserve.

Council recessed at 3:50 p.m.

Council reconvened at 4:00 p.m.

5. Municipal Operating

5.1 PM-21-006 Reduce Residential Attraction

Notice given by: Mayor Heron

The following motion was approved on Consent Agenda:

That the operating budget be reduced by \$19,909 to reduce residential attraction permanently.

5.2 PM-21-007 Tourism Supports

Notice given by: Mayor Heron

Moved by Mayor Heron

That the operating budget be reduced by \$26,000 to reduce tourism supports temporarily.

Moved by Councillor Hughes

That PM-21-007 be amended to reduce the amount by \$3,000 less.

DEFEATED

For: 2 - Councillor Hughes, and Councillor Watkins

Against: 5 - Mayor Heron, Councillor Brodhead, Councillor Hansen, Councillor Joly, and Councillor MacKay

Moved by Mayor Heron

That the operating budget be reduced by \$26,000 to reduce tourism supports temporarily.

CARRIED

For: 6 - Mayor Heron, Councillor Brodhead, Councillor Hughes, Councillor Joly, Councillor MacKay, and Councillor Watkins

Against: 1 - Councillor Hansen

Notice given by: Mayor Heron

Notice given by: Mayor Heron

Notice given by: Mayor Heron

Notice given by: Mayor Heron

That the operating budget be temporarily reduced by \$24,300 supported by postponing the next Mayor's Celebration of the Arts to 2022. Starting in the 2023

budget reduce the budget to \$12,150 per year. This will be pending the recommendation of the new Arts Development Advisory Committee.

CARRIED UNANIMOUSLY

5.7 PM-21-012 Recreation and Sport Community Group Services

Notice given by: Mayor Heron

The following postponed motion was withdrawn by Mayor Heron:

That the operating budget be temporarily reduced by \$29,700 to reduce recreation and sport community group services.

5.8 PM-21-013 Public Art Reserve

Notice given by: Mayor Heron

Moved by Mayor Heron

That the public art operating budget be temporarily reduced to zero by reducing the annual transfer to the Public Art Reserve for 2021 from a maximum of \$220,000 to zero through the reduction of the pay-as-you-go operating contribution to off set taxes.

CARRIED

For: 6 - Mayor Heron, Councillor Brodhead,
 Councillor Hansen, Councillor Hughes,
 Councillor MacKay, and Councillor
 Watkins

Against: 1 - Councillor Joly

5.9 PM-21-014

Moved by Mayor Heron

That the Recreation & Parks operating budget for Canada Day Event in 2021 be temporarily reduced by \$50,000.

CARRIED UNANIMOUSLY

5.10 PM-21-015 Mayor's Special Events Budget

Notice given by: Mayor Heron

Moved by Mayor Heron

That the operating budget for the Mayor's Special Events be increased by \$5,700 on an ongoing basis.

DEFEATED

For: 3 - Mayor Heron, Councillor Hughes, and Councillor Joly

Against: 4 - Councillor Brodhead, Councillor Hansen, Councillor MacKay, and Councillor Watkins

5.11 PM-21-016 Mayor's Task Force to End Homelessness-Social Housing Specialist

Notice given by: Councillor Hansen

Moved by Councillor Hansen

That the recommended operating business case Mayor's Task Force to End Homelessness-Social Housing Specialist be funded in the amount \$82,000. Funding Source - Assessment Growth.

CARRIED

For: 4 - Mayor Heron, Councillor Brodhead, Councillor Hansen, and Councillor MacKay

Against: 3 - Councillor Hughes, Councillor Joly, and Councillor Watkins

5.12 PM-21-021 Inter Municipal Development Plan Funding

Notice given by: Mayor Heron

The following motion was approved on Consent Agenda:
That the IDP be postponed until 2022 and \$160,000 be added to the residual growth balance.

5.13 PM-21-029 Electrical Franchise Fee

Notice given by: Councillor Hughes

Moved by Councillor Hughes

That the electrical franchise fee be decreased to 7.5% on April 1, 2021 and then back up to 10% on January 1, 2022.

DEFEATED

For: 1 - Councillor Hughes

Against: 6 - Mayor Heron, Councillor Brodhead,
Councillor Hansen, Councillor Joly,
Councillor MacKay, and Councillor
Watkins

5.14 PM-21-033 Bring Your Own Device Operating Budget Reduction

Notice given by: Administration

The following motion was approved on Consent Agenda:
That the 2021 operating budget be reduced by \$15,000
related to a shift to a bring your own device approach to
the cellular communication needs of the City as described
in the City of St. Albert Operational and Fiscal Review final
report.

6. Utility

6.1 PM-21-030 Vacuum Truck

Notice given by: Councillor Hughes

The following postponed motion was withdrawn by
Councillor Hughes:

That the cost of the vacuum truck is funded 50% from the
utility reserve and 50% from capital reserve.

Council recessed at 6:00 p.m.

Council reconvened at 6:05 p.m.

8. Business Items

8.1 PM-21-032 Omnibus

Notice given by: Mayor Heron

Moved by Mayor Heron

That Administration adjust the proposed 2021 Municipal
and Utility operating and capital budgets based on all

late-breaking changes or discovered discrepancies including the following:

1. That the 2021 municipal operating budget be reduced by \$24,000 to remove the retainer cost of the Integrity Commissioner.
2. That the library be funded in the amount of \$4,348,900.
3. That the Arts and Heritage Foundation be funded in the amount of \$1,703,000.
4. That the 2021 Municipal Growth Capital recommendation of 17 capital growth projects be funded in the amount of \$35,782,700 and 14 projects be postponed.
5. That the 2021 Utility Growth Capital recommendation of 1 capital growth projects be funded in the amount of \$500,000.

CARRIED UNANIMOUSLY

8.2 AR-20-416 Completion of Budget Deliberations

Presented by: Diane McMordie, Director, Financial and Assessment Department

Moved by Councillor Joly

That Council move out of Committee of the Whole.

That Administration prepare the 2021 proposed Municipal and Utility Operating Budgets, the proposed Municipal & Utility Capital Budgets and any associated bylaws, in accordance with the direction provided in the November Committee of the Whole deliberations and previous Repair, Maintenance & Replacement (RMR) decisions and Fees & Charges decisions, all for consideration by Council on December 21, 2020.

CARRIED UNANIMOUSLY

9. Adjournment

The Mayor adjourned the meeting at 6:10 p.m.

MAYOR

CHIEF LEGISLATIVE OFFICER